

SELSTON PARISH COUNCIL

The Parish Hall Mansfield Rd Selston NG16 6EE Tel; 01773 812012

Clerk to the Council: Ms Lisa Simpson Email: clerk@selstonparishcouncil.co.uk

Dear Councillor,

You are hereby summoned to attend the meeting of the **Strategic Planning & Finance Committee** of Selston Parish Council in the Eleanor Adams Room at Selston Parish Hall on Monday 23rd March 2020 at 12.30 p.m.

Press and Public are invited to attend. Items of Confidentiality to be discussed at end of meeting, members of the press, public and non-voting members will be asked to leave the Meeting. (Public Bodies (Admissions to Meetings) Act 1960 s1 extended by the Local Government Act 1972 s100

Yours faithfully

L. Simpson 18.03.2020

Parish Clerk

Selston Parish Council

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest
3. To approve Minutes of last meeting held on 10th & 17th February 2020
4. Covid - 19
5. February 2020 Accounts
6. To review March Accounts to date and consider any movements to and from reserves
7. To consider Selston Parish Village Halls Charity recommendations to increase income
8. Van Insurance arrangements
9. Update on benches for Underwood /Friezeland Recreation Ground
10. NALC/SLCC Pay increase guidelines
11. 35 Mansfield Road

SELSTON PARISH COUNCIL

Minutes of the Strategic Planning & Finance Committee held at Selston Parish Hall on
Monday 10th February 2020 at 12.30pm.

Committee members present

Cllr J O'Byrne Chair of Finance Committee, Cllr Sue Jackson, Cllr D Justice, Cllr S Wilson and Cllr S Fletcher

Also present Clerk – Lisa Simpson

1. To receive apologies for absence

Cllr D Hodgman

2. To receive declarations of interest

Cllr S Jackson, Cllr D Justice item 5 – non pecuniary

3. To approve Minutes of last meeting held 14th January 2020

The Minutes were approved

4. January 2020 Accounts

It was noted that transactions relating to the Charity are not included in the Accounts as there are now separate Accounts for the Charity.

It was agreed that the Charity Accounts should be emailed to Councillors during the transition period so that they can see where the Clerk has allocated the transactions.

The Clerk agreed to provide a breakdown of the Christmas Events codes to check if the Calendar transactions had been recorded correctly.

5. To consider financial procedures between Selston Parish Council and Selston Parish Village Halls Charity – to include Charity Budget and policy for free use of facilities

Income and Expenditure for The Charity buildings will show on the Charity Accounts. To support the Charity the month end deficit will be transferred from the Parish Council to the Charity each month.

The Chair of the Finance Committee attended the Trustee meeting on the 3rd February 2020 and it was agreed that everyone should pay for use of the facilities and that the current two rate system continues. Any voluntary groups or local charities requesting free use should apply to the Parish Council via a s137 Grant application for consideration by the Full Council.

The Clerk attended the Trustee meeting on the 3rd February 2020 and the Trustees approved her recommendations for expected income and regular payments.

They requested that any unspent Capital Expenditure from this year's budget is held in Ear Marked reserves by the Parish Council towards the Underwood Community Centre refurbishment.

Capital Expenditure requests for 2020/21 to be included in the Budget:

Jacksdale Community Centre - modernisation/improvements	£5000
Parish Hall – Towards New Kitchen	£10000
Underwood Community Centre – Architects Drawings	£5000
Parish Hall Pavilion – New Boiler	£4000

6. Budget preparation for 2020/21

The budget was presented in the same format as last year and the Charity figures are highlighted in red. It was noted that the budget next year will show one line for each Charity building.

The wages budget incorporates the anticipated worst case scenario regarding the living wage increase as we are awaiting confirmation from local government.

It was agreed to allocate £2000 for the Neighbourhood Plan and to put this year's £2000 unspent budget to EMR.

The meeting was adjourned at 2pm due to adverse weather.

The meeting reconvened on Monday 17th February 10.30am at Selston Parish Hall.

Present were Cllr S Jackson, Cllr D Justice, Cllr S Fletcher and Cllr J O'Byrne.

The Finance Committee agreed to recommend that the Parish Council does not increase the precept this year as there are sufficient funds in General Reserves.

The Finance Committee agreed to recommend that the Parish Council purchases 120 new chairs and 6 trolleys to be shared between Jacksdale, Underwood and the Old Council Offices. The cost for 120 chairs and 5 trolleys for the Parish Hall was £7058. There is £2000 in this year's Capital Expenditure Budget for the Old Council Offices which could be used for that centre.

The Charity has already requested that this year's £25000 unspent Cap Ex is allocated to Underwood so the Trustees will be informed of the recommendation.

7. To consider ADC proposals for Jacksdale Car Park and New entrance to the Recreation Ground

The plans provided by Will Kent were reviewed and it was agreed to recommend the approval of the request for £5568.85 towards the project. The money to be taken from Grounds Maintenance code 4360.

Meeting closed at 12.15pm

DRAFT

Balance Sheet as at 29th February 2020

31 MARCH 2019*

29th February 2020

Current Assets	
2,241	Debtors Control account 443
8,406	VAT Control Account 2,207
2,312	Prepayments 2,312
102,338	Yorkshire Bank 143,404
2,680	Yorkshire Bank - War Memorial 2,680
56,272	Yorkshire Bank - 3 56,402
86,082	HSBC 87,849
5	Petty Cash 5
75,000	CCLA Investment Account 75,000

335,337

370,301

335,337 Total Assets

370,301
Current Liabilities

1,910	Sundry Debtors 1,910
1,470	Accruals 0
872	Receipts in Advance 0

4,252

1,910

331,085 Total Assets Less Current Liabilities

368,391
Represented By

255,845	General Reserves	312,426
6,212	EMR Old Council Office Reserve	6,212
3,496	EMR Jacksdale Rec Ground	3,496
2,000	EMR Reserves Allotments	2,000
2,500	EMR Westwood Changing Rooms Re	2,500
14,339	EMR Friezeland Rec Ground res	(1,265)
7,500	EMR War Memorial Reserves	7,500
13,610	EMR Machinery Purchases	13,610
3,330	EMR Recreation Grounds Reserve	3,330
4,664	EMR Grounds Maintenance	4,664
6,662	EMR Election Fees Reserves	4,836
2,340	EMR Legal Expenses reserves	2,340
3,321	EMR Christmas Event-Selston	2,108
2,041	EMR Christmas Event-Jacksdale	1,409
3,224	EMR Christmas Event-Underwood	3,224

331,085

368,391

09/03/2020

Selston Parish Council 2019/20

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Balance Sheet as at 29th February 2020

31 MARCH 2019*

29th February 2020

The above statement represents fairly the financial position of the authority as at 29th February 2020 and reflects its Income and Expenditure during the year.

Signed :
Chairman

_____ Date : _____

Signed :
Responsible
Financial
Officer

_____ Date : _____

Selston Parish Council 2019/20

Income and Expenditure Account for Year Ended 29th February 2020

31 MARCH 2019*

29th February 2020

	Operating Income	
351,858	Administration/Parish Council	294,609
8,535	General Grants	0
1,292	Stay and Play	1,000
1,577	Outdoor Recreation	740
1,646	Allotments	2,002
13,843	Old Council Offices	12,176
378,752	Total Income	310,527
	Running Costs	
160,986	Administration/Parish Council	167,878
860	Section 137	6,429
151	Civic	5,377
1,336	Stay and Play	817
36,025	Capital Expenditure	21,431
271	Admin-Leisure Contract ADC	501
48,513	Grounds Maintenance	44,498
1,044	Outdoor Recreation	1,078
1,523	Footpath Maintenance	1,128
1,232	Allotments	793
10,734	Old Council Offices	13,373
262,675	Total Expenditure	263,304
	General Fund Analysis	
233,135	Opening Balance	255,845
378,752	Plus : Income for Year	310,527
611,886		566,373
262,675	Less : Expenditure for Year	263,304
349,211		303,069
2,864	Transfers TO / FROM Reserves	48,991
346,347	Closing Balance	254,078

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 11 Date 13/03/2020

<u>Account</u>	<u>Sales/Income</u>	<u>Month Actual</u>	<u>YTD Actual</u>
1076	Precept	0	233,861
1090	Interest Received	57	774
1105	Caretaker's Rent	348	4,360
1106	OCO Office	400	2,706
1125	Footpath Grant	0	2,083
1200	OR - Fees & Charges	0	740
1205	ALL - Rents	0	2,002
1215	OCO - Rents	751	9,470
1451	Stay n play	0	1,000
1899	Paypoint Income	2,064	42,446
1900	Miscellaneous Income	57	4,760
1901	Christmas Event	0	1,508
1902	Christmas Event JCC	0	1,989
1903	Christmas Event UCC	60	2,829
	Total Sales/Income	3,736	310,527
<u>Account</u>	<u>Indirect/Overhead Expenditure</u>		
4000	Wages, Superan, Ers NIC	5,036	57,724
4001	Superannuation	336	3,701
4015	Stationery	0	263
4016	Postage	0	2
4017	Photocopier	0	2,261
4020	Subscriptions	2,387	6,320
4025	Insurance	0	7,138
4026	Legal fees	0	802
4030	Bank Charges	47	608
4035	Office Equipment	350	469
4039	Paypoint Expenditure	1,780	42,371
4040	Misc	0	767
4045	Grounds Maintenance - Misc	(4,043)	9,264
4046	Lenghtsman Salary	0	1,128
4055	Office Telephone	105	515
4060	Loan Repayments	0	6,979
4070	Audit Fees	0	235
4075	Advertising	300	2,330
4085	Contingencies	0	2,971
4090	Repairs & Renewals	377	637
4095	Caretaker's House Expenditure	399	8,967
4100	Footpath Maintenance	0	310
4105	Training Courses	0	625
4110	Charmans Allowance	0	293
4150	Events	0	2,680
4151	Christmas Event	(1,785)	2,185
4152	Christmas Event JCC	0	3,343
4153	Christmas Event UCC	1,845	4,118
4186	S137 DONATION	700	6,429
4190	Election Costs	0	5,326
4200	Other Civic Costs	0	51
4250	Capital Expenditure RG	0	21,431
4340	ADC-Performing Rights	0	501
4360	GM-D.S.O Charge	8,085	44,470

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 11 Date 13/03/2020

	<u>Month Actual</u>	<u>YTD Actual</u>
4365 GM-Non Programmed Work	28	28
4380 OR-Water Meter Charges	8	138
4385 OR-Electricity	21	639
4430 OR-Fire Fighting Equipment	0	22
4436 Legionella	0	280
4455 ALL-Water Meter Charges	0	363
4460 ALL-Repairs & Maintenance	59	430
4600 OCO-Wages	439	5,951
4601 Tax/NI/Pension Contribution	0	1,201
4610 OCO-Clothing & Uniforms	0	20
4615 OCO-NNDR	0	638
4620 OCO-Water Charges	0	248
4625 OCO-Electricity	64	515
4630 OCO-Gas	160	1,074
4635 OCO-Cleaning Materials	26	254
4640 OCO-Refuse Collection	0	438
4645 OCO-Repairs & Maintenance	225	2,185
4650 OCO-Electrical Repairs	90	240
4655 OCO-Fire Fighting Equipment	0	96
4665 OCO-Miscellaneous	0	26
4670 OCO-Equipment Maintenance	0	37
4675 OCO-Equipment Purchases	0	105
4676 OCO Telephone /Broadband	9	344
4972 stay n play	0	817
Total Indirect/Overhead Expenditure	17,049	263,304
Operating Profit	(13,313)	47,224
% Operating Profit	-356.30%	15.21%

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration/Parish Council								
1076 Precept	0	233,861	233,861	0			100.0%	
1090 Interest Received	57	774	300	(474)			258.1%	
1105 Caretaker's Rent	348	4,360	5,500	1,140			79.3%	
1125 Footpath Grant	0	2,083	2,500	417			83.3%	
1899 Paypoint Income	2,064	42,446	0	(42,446)			0.0%	
1900 Miscellaneous Income	57	4,760	1,000	(3,760)			476.0%	
1901 Christmas Event	0	1,508	0	(1,508)			0.0%	
1902 Christmas Event JCC	0	1,989	0	(1,989)			0.0%	
1903 Christmas Event UCC	60	2,829	0	(2,829)			0.0%	
Administration/Parish Council :- Income	2,585	294,609	243,161	(51,448)			121.2%	0
4000 Wages, Superan, Ers NIC	5,036	57,724	65,741	8,017		8,017	87.8%	
4001 Superannuation	336	3,701	4,037	336		336	91.7%	
4015 Stationery	0	263	600	337		337	43.8%	
4016 Postage	0	2	200	198		198	0.9%	
4017 Photocopier	0	2,261	2,000	(261)		(261)	113.1%	
4020 Subscriptions	2,387	6,320	7,000	680		680	90.3%	
4025 Insurance	0	7,138	7,000	(138)		(138)	102.0%	
4026 Legal fees	0	802	2,500	1,698		1,698	32.1%	
4027 Neighbourhood Plan	0	0	2,000	2,000		2,000	0.0%	
4030 Bank Charges	47	608	800	192		192	76.0%	
4035 Office Equipment	350	469	1,000	531		531	46.9%	
4039 Paypoint Expenditure	1,780	42,371	0	(42,371)		(42,371)	0.0%	
4040 Misc	0	767	1,000	233		233	76.7%	
4045 Grounds Maintenance - Misc	(4,043)	9,264	10,000	736		736	92.6%	
4050 Recruitment Costs	0	0	500	500		500	0.0%	
4055 Office Telephone	105	515	500	(15)		(15)	103.0%	
4060 Loan Repayments	0	6,979	6,979	(0)		(0)	100.0%	
4065 Loan Charges	0	0	325	325		325	0.0%	
4070 Audit Fees	0	235	1,500	1,265		1,265	15.6%	
4075 Advertising	300	2,330	3,000	670		670	77.7%	
4085 Contingencies	0	2,971	3,500	529		529	84.9%	
4090 Repairs & Renewals	377	637	1,000	363		363	63.7%	
4095 Caretaker's House Expenditure	399	8,967	1,500	(7,467)		(7,467)	597.8%	
4100 Footpath Maintenance	0	310	1,000	690		690	31.0%	
4105 Training Courses	0	625	1,500	875		875	41.6%	
4110 Charmans Allowance	0	293	200	(93)		(93)	146.5%	
4150 Events	0	2,680	4,500	1,820		1,820	59.6%	
4151 Christmas Event	(1,785)	2,185	0	(2,185)		(2,185)	0.0%	1,213
4152 Christmas Event JCC	0	3,343	0	(3,343)		(3,343)	0.0%	968

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4153 Christmas' Event UCC	1,845	4,118	0	(4,118)		(4,118)	0.0%	
Administration/Parish Council :- Indirect Expenditure	<u>7,134</u>	<u>167,878</u>	<u>129,882</u>	<u>(37,996)</u>	<u>0</u>	<u>(37,996)</u>	<u>129.3%</u>	<u>2,181</u>
Net Income over Expenditure	(4,549)	126,731	113,279	(13,452)				
6000 plus Transfer from EMR	0	2,013						
6001 less Transfer to EMR	0	168						
Movement to/(from) Gen Reserve	(4,549)	128,576						
<u>102 Section 137</u>								
4186 S137 DONATION	700	6,429	11,500	5,071		5,071	55.9%	
Section 137 :- Indirect Expenditure	<u>700</u>	<u>6,429</u>	<u>11,500</u>	<u>5,071</u>	<u>0</u>	<u>5,071</u>	<u>55.9%</u>	<u>0</u>
Net Expenditure	(700)	(6,429)	(11,500)	(5,071)				
<u>105 Civic</u>								
4190 Election Costs	0	5,326	3,500	(1,826)		(1,826)	152.2%	1,826
4200 Other Civic Costs	0	51	700	649		649	7.3%	
Civic :- Indirect Expenditure	<u>0</u>	<u>5,377</u>	<u>4,200</u>	<u>(1,177)</u>	<u>0</u>	<u>(1,177)</u>	<u>128.0%</u>	<u>1,826</u>
Net Expenditure	0	(5,377)	(4,200)	1,177				
6000 plus Transfer from EMR	0	1,826						
Movement to/(from) Gen Reserve	0	(3,551)						
<u>106 Stay and Play</u>								
1451 Stay n play	0	1,000	1,000	0			100.0%	
Stay and Play :- Income	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4972 stay n play	0	817	1,000	183		183	81.7%	
Stay and Play :- Indirect Expenditure	<u>0</u>	<u>817</u>	<u>1,000</u>	<u>183</u>	<u>0</u>	<u>183</u>	<u>81.7%</u>	<u>0</u>
Net Income over Expenditure	0	183	0	(183)				
<u>108 Capital Expenditure</u>								
4220 Capital Expenditure Office	0	0	1,000	1,000		1,000	0.0%	
4225 Capital Expenditure JCC	0	0	5,000	5,000		5,000	0.0%	
4230 Capital Expenditure PH	0	0	10,000	10,000		10,000	0.0%	
4235 Capital Expenditure OCO	0	0	2,000	2,000		2,000	0.0%	
4240 Capital Expenditure UCC	0	0	5,000	5,000		5,000	0.0%	
4250 Capital Expenditure RG	0	21,431	12,000	(9,431)		(9,431)	178.6%	15,604
4255 Capital Expenditure Parish	0	0	5,000	5,000		5,000	0.0%	
Capital Expenditure :- Indirect Expenditure	<u>0</u>	<u>21,431</u>	<u>40,000</u>	<u>18,569</u>	<u>0</u>	<u>18,569</u>	<u>53.6%</u>	<u>15,604</u>
Net Expenditure	0	(21,431)	(40,000)	(18,569)				
6000 plus Transfer from EMR	0	15,604						

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	0	(5,827)						
110 Admin-Leisure Contract ADC								
4340 ADC-Performing Rights	0	501	500	(1)		(1)	100.1%	
Admin-Leisure Contract ADC :- Indirect Expenditure	0	501	500	(1)	0	(1)	100.1%	0
Net Expenditure	0	(501)	(500)	1				
115 Grounds Maintenance								
4360 GM-D.S.O Charge	8,085	44,470	50,000	5,530		5,530	88.9%	
4365 GM-Non Programmed Work	28	28	0	(28)		(28)	0.0%	
Grounds Maintenance :- Indirect Expenditure	8,113	44,498	50,000	5,502	0	5,502	89.0%	0
Net Expenditure	(8,113)	(44,498)	(50,000)	(5,502)				
120 Outdoor Recreation								
1200 OR - Fees & Charges	0	740	4,400	3,660			16.8%	
Outdoor Recreation :- Income	0	740	4,400	3,660			16.8%	0
4380 OR-Water Meter Charges	8	138	2,000	1,862		1,862	6.9%	
4385 OR-Electricity	21	639	1,100	461		461	58.1%	
4390 OR-Gas	0	0	1,500	1,500		1,500	0.0%	
4395 OR-Pavilion Cleaning/Decor.	0	0	100	100		100	0.0%	
4405 OR-Miscellaneous Services	0	0	500	500		500	0.0%	
4415 OR-Repairs & Maint Buildings	0	0	5,000	5,000		5,000	0.0%	
4420 OR-External Decorations	0	0	500	500		500	0.0%	
4425 OR-Electrical Repairs	0	0	500	500		500	0.0%	
4430 OR-Fire Fighting Equipment	0	22	500	479		479	4.3%	
4435 OR-Equipment Purchase	0	0	500	500		500	0.0%	
4436 Legionella	0	280	1,000	720		720	28.0%	
4445 OR-Internal Decoration	0	0	250	250		250	0.0%	
Outdoor Recreation :- Indirect Expenditure	29	1,078	13,450	12,372	0	12,372	8.0%	0
Net Income over Expenditure	(29)	(338)	(9,050)	(8,712)				
121 Footpath Maintenance								
4046 Lenghtsman Salary	0	1,128	1,500	372		372	75.2%	
Footpath Maintenance :- Indirect Expenditure	0	1,128	1,500	372	0	372	75.2%	0
Net Expenditure	0	(1,128)	(1,500)	(372)				

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
125 Allotments								
1205 ALL - Rents	0	2,002	1,700	(302)			117.8%	
Allotments :- Income	0	2,002	1,700	(302)			117.8%	0
4455 ALL-Water Meter Charges	0	363	1,500	1,137		1,137	24.2%	
4460 ALL-Repairs & Maintenance	59	430	500	70		70	85.9%	
Allotments :- Indirect Expenditure	59	793	2,000	1,207	0	1,207	39.7%	0
Net Income over Expenditure	(59)	1,209	(300)	(1,509)				
130 Parish Hall								
1210 PH - Rents	0	0	25,000	25,000			0.0%	
1400 Feed in Tariff	0	0	1,000	1,000			0.0%	
1401 RHI	0	0	5,000	5,000			0.0%	
Parish Hall :- Income	0	0	31,000	31,000			0.0%	0
4470 PH-Wages	0	0	21,000	21,000		21,000	0.0%	
4471 PH-Tax/NI/Pension Contribution	0	0	4,608	4,608		4,608	0.0%	
4475 PH-Casual Car User	0	0	200	200		200	0.0%	
4480 PH-Clothing & Uniforms	0	0	100	100		100	0.0%	
4485 PH-NNDR	0	0	800	800		800	0.0%	
4490 PH-Metered Water Charge	0	0	900	900		900	0.0%	
4495 PH-Electricity	0	0	2,000	2,000		2,000	0.0%	
4500 Fuel	0	0	5,500	5,500		5,500	0.0%	
4505 PH-Cleaning Materials	0	0	500	500		500	0.0%	
4520 PH-Refuse Collection	0	0	1,200	1,200		1,200	0.0%	
4525 PH-Telephones	0	0	250	250		250	0.0%	
4535 PH-Repairs & General Maint.	0	0	6,000	6,000		6,000	0.0%	
4540 PH-Vandalism Repairs	0	0	250	250		250	0.0%	
4545 PH-Internal Decoration	0	0	500	500		500	0.0%	
4555 PH-External Decoration	0	0	500	500		500	0.0%	
4560 PH-Electrical Repairs	0	0	800	800		800	0.0%	
4565 PH-Fire Fighting Equipment	0	0	500	500		500	0.0%	
4570 PH-Fire Alarm	0	0	200	200		200	0.0%	
4575 PH-Equipment Purchases	0	0	700	700		700	0.0%	
4580 PH-Equipment Maintenance	0	0	500	500		500	0.0%	
4590 PH-Service Administration	0	0	100	100		100	0.0%	
4591 PH Legionella	0	0	305	305		305	0.0%	
Parish Hall :- Indirect Expenditure	0	0	47,413	47,413	0	47,413	0.0%	0
Net Income over Expenditure	0	0	(16,413)	(16,413)				

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
135 Old Council Offices								
1106 OCO Office	400	2,706	4,000	1,294			67.7%	
1215 OCO - Rents	751	9,470	9,000	(470)			105.2%	
Old Council Offices :- Income	1,151	12,176	13,000	824			93.7%	0
4600 OCO-Wages	439	5,951	6,500	549		549	91.6%	
4601 Tax/NI/Pension Contribution	0	1,201	1,200	(1)		(1)	100.1%	
4610 OCO-Clothing & Uniforms	0	20	50	30		30	39.9%	
4615 OCO-NNDR	0	638	650	12		12	98.2%	
4620 OCO-Water Charges	0	248	350	102		102	70.9%	
4625 OCO-Electricity	64	515	650	135		135	79.3%	
4630 OCO-Gas	160	1,074	1,500	426		426	71.6%	
4635 OCO-Cleaning Materials	26	254	300	46		46	84.7%	
4640 OCO-Refuse Collection	0	438	400	(38)		(38)	109.5%	
4645 OCO-Repairs & Maintenance	225	2,185	1,500	(685)		(685)	145.7%	
4650 OCO-Electrical Repairs	90	240	300	60		60	79.9%	
4655 OCO-Fire Fighting Equipment	0	96	500	404		404	19.2%	
4660 OCO-Grounds	0	0	250	250		250	0.0%	
4665 OCO-Miscellaneous	0	26	250	224		224	10.5%	
4670 OCO-Equipment Maintenance	0	37	500	463		463	7.4%	
4675 OCO-Equipment Purchases	0	105	500	395		395	21.0%	
4676 OCO Telephone /Broadband	9	344	700	356		356	49.1%	
4677 OCO Legionella	0	0	200	200		200	0.0%	
Old Council Offices :- Indirect Expenditure	1,013	13,373	16,300	2,927	0	2,927	82.0%	0
Net Income over Expenditure	138	(1,197)	(3,300)	(2,103)				
201 Jacksdale Community Centre								
1250 JCC - Rents	0	0	7,000	7,000			0.0%	
1251 Feed in tariff	0	0	250	250			0.0%	
Jacksdale Community Centre :- Income	0	0	7,250	7,250			0.0%	0
4715 JCC-Wages	0	0	9,000	9,000		9,000	0.0%	
4716 JCC - NI/Pension	0	0	2,000	2,000		2,000	0.0%	
4725 JCC-Clothing & Uniforms	0	0	100	100		100	0.0%	
4730 JCC-NNDR	0	0	600	600		600	0.0%	
4735 JCC-Metered Water Charge	0	0	400	400		400	0.0%	
4740 JCC-Gas	0	0	800	800		800	0.0%	
4745 JCC-Electricity	0	0	550	550		550	0.0%	
4755 JCC-Cleaning Materials	0	0	350	350		350	0.0%	
4765 JCC-Telephone	0	0	500	500		500	0.0%	
4770 JCC-Repairs & Maintenance	0	0	2,000	2,000		2,000	0.0%	

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4775 JCC-Vandalism Repairs	0	0	500	500		500	0.0%	
4780 JCC-Internal Decorations	0	0	250	250		250	0.0%	
4785 JCC-Electrical Repairs	0	0	500	500		500	0.0%	
4790 JCC-Fire Fighting Equipment	0	0	500	500		500	0.0%	
4795 JCC-Fire Alarm	0	0	150	150		150	0.0%	
4800 JCC-Refuse Collection	0	0	600	600		600	0.0%	
4805 JCC-Miscellaneous	0	0	100	100		100	0.0%	
4815 JCC-Equipment Purchases	0	0	300	300		300	0.0%	
4820 JCC-Equipment Maintenance	0	0	100	100		100	0.0%	
4821 JCC Legionella	0	0	450	450		450	0.0%	
Jacksdale Community Centre :- Indirect Expenditure	0	0	19,750	19,750	0	19,750	0.0%	0
Net Income over Expenditure	0	0	(12,500)	(12,500)				
301 Underwood Community Centre								
1300 UCC - Rents	0	0	12,000	12,000			0.0%	
1301 Feed in tariff	0	0	500	500			0.0%	
Underwood Community Centre :- Income	0	0	12,500	12,500			0.0%	0
4870 UCC-Wages	0	0	9,000	9,000		9,000	0.0%	
4871 UCC- NI/Pension	0	0	1,600	1,600		1,600	0.0%	
4880 UCC-Clothing & Uniforms	0	0	150	150		150	0.0%	
4885 UCC-NNDR	0	0	400	400		400	0.0%	
4890 UCC-Metered Water Supply	0	0	400	400		400	0.0%	
4895 UCC-Electricity	0	0	600	600		600	0.0%	
4900 UCC-Gas	0	0	600	600		600	0.0%	
4910 UCC-Cleaning Materials	0	0	300	300		300	0.0%	
4915 UCC-Refuse Collection	0	0	900	900		900	0.0%	
4925 UCC-Telephones	0	0	550	550		550	0.0%	
4930 UCC-Repairs & Maintenance	0	0	2,500	2,500		2,500	0.0%	
4935 UCC-Vandalism Repairs	0	0	250	250		250	0.0%	
4940 UCC-Electrical Repairs	0	0	750	750		750	0.0%	
4945 UCC-Internal Decorations	0	0	400	400		400	0.0%	
4950 UCC-Fire Fighting Equipment	0	0	500	500		500	0.0%	
4955 UCC-Fire Alarm	0	0	100	100		100	0.0%	
4960 UCC-Equipment Maintenance	0	0	100	100		100	0.0%	
4965 UCC-Miscellaneous	0	0	200	200		200	0.0%	
4970 UCC-Equipment Purchases	0	0	200	200		200	0.0%	
4971 UCC Legionella	0	0	300	300		300	0.0%	
Underwood Community Centre :- Indirect Expenditure	0	0	19,800	19,800	0	19,800	0.0%	0
Net Income over Expenditure	0	0	(7,300)	(7,300)				

Detailed Income & Expenditure by Budget Heading 13/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	3,736	310,527	314,011	3,484			98.9%	
Expenditure	17,049	263,304	357,295	93,991	0	93,991	73.7%	
Net Income over Expenditure	(13,313)	47,224	(43,284)	(90,508)				
plus Transfer from EMR	0	19,443						
less Transfer to EMR	0	168						
Movement to/(from) Gen Reserve	(13,313)	66,498						

Receipts for Month 11

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :-		155,338.78					155,338.78	
736	Banked: 31/01/2020	1.50						
736	Dog bags	1.50			1900	101	1.50	Dog bags
736	Banked: 31/01/2020	1.60						
736	Copying	1.60			1900	101	1.60	Copying
bacs.chari	Banked: 03/02/2020	51.00						
	Sales Recpts Page 1668	51.00	51.00		101			Sales Recpts Page 1668
bacs.chari	Banked: 03/02/2020	154.68						
	Sales Recpts Page 1679	154.68	154.68		101			Sales Recpts Page 1679
bacs.OCO	Banked: 04/02/2020	204.00						
	Sales Recpts Page 1666	204.00	204.00		101			Sales Recpts Page 1666
bacs.chari	Banked: 04/02/2020	199.50						
	Sales Recpts Page 1667	199.50	199.50		101			Sales Recpts Page 1667
bacs	Banked: 04/02/2020	26.77						
bacs	Solutions	26.77			4095	101	26.77	Solutions.35MR.Credit.Radiator
DD	Banked: 05/02/2020	35.00						
DD	ICO	35.00			4020	101	35.00	ICO.Subscriptions
bacs	Banked: 05/02/2020	45.46						
bacs	Public Sector	45.46			1090	101	45.46	Public Sector.Interest
DD	Banked: 05/02/2020	-35.00						
DD	ICO.SUBSCRIPTIONS	-35.00			4020	101	-35.00	CORRECTION.ICO.SUBSCRIPTION
bacs.chari	Banked: 06/02/2020	705.48						
	Sales Recpts Page 1680	705.48	705.48		101			Sales Recpts Page 1680
bacs.chari	Banked: 07/02/2020	72.00						
	Sales Recpts Page 1681	72.00	72.00		101			Sales Recpts Page 1681
bacs.chari	Banked: 07/02/2020	96.00						
	Sales Recpts Page 1682	96.00	96.00		101			Sales Recpts Page 1682
bacs.chari	Banked: 10/02/2020	183.52						
	Sales Recpts Page 1665	183.52	183.52		101			Sales Recpts Page 1665
bacs	Banked: 12/02/2020	400.27						
	Sales Recpts Page 1664	400.27	400.27		101			Sales Recpts Page 1664
738	Banked: 14/02/2020	146.00						
	Sales Recpts Page 1659	146.00	146.00		101			Sales Recpts Page 1659
737	Banked: 14/02/2020	76.50						
	Sales Recpts Page 1660	76.50	76.50		101			Sales Recpts Page 1660
738	Banked: 14/02/2020	18.50						
738	Dog bags	18.50			1900	101	18.50	Dog bags

Receipts for Month 11

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
738	Banked: 14/02/2020	4.00						
738	Copying		4.00		1900	101	4.00	Copying
09	Banked: 14/02/2020	300.00						
	Sales Recpts Page 1661		300.00		101			Sales Recpts Page 1661
10.charity	Banked: 14/02/2020	286.25						
	Sales Recpts Page 1662		286.25		101			Sales Recpts Page 1662
08.charity	Banked: 14/02/2020	710.88						
	Sales Recpts Page 1663		710.88		101			Sales Recpts Page 1663
bacs	Banked: 14/02/2020	17.00						
	Sales Recpts Page 1674		17.00		101			Sales Recpts Page 1674
bacs.chari	Banked: 14/02/2020	85.00						
	Sales Recpts Page 1675		85.00		101			Sales Recpts Page 1675
bacs.char	Banked: 17/02/2020	22.00						
	Sales Recpts Page 1676		22.00		101			Sales Recpts Page 1676
bacs	Banked: 17/02/2020	30.00						
	Sales Recpts Page 1677		30.00		101			Sales Recpts Page 1677
739	Banked: 21/02/2020	10.50						
739	Dog bags		10.50		1900	101	10.50	Dog bags
739	Banked: 21/02/2020	4.00						
739	Copying		4.00		1900	101	4.00	Copying
739	Banked: 21/02/2020	44.00						
	Sales Recpts Page 1669		44.00		101			Sales Recpts Page 1669
740	Banked: 21/02/2020	51.00						
	Sales Recpts Page 1670		51.00		101			Sales Recpts Page 1670
12.charity	Banked: 21/02/2020	25.50						
	Sales Recpts Page 1672		25.50		101			Sales Recpts Page 1672
bacs	Banked: 21/02/2020	1,072.48						
bacs	SPVH.Charity		1,072.48		103		1,072.48	Sales
bacs	Banked: 21/02/2020	-1,072.48						
bacs	SPVH Charity		-1,072.48		103		-1,072.48	SPVH Charity
bacs	Banked: 26/02/2020	154.00						
	Sales Recpts Page 1678		154.00		101			Sales Recpts Page 1678
bacs	Banked: 26/02/2020	347.92						
bacs	BURCHELL EDWARDS		347.92		1105	101	347.92	Rental.35MR
bacs	Banked: 26/02/2020	2,392.46						
bacs	OFGEM		2,392.46		1401	130	2,392.46	OFGEM.INCOME

Receipts for Month 11

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
bacs	Banked: 27/02/2020	15.00						
	Sales Recpts Page 1683	15.00	15.00		101			Sales Recpts Page 1683
741	Banked: 28/02/2020	17.00						
741	Dog bags	17.00			1900	101	17.00	Dog bags
742	Banked: 28/02/2020	112.00						
	Sales Recpts Page 1673	112.00	112.00		101			Sales Recpts Page 1673
bacs	Banked: 28/02/2020	101.28						
	Sales Recpts Page 1684	101.28	101.28		101			Sales Recpts Page 1684
Total Receipts for Month		7,112.57	4,242.86	0.00			2,869.71	
Cashbook Totals		162,451.35	4,242.86	0.00			158,208.49	

Payments for Month 11

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/02/2020	Solutions	BACS	26.77		4.46	4095	101	22.31	Solutions.35MR.credit.radiat
04/02/2020	Solutions	BACS	-26.77			4095	101	-26.77	Correction.Sol.35MR.Creditr
05/02/2020	Public Sector	BACS	45.46			1090	101	45.46	Public Sector.Interest
05/02/2020	ICO	DD	35.00			4020	101	35.00	ICO.Subscriptions
05/02/2020	Public Sector	BACS	-45.46			1090	101	-45.46	Correction.Public Sector.Inter
06/02/2020	Initial Design	BACS	360.00		60.00	4075	101	300.00	Initial Design
06/02/2020	ASHFIELD DISTRICT COUNCIL	BACS	4,851.29		808.55	4045	101	4,042.74	ADC. Grounds Maintenance
07/02/2020	Aard-Verkers	BACS	72.95			4090	101	72.95	Fix Flag Pole
11/02/2020	Cloud Next Ltd	BACS	172.77		28.80	4020	101	143.97	Cloud NextLtd.Premium Hosting
11/02/2020	Cloud Next Ltd	BACS	108.00		18.00	4020	101	90.00	Cloud Next Ltd.UK Domain
11/02/2020	Chernobyl	CHQ.3312	50.00			4152	101	50.00	Jacksdale Xmas Event.sleigh
						383	0	-50.00	Jacksdale Xmas Event.sleigh
						6000	101	50.00	Jacksdale Xmas Event.sleigh
11/02/2020	Chernobyl	CHQ.3312	-50.00			4152	101	-50.00	JacksXmas.duplicated entry
						383	0	50.00	JacksXmas.duplicated entry
						6000	101	-50.00	JacksXmas.duplicated entry
13/02/2020	ESPO	BACS	134.44		22.41	4910	301	28.01	Cleaning/UCC
						4755	201	28.01	Cleaning/JCC
						4505	130	28.01	Cleaning/SPH
						4365	115	28.00	Cleaning/OCO
13/02/2020	ESPO	BACS	-0.03			4505	130	-0.03	underpayment of invoice
15/02/2020	Salary.February	BACS	7,261.15			4000	101	1,946.96	Salary.February
						4000	101	1,090.74	Salary.February
						4000	101	1,121.16	Salary.February
						4470	130	871.42	Salary.February
						4600	135	439.10	Salary.February
						4715	201	578.53	Salary.February
						4535	130	137.45	Salary.February
						4645	135	224.91	Salary.February
						4930	301	29.15	Salary.February
						4770	201	49.98	Salary.February
						4090	101	35.40	Salary.February
						4870	301	361.50	Salary.February
						4870	301	172.85	Salary.February
						4470	130	191.59	Salary.February
						4715	201	10.41	Salary.February
17/02/2020	Waterplus	DD	8.11			4380	120	8.11	Waterplus.Westwood
19/02/2020	Paul Taylor	BACS	247.53			4090	101	188.43	Pressure Wash/connectors/hose
						4460	125	59.10	Posts/NR Allotments
19/02/2020	NOTTS COUNTY COUNCIL	BACS	1,213.20			4000	101	231.40	Pension.February
						4000	101	645.38	Pension.February
						4001	101	336.42	Pension.Deficit

Payments for Month 11

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
20/02/2020	Waterplus	DD	37.15			4890	301	37.15	DD.Waterplus.UCC
21/02/2020	British Gas	BACS	88.59		4.22	4625	135	63.75	British Gas/OCO
						4385	120	20.62	British Gas/Westwood
24/02/2020	Deuce Electrical Services	BACS	350.00			4035	101	350.00	Electric Vehicle Charging Poin
25/02/2020	MIDSHIRES	BACS	136.24		22.71	4055	101	104.69	MIDSHIRES
						4676	135	8.84	MIDSHIRES
25/02/2020	MIDSHIRES	DD	236.25		39.38	4525	130	8.50	Midshires/SPH
						4765	201	83.69	Midshires/JCC
						4925	301	104.68	Midshires/UCC
25/02/2020	Moorepay	DD	23.18			4020	101	23.18	Moorepay.Insurance
25/02/2020	Moorepay	DD	162.00		27.00	4020	101	135.00	Moorepay.HR & HS
26/02/2020	ROYAL BRITISH LEGION	BACS	675.00			4186	102	675.00	Poppy.FullCouncil.27.01.20
26/02/2020	NALC	BACS	1,960.13			4020	101	1,960.13	NALC.AnnualSub.01/04/202
27/02/2020	YORKSHIRE BANK	DD	47.31			4030	101	47.31	Bank Charges
28/02/2020	Access All Electricals	BACS	600.00			4095	101	330.00	35MR.New circuit/sockets
						4095	101	100.00	35MR.Elec Safety Report
						4650	135	90.00	OCO.New Fan
						4090	101	50.00	SPH.Water Heater
						4090	101	30.00	SPH/O/S Flood & J-Box
28/02/2020	ESPO	BACS	31.49		5.25	4635	135	26.24	OCO.Cleaning
28/02/2020	CORONA ENERGY	BACS	192.59		32.10	4630	135	160.49	OCO.GAS
28/02/2020	Waterplus	DD	43.50			4490	130	43.50	DD.Waterplus.SPH
Total Payments for Month			19,047.84	0.00	1,072.88			17,974.96	
Balance Carried Fwd			143,403.51						
Cashbook Totals			162,451.35	0.00	1,072.88			161,378.47	

Receipts for Month 11

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	56,390.31					56,390.31	
bacs	Banked: 28/02/2020	11.20						
bacs	YB.Interest		11.20		1090	101	11.20	YB.Interest
Total Receipts for Month		11.20	0.00	0.00			11.20	
Cashbook Totals		<u>56,401.51</u>	<u>0.00</u>	<u>0.00</u>			<u>56,401.51</u>	

Payments for Month 11

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		56,401.51						
	Cashbook Totals		56,401.51	0.00	0.00			56,401.51	

Receipts for Month 11

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		87,539.11					87,539.11	
CASH	Banked: 31/01/2020	262.06						
CASH	Paypoint	262.06			1899	101	262.06	Paypoint.Feb
CARD	Banked: 04/02/2020	36.94						
CARD	Paypoint	36.94			1899	101	36.94	Paypoint.Feb
CASH	Banked: 14/02/2020	615.68						
CASH	Paypoint	615.68			1899	101	615.68	Paypoint.Feb
card.chari	Banked: 17/02/2020	51.25						
	Sales Recpts Page 1671	51.25	51.25		101			Sales Recpts Page 1671
BACS	Banked: 18/02/2020	0.60						
BACS	Paypoint	0.60			1899	101	0.60	Paypoint.Feb.Comm
CARD	Banked: 19/02/2020	21.00						
CARD	Paypoint.Feb	21.00			1899	101	21.00	Paypoint.Feb
card.C036	Banked: 20/02/2020	45.00						
card.C036	SPVHC/C036/C1044	45.00			1899	101	45.00	SPVHC/C036/C1044
CASH	Banked: 21/02/2020	211.57						
CASH	Paypoint.Feb	211.57			1899	101	211.57	Paypoint.Feb
CARD	Banked: 26/02/2020	153.71						
CARD	Paypoint.Feb	153.71			1899	101	153.71	Paypoint.Feb.Card
CASH	Banked: 28/02/2020	717.10						
CASH	Paypoint	717.10			1899	101	717.10	Paypoint.Feb
Total Receipts for Month		2,114.91	51.25	0.00			2,063.66	
Cashbook Totals		89,654.02	51.25	0.00			89,602.77	

Payments for Month 11

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/01/2020	Paypoint	DD	262.06			4039	101	262.06	Paypoint.Feb
04/02/2020	Paypoint	DD	36.50			4039	101	36.50	Paypoint.Feb
06/02/2020	Paypoint	DD	202.06			4039	101	202.06	Paypoint.Feb
11/02/2020	Paypoint	DD	211.03			4039	101	211.03	Paypoint.Feb
13/02/2020	Paypoint	DD	202.11			4039	101	202.11	Paypoint.Feb
17/02/2020	Paypoint	DD	106.61			4039	101	106.61	Paypoint.Feb.billing
19/02/2020	Paypoint	DD	21.00			4039	101	21.00	Paypoint.Feb
19/02/2020	Paypoint	DD	24.97			4186	102	24.97	Paypoint.Cardnet.Feb
20/02/2020	Paypoint	DD	121.89			4039	101	121.89	Paypoint.Feb
21/02/2020	Paypoint	DD	80.17			4039	101	80.17	Paypoint.Feb
21/02/2020	Paypoint	DD	4.79			4039	101	4.79	Paypoint.Feb.billing
25/02/2020	Paypoint	DD	8.89			4039	101	8.89	Paypoint.Feb
26/02/2020	Paypoint	BACS	153.71			4039	101	153.71	Paypoint.Feb
26/02/2020	SPVH	BACS	45.00			4039	101	45.00	SPVHC/C036/C1044
27/02/2020	Paypoint	DD	324.45			4039	101	324.45	Paypoint.Feb
Total Payments for Month			1,805.24	0.00	0.00			1,805.24	
Balance Carried Fwd			87,848.78						
Cashbook Totals			89,654.02	0.00	0.00			89,654.02	