

## SELSTON PARISH COUNCIL

**Minutes** of Meeting of the Parish Council held on **Monday, 30 September 2019** at 7.00pm at Underwood Community Centre, Church Lane, NG16 5FS

### Present

Cllr M Ashmore	Cllr D Hodgman	Cllr J O'Byrne
Cllr J Banks	Cllr B Jackson	Cllr E Olden
Cllr H Bethell	Cllr S Jackson	Cllr P Pilgrim
Cllr C Chapman (also ADC)	Cllr A Justice	Cllr D Wilson
Cllr S Fletcher	Cllr D Justice (Vice Chair)	Cllr S Wilson (Chair)
Cllr J Gregory	Cllr D Martin (also NCC and	Cllr R Young
Cllr S Hey	ADC)	

### Apologies:

Cllr S Hankin – personal

Also present: Lisa Simpson (Clerk), Tracey Kirkland-Walker (Assistant Clerk) and 13 members of the public.

1. To receive apologies for absence

Apologies were received as above and accepted by the Council

2. To receive declarations of interest from Councillors

Cllr Ashmore – item 15 non pecuniary

Cllr Chapman – item 16 non pecuniary

Cllr S Jackson – item 15 non pecuniary

Cllr Pilgrim – item 15 non pecuniary

Cllr Martin – item 9 correspondence (items 1, 2, 9 and 14), 12 (all planning items), 15 and 16 non pecuniary

Cllr Hodgman – items 11, 12, 16 and 18 non pecuniary

Cllr D Justice – items 11 and 16 non pecuniary

3. To consider Co-option for Selston ward

**RESOLVED:** To co-opt Rebecca Hughes as Councillor for Selston Ward

Standing Orders were suspended whilst Rebecca Hughes signed the Acceptance of Office.

4. To determine which items, if any of the Agenda should be taken with the public excluded

**RESOLVED:** To move 'Land at Station Road' and '35 Mansfield Road' from item 10 (Finance) to Confidential items.

5. Policing

PCSO Darren Kenworthy gave a report of the incidents that have been reported over the last month. It was noted that of the 23 ASB incidents none of them were youth related.

In relation to the Community Alcohol Partnership licensing visits have been arranged with Ashfield District Council.

6. Update on CAP

Community Alcohol Partnership has requested feedback from the youth groups to determine if the grants have been beneficial.

They would also like to attend the youth groups and let the youth experience the effect of excessive drinking using beer goggles. It was proposed that the Parish Council purchase 2 sets of beer goggles from the s137 money set aside for the youth groups.

**RESOLVED:** To purchase 2 sets of beer goggles

7. Members of the public are invited to address the Council

A resident asked if the gullies on Mansfield Rd could be cleared and was informed that they are cleared by Highways.

Traders from Jacksdale expressed their concerns regarding the position of the proposed Zebra Crossing at Jacksdale as street parking will be restricted and it will also affect their deliveries. They have sent their concerns to Via/Notts County Council.

Item 15, Zebra Crossing in Jacksdale was brought forward to allow Councillors to discuss the matter whilst the residents were in attendance.

It was noted that Notts County Council Highways have assessed the area for the positioning of the zebra crossing and it could not be placed outside school as it is too close to a bend and there is not enough kerb structure.

8. To approve the minutes of the meeting held on Monday, 29 July 2019

**RESOLVED:** To accept the minutes of the council meeting held on 29 July 2019 as a true record. It was noted that Jacksdale lighting event is on 6 December 2019.

9. To consider correspondence received and required actions

Item 6 – Sustainable Community Halls Conference, 8 November 2019

**RESOLVED:** For Cllrs Hey, Hodgman, S Jackson and D Justice to attend the event.

10. Finance

There were no questions in relation to the accounts.

NALC's new Finance Regulations template - Noted

CCLA to consider further investment in public sector deposit fund – No action required

Feedback from Finance meeting (and Minutes) and matters arising – Noted

To acknowledge Notice of Conclusion of Audit following receipt of External Auditor's report – Noted

Land at Station Road – Moved to 'Confidential Items'

Quotations for lease of electric van – Clerk informed of the cost of leasing a diesel van to give a comparison but the Council were in favour of leasing an electric vehicle.

**RESOLVED:** Delegated to Finance Committee to obtain best deal for leasing an electric van for 2 years.

35 Mansfield Road – Moved to 'Confidential Items'

11. Recreation Grounds

- Fencing arranged for Portland Green – Clerk has instructed the cheapest contractor at £1700
- To discuss the idea of a Community Orchard – it was agreed that Town Green would be the most suitable and the Chairman said he would feed back to those who suggested the idea.

- Request from SPVHC for 6 more trees and 3 benches at Underwood – the trees are to continue the cherry tree walk around the footpath and the benches have been requested by parents/carers to view their children on the skate park.

**RESOLVED:** The budget was set at £250 to purchase 6 more cherry trees and the cost and position of the benches will be presented at the next Council meeting.

#### 12. Planning Applications

There were no comments in relation to the planning applications.

#### 13. Allotments

The Chairman informed that he had added a new stake to support the tap on Nottingham Rd Allotments.

A resident is making a sample plot number marker.

#### 14. Planters

Those who have already adopted planters in Selston are happy to continue looking after them. More people have volunteered and Cllr Martin informed that Mrs Dixon would not be doing the planters anymore so they can be allocated to the volunteers.

Underwood has not had as many volunteers but Cllr D Justice and Cllr D Martin agreed to continue with the ones they have been doing.

It was noted that the planter on Beech Rd is rotting and needs to be removed.

#### 15. Zebra Crossing in Jacksdale – Item moved to be dealt with at the end of item 7

#### 16. Community Centres

##### Parish Hall

##### Feedback from Consultation on Main hall kitchen

Clerk informed that one of the groups was against the kitchen being moved as they felt that the proposed kitchen would be too small to cater for larger events and they were also concerned about accessibility for all users.

Comments have been received from another group in favour of the new kitchen and the creation of more storage.

The rest of the groups have not provided written comments but given verbal comments such as the change to the kitchen will not affect them, the new kitchen looks nice.

The Trustees of Selston Parish Village Halls Charity have approved the proposed alterations but a further meeting has been arranged to consider another option regarding the disabled access to the office and storage.

##### Pavilion - Nothing to discuss

##### Underwood – UCAN request for use for Afternoon Tea fundraiser 12 October 2019

**RESOLVED:** To agree to UCAN using the centre for the Afternoon Tea fundraiser.

##### Jacksdale – Plans for car park and relocation of Parish noticeboard and the grit bin

**RESOLVED:** To request a meeting with Ashfield District Council at Jacksdale to discuss the proposed plan.

#### 17. To review the temporary closure of the Parish office on a Wednesday

Cllr C Chapman abstained

**RESOLVED:** It was agreed to keep the Parish Office closed on a Wednesday

#### 18. Selston Parish Village Halls Charity

- Insurance – It was noted that separate insurance to the Parish Council is required
- Bank Account - It was noted that separate bank account to the Parish Council is required
- Management Agreement -  
**RESOLVED:** To agree and accept the Management Agreement
- Accounts package - It was noted that separate accounts package to the Parish Council is required

19. To note GDPR requirements of having Councillor email addresses specifically set up for Council business and which are not shared with any other person

The Clerk informed the meeting that in order to comply with GDPR requirements, the Parish Office will no longer be able to send out emails to Councillors where it is obvious that the email address is shared with someone else.

20. Stay N Play

It was reported that the scheme this year was again a great success and it was requested that an item be added to next month's agenda for the Council to consider making up the shortfall in contribution to the £500 originally proposed.

21. Salt requirements for Winter Service 2019/20 – No action required

22. Date of next meeting – Monday, 28 October 2019 at 7.00 pm at Underwood Community Centre, Church Lane, Underwood, NG16 5FS - Noted

23. Confidential Items

- Land at Station Road  
**RESOLVED:** To take legal advice
- 35 Mansfield Road – It was agreed to change Agents and the Clerk and Admin Assistant were delegated to select a new Agent.  
The Clerk and Chair of Finance were delegated to obtain 3 quotes for a new bathroom and to authorise the most appropriate one.
- Outstanding invoices for room hire – Office staff has put procedures in place for regular checks on outstanding amounts.  
**RESOLVED:** Terms and conditions to be reviewed and amended if necessary
- Job evaluation - It was agreed that the role of Parish Clerk at Selston Parish Council is Profile 3 then the Clerk and Assistant Clerk left the meeting whilst payscale was discussed

Meeting Closed at 9.15 pm