

SELSTON PARISH COUNCIL

Minutes of the Strategic Planning & Finance Committee held at Selston Parish Hall on  
Tuesday 12<sup>th</sup> September 2019 at 12.30pm.

Committee members present

Cllr S Fletcher, Cllr J O'Byrne Chair of Finance Committee, Cllr Sue Jackson Cllr R Young, Cllr D Justice,  
Cllr D Hodgman and Cllr S Wilson

Also present Clerk – Lisa Simpson and Cllr S Hey

**1. To receive apologies for absence**

Cllr P Pilgrim

**2. To receive declarations of interest**

Cllr S Jackson – Jacksdale picnic bench non pecuniary, Cllr S Fletcher, Cllr S Wilson, Cllr D Justice  
Christmas Committee Accounts – non pecuniary

**3. To approve Minutes of last meeting held 9<sup>th</sup> July 2019**

The Minutes were approved and the following points noted

The funds held by the Christmas Committees were noted and agreed with the Parish Council  
Accounts.

It was agreed to advertise locally the office space at the Old Council Offices and call it premises  
rather than Office.

We are awaiting delivery of the picnic bench from Broxap

**4. To consider purchase or lease of an electric van**

The Clerk informed that electric Nissan NV200 could be purchased for £23,232 which includes the  
government grant of £8000. Lease is £249 per month, Contract Hire £255 per month and Contract  
Hire maintained £265 per month terms are available from 2 to 5 years.

After discussion it was agreed to obtain a quote for 2 years Contract Hire and Insurance for the full  
council meeting on the 30<sup>th</sup> September 2019.

Pros and Cons of Electric vans to be emailed to all councillors.

**5. External Auditor Report & Notice of Conclusion of Audit**

Report was read out stating that except for a typographical error in box 4 for the previous year it  
was the Auditors opinion the information in Sections 1 and 2 of the AGAR is in accordance with  
proper practices and no other matters have come to their attention giving cause for concern that  
relevant legislation and regulatory requirements have not been met.

The Clerk informed that the Notice of Conclusion of Audit is on the website and on the Notice board.

**6. July and August 2019 Accounts**

The July 2019 Accounts were approved and as the August Accounts has only just been presented  
they will be reviewed at the Full Council meeting on 30<sup>th</sup> September 2019.

Pension Strain payment of £2487.56 has been made due to an employee leaving before retirement  
age. There is sufficient funds in the Wages budget as not all current employees are in the Pension  
Scheme.

Payment of £3496 towards Jacksdale MUGA and £15604 towards Underwood Skate Park has been  
made to Ashfield District Council.

**7. To consider quotes for parking deterrent on Portland Green**

The options of a hedge or wooden 'birds mouth' type fencing were discussed and it was agreed that  
the fencing would be more suitable.

The Clerk was delegated to accept the cheapest quote.

**8. To consider the Tenancy Management of 35 Mansfield Rd and outstanding repairs**

The Clerk read out a letter from the Tenants and photos taken by the Admin Assistant were viewed.

It was agreed to obtain quotes for a new bathroom which will be presented at the Full Council meeting on the 30<sup>th</sup> September 2019.

**9. Grazing Land at New Selston – clarification of access required**

This item will be discussed at the next Full Council meeting on 30<sup>th</sup> September 2019.

**10. To approve payment of Jack Moody retention invoice for Underwood Recreation Ground**

The Clerk explained that the project manager from Greater Nottingham Ground works had signed the Final Certificate in July 2019 for works done in June 2015 which had generated an invoice for £1575.81 plus VAT. The Clerk was instructed not to pay the invoice and to contact the project manager and ask if an inspection had been done as the boardwalk had never been repaired.

**11. To consider quotation from new telephone and broadband provider**

The Clerk presented the quotation from Midshire who also provide our photocopier and mobile phones. The quote offers a monthly saving of £4.10 with the promise of good customer service and a dedicated Account Manager. It was agreed to switch provider when the current contract expires in October. The Clerk was also asked to obtain a quote for another phone in the office.

**12. To review Management Agreement between Selston Parish Council and Selston Parish Village Halls Charity**

The separate license required for the rbs Accounts package was approved with a set up fee of £150 and an extra £144 per annum.

The bank mandate for the Charity Account will be signed at the next Trustee meeting on Monday 23<sup>rd</sup> September 2019.

All transactions for income and expenditure of the Charity will be done through the new bank account. It was suggested that the Parish Council makes a monthly donation to the Charity to cover any shortfall, which will be put on the Agenda of the next Full Council meeting on 30<sup>th</sup> September.

Meeting Closed at 3.05pm