

## SELSTON PARISH COUNCIL

**Minutes** of meeting of the Parish Council held on **Monday, 29 April 2019** at 7.00pm at the Underwood Community Centre, Church lane, Underwood, NG16 5FS

### Present

Cllr M Ashmore  
Cllr J Banks  
Cllr S Fletcher  
Cllr S Hey  
Cllr D Hodgman  
Cllr B Jackson  
Cllr S Jackson  
Cllr A Justice

Cllr D Justice (Vice Chair)  
Cllr D Martin (also NCC)  
Cllr J O'Byrne  
Cllr E Olden  
Cllr P Pilgrim  
Cllr D Wilson  
Cllr S Wilson (Chair) (also ADC)  
Cllr R Young

### Apologies:

Cllr C Chapman (also ADC)  
Cllr A Gascoyne

Also present: Lisa Simpson (Clerk), Tracey Kirkland-Walker (Assistant Clerk) and 11 members of the public.

1. To receive apologies for absence

Apologies were received and accepted as above

2. Resignation of Chris Quinn-Wilcox

This was received at the last Parish Council meeting and accepted.

3. To receive declarations of interest from Councillors

Cllr A Justice – item 8 (correspondence item 10) non-pecuniary

Cllr D Justice – item 8 (correspondence item 10) non-pecuniary

Cllr D Martin – item 2, 10 and 12 (planning items V/2019/0210 and V/2019/0219) non-pecuniary

Cllr E Olden – item 11 non-pecuniary

Cllr D Wilson – item 11 non-pecuniary

Cllr D Hodgman – items 11, 12 and 14 non-pecuniary

4. Clarification of public speaking at Council meetings

The Clerk informed that the SLCC advice on Public Participation is that the public may be given extended rights, set out in the Standing Orders, to participate in meetings, by asking questions or making statements. (Re paragraph 42 Schedule 12 of LGA1972)

Selston Parish Councils Standing Orders state "Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of business on the agenda**"

Therefore the Standing Orders need to be amended to let members of the public ask a question without any warning, otherwise they continue to write to the Council to request to speak on an Agenda item or to create an Agenda item if necessary.

It was agreed to amend the Standing Orders to enable members of the public to bring matters to the Councils attention that are not on the Agenda, during Public Participation time at Council meetings. The session will be controlled by the Chair of the meeting and the Chair may ask other Councillors to contribute.

5. To determine which items, if any of the Agenda should be taken with the public excluded –



Nothing other than staffing which is already itemised at item 18

6. Policing

Clerk read out the report of incidents from 25<sup>th</sup> March to 24<sup>th</sup> April from PCSO Darren Kenworthy. The Clerk was asked to invite Inspector Craig Hall to the Annual Parish meeting.

7. To approve the minutes of the meeting held on Monday, 25 March 2019

**RESOLVED:** To accept the minutes of the full council meeting held 25 March 2019 as a true record

8. To consider correspondence received and required actions

**RESOLVED:**

Item 9 of correspondence – It was agreed to purchase the six bowls pushers requested. These would belong to the Parish Council and be kept at the Parish Hall.

Item 16 of correspondence – It was agreed to renew the annual SLCC membership at a cost of £196.00

9. Finance

There were no questions in relation to the financial reports previously emailed.

**RESOLVED:** To approve the Accounts and to approve Sue Stack as the Internal Auditor for 2018/19. It was stated that this is Sue's 3<sup>rd</sup> year as our audit and it is good practice to change auditors from time to time, so next year it may be worth considering an alternative.

10. Recreation Grounds

**RESOLVED:** (1) For the Clerk to enquire whether the Co-op could assist with the loan process of the harness for the swing at Greenwells. (2) For the Clerk to arrange for a notice to be put up of restricted hours for the harness' use.

**RESOLVED:** It was agreed for the request for a memorial tree on Town Green to be granted. This will be sited in the centre of the green where the oak tree was.

**RESOLVED:** It was agreed for the purchase of the new waste bins and entrance sign for Jacksdale Recreation Ground at a total cost of £1901.07 as per quote from Will Kent, Place & Projects Officer at ADC.

An update was given by the Clerk on the MUGA at Jacksdale and the skate park at Underwood

11. Youth Together request for funding for a gazebo and permission for Outreach work on Greenwells  
Cllr Olden addressed the Council about the request submitted and stated that the grant application of £1600 was based on the cost of the Parish Council Gazebo which also included flags. It is hoped to find a cheaper supplier.

19:35hrs Cllrs Olden, Hodgman and D Wilson then left the room whilst the matter was discussed.

**RESOLVED:** It was agreed for the purchase of a gazebo as set out in the request, from the £2000 allocated per youth group, with the added proviso that it could be used on any of the Parish recreation grounds for outreach work.

19:43 hrs Cllrs Olden, Hodgman and D Wilson then returned to the meeting.

12. Planning Applications – see attached sheet

**RESOLVED:** It was agreed to put in a comment to ADC supporting planning matter V/2019/0219, providing that it related to the frontage and not the rear of the building.  
Cllrs B & S Jackson abstained from this vote.

**RESOLVED:** It was agreed to submit a 'no objection' comment in respect planning application V/2019/0222 and support the Co-op's application.



13. Allotments

Cllr Hey confirmed that an inspection had recently been carried out and generally everything was fine. There are just 3 annual rents which are now overdue and these are to be followed up again by the Parish Office staff.

Cllr O'Byrne suggested that the Parish Council could have some signage done for the allotments, setting out that these are owned by the Parish Council.

**RESOLVED:** To arrange signage for the allotments showing that these belong to the Parish Council.

14. Community Centres

- Parish Hall – The Assistant Clerk gave a report on recent problems with the Parish Council website and the fact that some information has recently been deleted without the knowledge of the administrators. Also, an update of the website template was being looked at in order to make it more user friendly, more inspiring, promoting the achievements/events of the Parish Council and its booking facilities. It was suggested that any Councillors interested in working with the Assistant Clerk on this project, are to liaise with her directly.
- There was nothing to report on the structural engineer's costs for the creation of disabled toilet in the bar area.
- Pavilion – Clerk to liaise with Sport England and Cricket Board for advice regarding safety netting for the bowls green
- Underwood – Nothing to report
- Jacksdale – Nothing to report

15. To consider program of meeting dates for forthcoming Parish Council meetings as per list emailed to all Councillors

Chair requested to carry this item forward to the next meeting as ADC may change the date of their Full Council meetings after the election

16. Date of Annual Parish Meeting – Wednesday, 8 May 2019 at 6.00pm at Selston Parish Hall, Mansfield Road, Selston, NG16 6EE - Noted

17. Date of next meeting – Wednesday, 8 May 2019 at 7.00pm at Selston Parish Hall, Mansfield Road, Selston, NG16 6EE (Main Hall). All Councillors to be available from 6.45pm to sign Acceptance of Office prior to the start of the meeting – Noted.

Confidential Items

HR Portfolio holder informed of a disciplinary matter that had been dealt with.

The Clerk informed that the RFO had terminated her employment and suggested that she continues as the RFO for a trial period of 2 months. The Admin Assistant to work an extra day per week to support, which was agreed.

It was noted that previous candidates have stated that the salary is not sufficient so It was agreed to pay £200 to SLCC for an evaluation of the Clerks job.

An Insurance claim was discussed and confidential minutes will be stored at the Office

Meeting Closed at 20:45 hrs

