

## SELSTON PARISH COUNCIL

**Minutes** of meeting of the Parish Council held on **Monday, 28 January 2019** at 7.00pm at the Selston Parish Hall, Mansfield Road, Selston, NG16 6EE

### Present

Cllr M Ashmore	Cllr D Justice (Vice Chair)
Cllr C Chapman (also ADC)	Cllr D Martin (also NCC)
Cllr S Fletcher	Cllr J O'Byrne
Cllr S Hey	Cllr P Pilgrim
Cllr D Hodgman	Cllr C Quinn-Wilcox (also ADC)
Cllr B Jackson	Cllr D Wilson
Cllr S Jackson	Cllr S Wilson (Chair) (also ADC)
Cllr A Justice	– arrived at 7.16pm

### Apologies:

Cllr J Banks – illness  
Cllr B Briggs – illness email received  
Cllr R Young - illness  
Cllr J Butler – Clerk not informed, but noted on attendance sheet as training  
Cllr A Gascoyne – Clerk not informed, but noted on attendance sheet as work commitments

Also present: Lisa Simpson (Clerk), Tracey Kirkland-Walker (Assistant Clerk) and 10 members of the public.

#### 1. To receive apologies for absence

Apologies were received as above, and the Clerk reminded everyone that Councillors should send their apologies to the Clerk using the office mobile number if it is out of office hours.

#### 2. To receive declarations of interest from Councillors

Cllr C Chapman – item 7 (correspondence item3) non-pecuniary  
Cllr D Hodgman – items 12, 13 and 17 non-pecuniary  
Cllr B Jackson – item 7 non-pecuniary (correspondence item9)  
Cllr S Jackson – item 7 non-pecuniary (correspondence item9)  
Cllr A Justice – items 7 non-pecuniary (correspondence item9)  
Cllr D Justice – items 7 (correspondence item9), 8 and 12 non-pecuniary  
Cllr D Martin – items correspondence item3, 8 & 9) 7, 8 and 15 non-pecuniary

#### 3. To determine which items, if any of the Agenda should be taken with the public excluded –

Agreed for item 18 to be considered alongside staffing matters

#### 4. Policing

Cllr S Wilson arrived during item 4

PCSO Darren Kenworthy gave a breakdown of the 429 reported incidents since the last Council meeting on the 26<sup>th</sup> November to date.

Darren is keeping an eye on the asb issue in Underwood. Work is continuing with local youth groups and the Community Alcohol Partnership.

The issue of parking on Station Rd in New Selston is very problematic and Darren asked for any ideas to keep the area safe. Cllr Martin will ask Notts County Council Highways to look into it and it was noted that Selston Parish Council own land at the back of Station Rd.

The problem of dog fouling in the Parish, particularly on Recreation Grounds, was discussed and Darren asked that he and Chris Parkes are informed so that the CPO's can target the worst areas regarding the issue of fixed penalty notices for dog owners who do not clear up dog mess or have a receptacle to do so.

5. Members of the public are invited to address the Council

A resident thanked the Parish Council for the tea rooms and stated that Community Spirit has come a long way and its good that everyone is helping each other and all pulling together.

A resident stated that something needs doing quickly about the parking on Station Rd and it was noted that the police and County Councillor D Martin have taken it on board.

6. To approve the minutes of the meeting held on Monday, 26 November 2018

**RESOLVED:** To accept the minutes of the full council meeting held 26 November 2018 as a true record

7. To consider correspondence received and required actions

**RESOLVED:** Item 9 - To donate £150 to Underwood Cricket Club from S.137 monies Cllrs who declared an interest abstained from the vote.

Item 7 - To agree for Parrots in Need to use Woodnook Recreation ground for a charity fun day on 15 June 2019, subject to the usual risk assessments and paperwork being provided.

Item 3 - Agreed to the use of Jacksdale Community Centre and recreation ground for the Easter Egg Hunt on 6 and 7 April 2019. Cllrs who declared an interest abstained from the vote

Item 5 - Agreed for 2 members of staff to attend the Midlands Training Seminar on 10 April 2019 organised by SLCC

Item 8 - Agreed to carry this item forward to the next meeting, allowing further time for the statement of accounts to have been provided from the previous year.

Item 10 - The Chair advised that ADC have already allocated monies for the Town Centres and Cllrs were invited to send in their own response to the Consultation.

Item 11 - To be moved to Confidential items.

8. To consider allocating money to the youth clubs in the parish in association with CAP

Cllrs who have been attending CAP meetings reported that the CAP team have suggested that if the youth groups receive some financial backing for better facilities and outreach projects that they could encourage teenagers to attend and discourage asb. There are 4 regular groups in Selston Parish - Base 16, Underwood Youth Club, Friday Night Club, and Youth Together. It was proposed that £2000 per group, £8000 in total, is added to the budget in s137 for the groups to apply for funding from.

It is hoped that Notts County Council Youth Services Outreach team will be coming to Underwood in the near future.

**RESOLVED:** To allocate £8000 to s137 for the youth groups

9. Finance

There were no questions in relation to the financial reports previously emailed.

**RESOLVED:** To agree the amendment to the Financial Regulations in relation to interim audit.

10. To consider and approve the budget and precept for 2019/20

There were no comments on the proposed budget previously circulated including the wages budget based on NJC recommendations and new staff hours.

The Chair thanked the staff and Chair of Finance for the work they have done .





**RESOLVED:** To approve the budget following amendment for S.137 monies to include the £8000 discussed at item 8 above.

Approved a 0% increase to the precept for 2019/20.

11. Consider purchase of lamp post poppies

**RESOLVED:** To defer this item until after the May elections to enable input from any new Councillors as well.

12. To consider purchasing 10 Hi-Viz jackets for Selston Parish Neighbourhood Watch  
Cllr D Hodgman & Cllr D Justice abstained from the vote as they are members of the Neighbourhood Watch Committee.

**RESOLVED:** Agreed to pay £100 requested for the purchasing of hi-viz jackets for Selston Parish Neighbourhood Watch.

13. Recreation Grounds

There are numerous complaints about dog fouling on the Recreation Grounds and signage has been removed. Clerk has emailed Environment Team at ADC but was asked to send a letter to the portfolio holder requesting more CPO visits in the Parish. Cllr Martin stated that he has already asked Chris Parkes

14. Portland Green

It was agreed that the Clerk obtains quotes for grass crete on the rhs of Portland Green, to create some vehicle parking, after checking the Deeds for any restrictions.

15. Planning Applications

V/2018/0780 Cllrs were concerned about the access to the site and the amount of vehicle movement – Clerk to check.

16. Allotments

East Midlands Allotments Officers Forum 27 March 2019 – Noted.  
There was nothing further to report

17. Community Centres

Parish Hall -

**RESOLVED:** To purchase 120 chairs and 5 dollies at a cost of £6669.

**RESOLVED:** Agreed to the moves in principle, in relation to moving the office to the Main Hall Kitchen, Kitchen to the Cloakroom and Storage to the Office

**RESOLVED:** Agreed to go ahead with option 1 of the plans circulated in relation to plans for a disabled toilet in the bar area.

Pavilion – nothing to note

Underwood – Awaiting advice from Building Control after a site visit in December

Jacksdale – It was noted that the boiler flue needs extending

18. To consider whether the Parish Office needs to reopen on a Wednesday

Moved to Confidential Items



19. Consider and approve venue options for forthcoming monthly Council meetings

**RESOLVED:** Defer this to the next meeting and any comments regarding this to be emailed to the Parish Clerk before then.

20. Date of next meeting – Monday, 25 February 2019 at 7.00 pm at Underwood Community Centre, Church Lane, Underwood, NG16 5FS

Confidential Items

Staff Panel informed that the RFO has resigned, and advert has been placed in the CHAD, Indeed website, Jobcentres, Parish Community Centres 7 Notice board and NALC and DALC. Closing date is 14<sup>th</sup> February 2019 and potential interview date 20<sup>th</sup> February 2019.

New Admin Assistant commenced employment on 14<sup>th</sup> January 2019.

Parish Hall Caretaker is on sick leave

The hours and rates of pay in the wages budget from 1<sup>st</sup> April 2019 was approved.

Item 18 – It was agreed that the Admin Assistant and a new RFO require training so the office will remain closed on Wednesdays until the 1<sup>st</sup> April 2019.

Item 11 of Correspondence – It was agreed to respond to the call for sites to be considered as potential land allocations in the new Local Plan.

Meeting Closed at 21:00 hrs

