

SELSTON PARISH COUNCIL

Minutes of meeting of the Parish Council held on **Monday, 25 June 2018** at 7.00pm at the Underwood Community Centre, Church Lane, Underwood, NG16 5FS

Present

Cllr M Ashmore
Cllr S Fletcher
Cllr S Hey
Cllr D Hodgman
Cllr B Jackson
Cllr S Jackson
Cllr D Martin (also NCC)

Cllr J Banks
Cllr J O'Byrne
Cllr P Pilgrim
Cllr D Wilson
Cllr S Wilson (Chair) (also ADC)
Cllr R Young

Apologies:

Cllr J Butler – Work
Cllr C Chapman (also ADC) - Work
Cllr A Gascoyne - Work

Cllr A Justice – holiday
Cllr D Justice (Vice Chair) – holiday
Cllr C Quinn-Wilcox (also ADC) - Migraine

Also present: Lisa Simpson (Clerk), Tracey Kirkland-Walker (Assistant Clerk) and 14 members of the public.

1. To receive apologies for absence
Apologies were received as above

2. To receive declarations of interest from Councillors
Cllr Hodgman – items 17 and 11 non-pecuniary
Cllr Martin – items 7 and 17 non-pecuniary
Cllr D Wilson – item 11 non-pecuniary (correspondence items 6 and 7)

3. To determine which items, if any of the Agenda should be taken with the public excluded - None

4. Policing
Apologies were received from Sgt Carl Holland and a statistics report will be emailed to the Council

5. Members of the public are invited to address the Council
A resident reported that the trees on Selston Country Park have still not been maintained and was informed that it would be reported to ADC again.
A resident reported an overgrown footpath leading to Stoney Lane which was noted and maintenance will be requested.

6. To approve the minutes of the meeting held on Wednesday, 16 May 2018

RESOLVED: To accept the minutes of the full council meeting held 16 May 2018 as a true record.

7. Update on Selston Golf Course
The Council were informed that a site meeting has been held on Selston Country Park with Carol Cooper-Smith Community and Recreation Director for ADC.

The Grounds man has cut paths and made an interesting walk through. It is the intention of ADC to maintain it as a Country Park and we are awaiting costings from them so that the involvement of the Parish Council can be considered.

8. Update on GDPR requirements

The Assistant Clerk gave an overview of the work carried out to date and informed that the Wednesday office closure has enabled her to create a useful data base of customer profiles. Policies adopted at May's meeting are on the website and the SAR policy will be on the Agenda for July's meeting.

9. Review and adopt GDPR Mapping document

RESOLVED: The GDPR Mapping document was approved and adopted

10. Update and review of Parish office temporary closure on a Wednesday for staff to work on GDPR and other priority matters

RESOLVED: To extend the Wednesday office closure throughout July and review at the next meeting on the 30th July 2018.

11. To consider Correspondence received and required action

Item 1 – Cllr Stuart Fletcher was selected to serve as co-optee representing Selston Parish Council on ADC's Standards and Personnel Appeals Committee.

Item 2 – Letter of thanks from Mark Wilson, Chairman of SFC – reply to be sent thanking Mark for all the work he has done in the past

Item 3 – Clerk informed that the caretakers have liaised with the hirers, since the letter has been received dancers have commented the floor is better.

Item 6 – Youth together Fundraiser, on 28th July 2018, for inclusive swing on Greenwells – request for help towards room hire – To be paid from Chairmans Allowance

Item 7 – Fund raiser for Air Ambulance 18th August 2018 – request for discounted room hire from Emma Olden – To be paid from Chairmans Allowance.

Item 8 – Klairn Fundraiser – Request permission to hold sports day on Westwood Recreation Ground – permission granted provided risk assessments etc are in order.

Item 11 - Merchant Navy Day 3rd September – Cllr Hodgman to research Red Ensign Flag.

12. Finance

There were no questions regarding the finance records previously circulated.

Internal Audit Report – previously emailed

Increase in bookings – the Clerk reported that income from bookings has increased from £7689 in 2013 to £65518 in 2018. All staff and caretakers were thanked.

Bad Debt – It was agreed to write off the £105 owing for facilities hire as all attempts to retrieve the monies have failed. The relevant association has been informed to prevent a repeat elsewhere.

13. Environmental Improvements in the Parish

The Silent Tommy for Selston will be positioned at the War Memorial on Town Green,

Underwood's will be on Alfreton Rd opposite Church Lane between the planter and streetlight.

Jacksdales' will be at the junction of Wagstaff Lane and Palmerston Street but we are awaiting information regarding the planter and the old winding house before it's exact position is decided.

14. Recreation Grounds

- Feedback from meeting on 19th June 2018 – Clerk gave feedback from her notes and informed that the minutes will be emailed to everyone. Money is expected from ADC for the skatepark at Underwood and phase 2 of improvements at Jacksdale Recreation Ground. The Clerk is liaising with Paul Crawford to enable him to produce a Project Plan and for ADC to manage the improvements. ADC have asked if our match funding can be transferred to ADC. The Parish Clerk and Chair of the Finance Committee were delegated to transfer monies, held in Reserves for the projects, when required. Plans will be brought to Full Council for approval.
- Greenwells – To consider quote for Inclusive Swing – As a fundraising event is organised for this equipment it will be discussed at the next Council meeting
- Town Green – Fields in Trust – It was agreed that the Centenary Fields Deed of Dedication be signed Cllr Stuart Fletcher and Cllr Sam Wilson.
- Jacksdale – The Result of Consultation can be emailed out if required, a MUGA, Climbing Frame and gym equipment were the most popular. Further consultation will be required to decide on type of MUGA etc but now awaiting project plan from ADC. Community pay back - painting completed – letter of thanks to be sent.
- Friezeland – Result of Consultation – 96% in favour of a skatepark as at Acacia avenue in Annesley
- Woodnook –
Tour of Britain Bike Ride – Saturday 8th September 2018 will pass through Selston again so the Events Committee would like to repeat last year's successful event and requested a budget of £2000 to purchase items, such as a gazebo with the Parish Council logo, which can also be used for future events and by Community groups. It was agreed that a maximum of £2000 be allocated from Reserves.

To consider types of beacon for WW1 Commemorative Beacon of Light – To be sited on the concrete pad at Woodnook Recreation Ground 11th November 2018. Cost of different types of beacon to be discussed at the next council meeting.

15. Planning Applications

V/2018/0312 was discussed but as highways have no concerns it was decided not to comment. V/2018/0359 Cllrs requested that comments are made regarding the highways and over intensification of the site. Cllrs D Hodgman, Cllr D Martin, Cllr P Pilgrim and Cllr M Ashmore requested that it is minuted that they did not wish to send in a comment.

16. Allotments

Cllr S Hey has inspected the Allotments and identified the plots which require attention. Letters will be sent to the tenants.
Only one vacancy at the moment.

17. Community Centres

Management and Administration Agreement between Selston Parish Village Halls Charity and Selston Parish Council has been emailed. Cllr D Martin has sent his comments to Paul Peacock. No other comments have been received. A sub group of the Parish Council is to be set up to work with a sub group of the Trustees of the Charity to approve the Agreement.

Parish Hall-

Quotes for New Fire Alarm – Fire Risk Assessment reported that detectors are required, only 2 quotes received so it was agreed to obtain another quote and report back to the next council meeting.

Consideration of the future use of the bar area as tea rooms – Julia is no longer running the tea rooms and 2 people have expressed an interest in running it. As the school holiday club commences in July it is intended to reopen the tea rooms in September after the new doors and kitchen have been fitted. The opportunity is still being advertised and the Clerk suggested that 2 members of the staff Committee carry out interviews.

Pavilion –

Fund Raising for new Pavilion – The football club would like to place a thermometer at the front of the building to show how the fund raising is going. It was agreed that the Parish Council will assist with the fundraising. A meeting will be arranged between the Sports Clubs and the Parish Council.

Ground Report and review of Service Level Agreement – This has been emailed to Councillors. The Football Club currently carry out the maintenance of the pitch and we are awaiting a meeting with ADC.

Underwood – Awaiting spec for cladding

Jacksdale – Awaiting quotes for new sign

18. Date of next meeting – Monday, 30 July 2018 at 7.00 pm at Old Council Offices, Alfreton Road, Selston, NG16 6DJ - Noted
19. Date of General meeting of Charities for Jacksdale Community Centre, New Bagthorpe Recreation Ground and Community Centre and Selston Parish Hall and Recreation Ground - 3rd July 2018 6.30pm at the Old Council Offices Selston NG16 6DJ - Noted
20. Date of Selston Parish Village Halls Charity – 17th July 2018 6.30pm at the Old Council Offices Selston NG16 6DJ - Noted

Confidential Items – None

Meeting Closed at 20:30 hrs