

## **SELSTON PARISH COUNCIL**

**Minutes** of meeting of the Parish Council held on **Monday, 31 July 2017** at 7.00pm at the Underwood Community Centre, Church Lane, Underwood NG16 5FS

Present:

Cllr S Alvey  
Cllr M Ashmore  
Cllr J Banks  
Cllr J Butler  
Cllr C Chapman (also ADC)  
Cllr S Fletcher  
Cllr A Gascoyne  
Cllr S Hey  
Cllr B Jackson  
Cllr D Justice (Vice Chair)  
Cllr D Martin (also NCC)  
Cllr J O'Byrne  
Cllr P Pilgrim  
Cllr C Quinn-Wilcox (also ADC)  
Cllr D Wilson  
Cllr S Wilson (Chair) (also ADC)  
Cllr R Young

Apologies:

Cllr B Briggs – late apology received  
Cllr D Hodgman - Holiday  
Cllr S Jackson - Holiday

Also present: Lisa Simpson (Clerk), Lorraine Griffiths (RFO), Tracey Kirkland-Walker (Assistant Clerk) and approximately 33 members of the public.

1. To receive apologies for absence  
Apologies were received as above
2. To receive declarations of interest from Councillors  
Cllr J Butler – item 12 non pecuniary  
Cllr D Justice – item 19 non pecuniary  
Cllr D Martin – items 11, 14 and 17 non pecuniary  
Cllr C Quinn-Wilcox – items 11 and 15 non pecuniary

It was agreed to move part of item 17 to this point of the meeting to enable residents from Cordy Lane Allotments to leave early.

A representative of Underwood (Cordy Lane) Allotments requested permission to place an Eco toilet at the Allotment site for the benefit of all the ladies and children who attend the site. They have applied for a grant from the National Allotment Grant Trust, after advice from the Clerk, and a decision is expected when the Trust next meet on the 19<sup>th</sup> August. Cllr S Wilson proposed that permission is granted to place an Eco Toilet at Underwood Allotments and all were in favour.

Cllr S Wilson told Underwood Allotments that if the grant application was unsuccessful they should come to the next Council meeting as there would be something the Parish Council can do.

**RESOLVED: To grant permission for an Eco toilet at Underwood Allotments.**

3. Clarification of public speaking time

Cllr S Wilson informed after guidance received at a meeting held between Selston Parish Councillors, the Chief Executive and the Monitoring Officer from Ashfield District Council that the 15 minutes public speaking time is the only time throughout the meeting that members of the public are allowed to address the Council, which should be done through the Chair or the Clerk. If answers to questions are not known the member of public will either receive a reply in writing, if requested, or at the next meeting.

4. Filming and recording of meetings

Cllr S Wilson stated that all Council meetings are audio recorded and we are hoping to film them in the future. Members of the public are allowed to film meetings but they should inform the meeting of their intention in case a member of the public does not wish to be filmed. Council members cannot refuse to be filmed.

5. Members of the public are invited to address the Council

Residents from Westwood reported there is still a lot of anti social behaviour including drink, drugs, litter & damage to cars and they have rung 101 but nothing has been done. Cllr S Wilson stated that the Parish Council can't actually do anything but we could facilitate a meeting with the police and Ashfield Homes. He asked the residents to leave their contact details for the Clerk to arrange the meeting.

A Selston resident reported there had been anti social behaviour on Greenwells Recreation Ground for the last 2 weekends till 2.30am. When the police responded to the 101 call the offenders disappeared but returned when the police had gone.

Cllr S Wilson stated that the police will be informed and that all calls are logged even the missed ones.

A resident spoke on behalf of Underwood Festival to provide information in compliance with the Terms & Conditions of Hire. Cllr S Wilson said that a letter to the office would suffice but the resident wanted to address the meeting as she did not have the figures as a couple of payments are awaited.

The resident firstly thanked the Clerk and Councillors who attended what was a good day. She expressed that Underwood Festival is a Community Event to bring families together and not a fundraising event. There is a charge to enter the festival to cover the costs of the entertainment provided which was £2000 this year. Donations are given to those who help on the day, which is not always known in advance. A preliminary meeting of the Festival Committee has agreed to give a donation to Jacksdale Boxing Club as they manned the gates, and Underwood Villa who organised the football tournament.

The resident felt she was hounded, leading up to the festival, with questions on who the money would be given to.

Cllr S Wilson informed that the questions were not from the Council and that no individual Councillor had any more authority than any other, all council business and any queries should be dealt with through the Clerk. The Clerk is available Monday to Friday 9am to 3pm if any groups have any concerns.

A Jacksdale resident expressed concerns about cars parking outside the nursing home on Wagstaff Lane; Cllr S Wilson said Notts County Council would be informed.



A resident of Lea Lane informed that ADC grounds maintenance are parking their trailers on Lea Lane and not using the gate entrance provided for maintenance. When questioned they stated they did not have a key for the gate. As the padlock was provided by ADC the Clerk will discuss it with them.

6. Policing

Simon Gazzard gave an overview of the 220 calls received on 101 and 999 since the last council meeting.

Some Cllrs questioned the breakdown of the asb calls as it appears that residents have reported ringing in more than was logged. It was noted that calls should receive an incident number.

Simon asked the Westwood residents to speak to him later.

He informed that the police office at the Parish Hall is now open and there is a Neighbourhood Watch Area meeting coming up. J27 is still a priority and the police are working with Notts County Council to install speed cameras. Off road bikes have been seized over the last few weekends.

7. To approve the minutes of the full council meeting held on Monday, 26 June 2017

There was an amendment to confidential items as Cllr Dawn Justice did not abstain from the vote.

**RESOLVED:** To accept the minutes of the full council meeting held on 26 June 2017 as a true record noting that Cllr Dawn Justice did not abstain.

As a matter arising from the minutes Cllr Dawn Justice informed that the editor of the Community News was very keen for the Parish Council to do an article providing it is non – political. Cllr D Justice offered to be the editor and requested articles are submitted to her. There will be a charge but everyone was in favour of putting an article in the Community News.

8. Resignation of Underwood Councillor - By election claimed

Ashfield District Council has informed the Clerk that the election will be held on the 7<sup>th</sup> September 2017 and the notice of election will be displayed on Wednesday the 2<sup>nd</sup> August 2017.

9. Charitable status of Community Centres

The RCAN Service Delivery Specification, which was emailed alongside the Agenda, was discussed and Cllr S Wilson proposed to accept the specification and the vote was carried.

**RESOLVED:** To accept the service delivery specification provided by RCAN for the re-organisation of the charities of Selston Parish Hall & Recreation Ground, The New Bagthorpe Recreation & Community Centre (Underwood ) and Jacksdale Community Centre.

10. Phone mast at Selston Parish Hall

Clerk informed that 1200 consultation letters had been distributed which included 750 to Selston High School and 100 to Selston C of E. The letters were hand delivered to houses in the vicinity of the Parish Hall on Mansfield Rd, Nottingham Rd and Chapel Rd. The



Clerk & members of the Council also stood at Underwood and Selston Festivals. 40 have been returned 30 in favour and 10 against.

Cllrs were concerned at the lack of response and questioned if parents had actually received the letters from their children. It was suggested that school are asked to use the text message service to request the views of parents.

However Shared Access have requested a decision from tonight's meeting and it was clarified that if the Parish Council did give permission for Shared Access to install a mast at the Parish Hall it would still be subject to Planning Permission. Cllr Brian Jackson proposed that support is given to Shared Access and was 2<sup>nd</sup> by Cllr Chapman. 5 voted for the phone mast 6 voted against it.

**RESOLVED: To not support the proposal from Shared Access to install a phone mast at Selston Parish Hall.**

#### 11. Selston Sports Club

The Clerk informed that drawings for a new pavilion have been received & reviewed by the Sports Club. The Sports Clubs will apply for grants but some match funding will be required from the Parish Council. Minutes of the Sports Club meetings have been emailed to all councillors. The funding will be discussed at the next Finance meeting.

The football & cricket club would like permission to apply to Ashfield District Council for a licence to sell alcohol from the pavilion on match days. Cllr D Martin proposed that permission is granted & was 2<sup>nd</sup> by Cllr C Quinn-Wilcox. The vote was carried.

**RESOLVED: To grant permission to Selston Football & Cricket Club to apply for a license to sell alcohol at the pavilion.**

Decision on storage container – The Clerk informed she had obtained 2 quotes one for a 20ft container repainted & delivered for £1345 and 24ft for £1945.

Cllr A Gascoyne said he could source one cheaper. Cllr D Martin proposed that the cheapest storage container is purchased after obtaining a price from Cllr A Gascoyne which was 2<sup>nd</sup> by Cllr J Butler. The vote was carried.

#### 12. Correspondence received

Cancer Research UK – Agreed to fund room hire charges from s137

HS2 – Cllr D Martin informed that maps and details of the phase 2b compensation scheme are available in the Parish Office

NALC – Cllr Sue Hey will be attending the AGM

Robert Barber Solicitors – (Cllr J Butler declared a non-pecuniary interest) title deeds are held at the solicitors and 3 of them are unregistered and they have quoted £200 for each of the three unregistered titles. It was agreed to obtain further quotes and register all assets at the Land Registry.

Jonathan Wheeler – Raising funds by doing ultra marathon for ABF soldiers charity and CALM campaign, have a just giving page. The Parish Council cannot make a donation to an individual. Cllr D Wilson advised to check the authenticity of the charities.

Cllr C Quinn-Wilcox said that if the charities are genuine Selston Festival would like to donate £100.

Late Items received:

Western Power – Signature required for wayleave consent for floodlights was approved  
Resident email – 1. Is Selston Golf Course closing? – Response from ADC that they are working with NCC to sell the site as a golf course. If no credible bid is received the golf course will close and be turned into a country park in line with the committee resolution



from earlier this year. Clerk informed she had a copy of the report if anyone would like to see it.

2. Is Selston Leisure Centre closing? - Response from ADC that it is not due for closure and options for Selston are to be explored at a later date as per the Leisure facilities review in 2016 detailed in the cabinet report dated October 2016. Clerk informed she had a copy of the cabinet report if anyone would like to see it. ADC will also seek the views of the new headmaster of Selston High. 3. Why does Selston football club need floodlights – the Clerk has already explained to the resident that there is more than 1 team at Selston football club starting from 5 years up to 40. They will now be able to play at night. 4. What areas will benefit from money received for the phone mast? Now irrelevant as voted against the phone mast.

13. Finance – as attached to the Agenda

Cllr C Quinn-Wilcox questioned why refuse collection % of budget was so high. The RFO explained that she has obtained quotes from alternative refuse collection companies but they did not offer the same services as ADC with regards to quantity and recycling. The Clerk clarified that the % seemed high as refuse collection is an annual payment. There were no further questions on the accounts.

A meeting of the Finance Committee was set for Tuesday 22<sup>nd</sup> August 1pm at Underwood Community Centre but the Clerk will confirm the venue by email.

Clerk explained that the signatures required for the Moorepay Direct Debit mandate should be from 2 councillors that are on the bank mandate as signatories, and could be done at the Parish Office. The Clerk reminded the RFO that the current bank mandates need updating.

14. County Council update

Cllr D Martin has been promised that Selston Golf Course will be up for sale in August and he is chasing it up.

At the Communities & Place Committee meeting on 22<sup>nd</sup> July 2017 it was agreed to put double yellow lines on Lea Lane at the junction of Nottingham Rd. The report from that meeting also stated that additional parking on the recreation ground would alleviate the problem and also residents could have white H bars outside their house. There are lots of issues throughout the Parish related to inconsiderate parking and it has been noted that the Notts Parking Partnership is not doing its job so it is now on a work programme to be reviewed. The Clerk has a copy of the committee report if anyone wants to read it.

Cllr D Martin added that the yellow lines are the first step to help with parking issues at Lea Lane and proposed that a traffic survey is done by the Parish when schools return.

Cllr S Wilson stated that Parking on Lea Lane would be put on September's Agenda.

15. Recreation Ground update

Cllr S Wilson has reported that ADC has left a Recreation Ground insecure. The visibility issues have been dealt with.

Cllr C Quinn Wilcox informed that Selston Festival is not a charity event it's just for people to enjoy themselves. The groups cost £1200 which is why an entrance fee is charged. The accounts will be ready for the next meeting at the end of September. Thanks were given to Jacksdale Boxing Club and Brinsley Scouts for their help on the day.

Cllr S Wilson stated that if anyone had any queries with regards to Selston Festival they should contact the committee directly as it is not a Parish Council Event.

16. Planning Applications

**RESOLVED:** No comments to be submitted on any of the planning applications



17. Allotments – New Committee member required.

Cllr Christian Chapman volunteered to become an Allotment Representative.

18. Community Centre update

Underwood – Request for gate key – it was agreed to inform Freizeland gardening club of the opening times of the Community Centre and to let the Clerk know when they required access at a different time.

It was agreed to discuss the repairs to the wood panelling at Underwood Community Centre at the upcoming Finance Committee meeting.

Jacksdale – Cllr D Martin reported a wooden baton is missing on the front of the Community Centre.

Parish Hall – Cllr D Martin proposed that 2 more spotlights are fitted to shine onto the glitter ball

19. Update on Neighbourhood Plan

Cllr J Banks informed that the Neighbourhood Plan had been inspected and passed with a few minor wording issues. The Steering group have met with Neil Oxby (ADC Forward Planning) to discuss the next steps. ADC will decide on a date for the referendum which is expected to be end of October/ early November and it will take place as a normal election. The Steering group and the Parish Council are not allowed to ask people to vote in favour of the plan but can encourage people to actually vote.

Cllr S Wilson took the opportunity to thank the steering group for all their hard work and dedication over the past four years and proposed a letter of thanks is sent to each member of the Steering Group and everyone agreed.

The Clerk informed the Council that ADC are required to give a decision on the Neighbourhood plan within 5 weeks but may need longer. Those present agreed to extend the 5 weeks if required.

20. Date of next meeting – Monday, 25 September 2017 at 7.00pm at The Old Council Offices

Members of the public and press were asked to leave as there was confidential items to be discussed

Confidential

Polling Cards:

The Clerk informed that the Parish Council needs to decide if they would like to have polling cards issued for the Underwood by-election.

Elections at ADC have informed that the cost of the election is £5000 plus polling cards for 2400 electorate at £1800.

Cllrs felt that if no polling cards were sent out people would be unaware of the election. In the interest of democracy it was agreed to send out voting cards.

**RESOLVED : Clerk to inform elections that the Parish Council would like polling cards issued for the Underwood by-election.**

Staffing Matters:

It was agreed that the two members of staff currently on a temporary contract should be awarded permanent contracts.

