

SELSTON PARISH COUNCIL

Draft Minutes of meeting of the Parish Council held on **Wednesday 17th May 2017** at 7.00pm at the Parish Hall, Selston, NG16 6EE

Present:

Cllr M Ashmore
Cllr J Banks
Cllr J Butler
Cllr C Chapman (also ADC)
Cllr S Fletcher
Cllr A Gascoyne
Cllr S Hey
Cllr D Hodgman
Cllr B Jackson
Cllr S Jackson
Cllr D Justice Vice Chair
Cllr D Martin (also NCC)
Cllr J O'Byrne
Cllr R Parkinson
Cllr P Pilgrim
Cllr C Quinn-Wilcox (also ADC)
Cllr D Wilson
Cllr S Wilson Chair (also ADC)

Apologies:

Cllr S Alvey (bereavement)

Cllr R Young

Also present: Lisa Simpson Clerk, PCSO Simon Gazzard and approximately 10 members of the public.

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
Cllr Sam Wilson was elected as Chairman and duly signed his acceptance of office.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
Cllr Dawn Justice was elected as Vice Chairman and duly signed her acceptance of office.
3. To receive apologies for absence
The Clerk read a letter from Cllr Alvey thanking the Council for their patience and understanding over the meetings she has missed. Cllrs asked the Clerk to extend their condolences.
4. To receive declarations of interest from Councillors
Cllr J Butler – item 19 non pecuniary
Cllr C Chapman – item 21 non pecuniary
Cllr S Hey – item 21 non pecuniary
Cllr D Hodgman – items 20 and 21 non pecuniary
Cllr B Jackson – item 21 non pecuniary
Cllr S Jackson – item 21 non pecuniary



Cllr D Justice – items 21, 22 and 25 non pecuniary
Cllr D Martin – items 16 and 19 non pecuniary
Cllr R Parkinson – item 21 non pecuniary
Cllr C Quinn-Wilcox – items 19 and 21
Cllr D Wilson – item 21
Cllr S Wilson – item 21

5. Policing

PCSO Simon Gazzard gave an overview of the crime figures for the past month. In total 234 incidents have been reported.

The police are working with Ashfield District Council to try and resolve fly tipping in Felley. Chief Inspector Williams was in the Community with PCSO Simon Gazzard on Sunday and the off road police team were called out to off road bikers in Felley.

PCSO Simon Gazzard was invited to attend the Events Committee meeting as he offered to organise a Remembrance Service in December.

6. Members of the public are invited to address the Council

2 residents complained about parked cars on Lea Lane Selston which is preventing residents of Lea Lane from getting out of their driveways.

Residents were informed that Notts County Council proposes to put yellow lines at the entrance to Lea Lane but they felt that this will encourage cars to be parked further down Lea Lane and make matters worse. They were advised to respond to the consultation which ends on 14th June 2017.

Another resident expressed concerns about cars parking on Portland Rd Selston at school time which is decreasing visibility for pedestrians crossing the road and suggested a Zebra Crossing. It was suggested that residents do a petition.

The poor condition of the road surface on Mansfield Rd Selston was questioned as a resident informed that his son's car had been damaged. - It will be reported to Notts County Council.

A resident thanked the Council and volunteers for the successful Saturday night monthly youth club disco at Selston Parish Hall.

7. To approve the minutes of the full council meeting held on Monday, 24 April 2017

Proposed by Cllr B Jackson & 2nd by Cllr D Justice – vote was carried

RESOLVED: To accept the minutes of the full council meeting held on 24 April 2017 as a true record.

8. To approve and adopt any alterations to the Standing Orders

Proposed by Cllr D Hodgman & 2nd by Cllr C Chapman – vote was carried

RESOLVED: The current Standing Orders were approved

9. To approve and adopt any alterations to the Financial Regulations

Proposed by Cllr D Martin & 2nd by Cllr S Hey – vote was carried

RESOLVED: The current Financial Regulations were approved

10. To confirm Selston Parish Council Members' Code of Conduct

Proposed by Cllr D Hodgman & 2nd by Cllr S Jackson – vote was carried

RESOLVED: The current Code of Conduct was approved

11. To approve Lone Working policy

Proposed by Cllr D Justice & 2nd by Cllr R Parkinson – vote was carried

RESOLVED: The Lone Working Policy was approved

12. To approve amended facilities booking form

Proposed by Cllr S Fletcher & 2nd by Cllr D Wilson – vote was carried

RESOLVED: The amended Facilities Booking Form was approved

S. Wilson

13. To review Committee Structures and to appoint Councillors to serve on Committees and other bodies

Cllr S Jackson proposed members for the Committees of Selston Parish Council. A vote was held and the Committee members were agreed as per attached list.

14. To set the Chairman's Allowance

The Clerk explained that the Chairman's allowance is meant to be used by the Chairman for any expenses incurred in his official role.

It was agreed to set the Chairman's Allowance at £250 as in previous years.

15. To set an amount for s137 donations

The Clerk informed that the maximum allowance for s137 is £7.57 per electorate for 2017/18; we have budgeted for a total of £2000.

Cllr C Chapman proposed it stays at £2000 and Cllr C Quinn-Wilcox 2nd – vote was carried.

RESOLVED: s137 was set at £2000

16. Finance

Cllr D Martin asked for clarification on the £13905 Jacksdale Recreation Ground ear marked reserves. Clerk had a copy of the March Finance meeting minutes and informed £3000 was moved from Recreation Grounds ear marked reserves, £1305 balance left in training courses budget, and £9600 left in Recreation Ground Capital Expenditure. Cllr D Martin also noted that Stay n Play showed a loss of £167 which the Clerk said she would check and report back at the next council meeting.

There were no further questions on the Finance reports attached to the Agenda.

The Clerk informed that the internal audit had been carried out by the same internal auditor as last year Susan Stack and then read out Section 1 of the Annual Return, Annual Governance Statement which was approved and signed by the Chairman.

16a Section 2 of the Annual Return Accounting Statements was approved and signed by the Chairman.

17. Correspondence received

Resident complaint about Underwood Recreation Ground – invite to next Underwood Management Committee meeting.

Via East Midlands - It was suggested that the response from Via with regards to inconsiderate parking on Palmerston St Underwood should be displayed in the Underwood Notice Board.

J Town – Cllrs approved the no animal Circus for 2018 on Woodnook Recreation Ground but it was suggested that they also look at other Recreation Grounds in the Parish.

SLCC – All were in favour to renew the Annual membership due for renewal on the 1st June 2017.

18. County Council Update

Parking on Lea Lane was discussed and Cllr D Justice proposed that Cllr D Martin as the County Councillor organises a petition and liaises with the residents on Lea Lane; 2nd by Cllr D Hodgman and the vote was carried.

Cllr D Martin informed that the yellow lines in the turning area at the top of Palmerston Street Underwood will be done, and also advised of upcoming road closures for resurfacing works and water repairs in the Parish.

S. Wilson

19. Recreation Ground Update

Woodnook – Approval was given for Selston Festival on 22nd July 2017 as long as the completed Event Management Pack is received.

Approval was given for the Family Fun Fair 19th to 22nd July 2017 and the Clerk will organise the licence etc.

Concern was raised that a local religious group were holding events on the Recreation Ground, it was agreed the Clerk will advise them that permission is required for events on Recreation Grounds.

Underwood Hill – An email received from a resident regarding access & use of Underwood Hill Recreation Ground was discussed. It was agreed to obtain quotes for another gateway.

Green wells – Clerk informed that there was no funding from ADC for an event on Green wells. The Events Committee will discuss the Bike Tour of Britain and bring back to the next full council meeting.

20. Planning Applications

V/2017/0242 – Outline planning for maximum of 9 dwellings at Chapel Road Selston.

Concerns were raised over the high density of the development and road access so it was agreed that the Clerk inform the Planning Department of the Councils concerns.

21. Community Centre Update

Selston Parish Hall – Cllrs had received an email of the proposal for a phone mast from Shared Access which offers an upfront payment of £40,000. The issue of health risks was raised and Cllr C Chapman gave advice. The question was raised if a better deal could be achieved by yearly payments. Cllr D Wilson proposed that other financial options are explored which was 2nd by Cllr C Chapman and agreed.

Underwood – Request for metal shed for toy storage was discussed and concerns were raised over its safety and susceptibility to break ins. It was agreed the shed would be fixed to the fence and Cllr A Gascoyne proposed that a wire window was put in the shed so that the contents were visible which was 2nd by Cllr S Wilson and approved.

The use of the car park was discussed and it was agreed to liaise with the football club with regards to parking.

Jacksdale – The Clerk informed that two quotes had been received for a replacement combi boiler of £2355.83 and £2550 including a 7 year guarantee. Both plumbers have done satisfactory work for the Parish Council so Cllr S Wilson proposed to accept the cheapest quote and the vote was carried.

RESOLVED - To accept the quote of £2355.83 provided by Shacklocks Plumbing.

Old Council Offices – Clerk informed that a Mortgage Advisor would be renting the Office from 3rd July 2017 and he is having a new carpet at his own expense. A bespoke lease is being drawn up between the Council and the tenant.

22. Update on Neighbourhood Plan

Ashfield District Council is out to consultation on the Jus-t (Selston Parish) Neighbourhood Plan from 28th April 2017 to 12th June 2017.

23. To approve programme of meetings 2017/18 – The list provided was approved.

24. Date of next meeting – Monday 26th June 2017 Old Council Offices Selston 7pm.

25. Date of meeting for Christmas Events Committee – 24th May 2017 7pm Eleanor Adams Room.

S Wilson