

SELSTON PARISH COUNCIL

Minutes of meeting of the Parish Council held on **Monday 27 March 2017** at 7.00pm at the Underwood Community Centre, Underwood.

Present:

Cllr M Ashmore
Cllr J Banks
Cllr J Butler
Cllr S Fletcher
Cllr A Gascoyne
Cllr S Hey
Cllr D Hodgman
Cllr B Jackson
Cllr S Jackson

Cllr D Justice Vice Chair
Cllr D Martin (also NCC)
Cllr J O'Byrne
Cllr R Parkinson
Cllr C Quinn-Wilcox (also ADC)
Cllr D Wilson
Cllr S Wilson Chair (also ADC)
Cllr R Young

Apologies:

Cllr S Alvey (family illness)
Cllr B Briggs (NALC)

Cllr C Chapman (also ADC) (work)
Cllr P Pilgrim

Also present: Lisa Simpson Clerk, Tracey Kirkland-Walker Assistant Clerk, Lorraine Griffiths (RFO), Inspector Longden and approximately 20 members of the public.

1. To receive apologies for absence

Apologies were received as above

2. To receive declarations of interest from Councillors

Cllr M Ashmore – items 17 non pecuniary
Cllr D Hodgman – items 6, 13, 17 & 20 non pecuniary
Cllr B Jackson – item 17 non pecuniary
Cllr S Jackson – items 17 non pecuniary
Cllr D Justice – item 19 non pecuniary
Cllr D Martin – items 7, 13, 15, 17 & 20 non pecuniary
Cllr J O'Byrne – item 17 pecuniary
Cllr C Quinn-Wilcox – item 18 non pecuniary

3. Members of the public are invited to address the Council – 15 minutes is designated for public participation

An Underwood resident questioned item 13 of the Agenda and stated that Underwood Recreation ground and Community Centre belongs to New Bagthorpe Recreation ground & Community Centre Charity and not the Parish Council. He felt that there was an intention to stop Underwood & Selston Festivals. The Chairman said that the resident was misinformed and nobody wants to stop any charitable activities anywhere in the Parish. Over the past few months the Council has been asked where monies have gone so the Council would like to be informed of the beneficiaries of any fund raising events before the event and receive a statement of accounts 10 days after the event.

The Chair of Underwood Festival introduced himself and stated that all their accounts are publicised and open to public viewing. The festival is run by the Community for the Community and every penny is given to local groups.

The Underwood resident commented on item 18 of the Agenda and stated that none of the planters in Underwood belong to the Parish. The Clerk informed that the planters had been put on the Agenda at the request of new councillors as they would like to get involved with the planting of them.

A Selston resident said a thank you to everyone who helped with the litter pick there was 25 volunteers on the day.

An Underwood resident commented on the amount of litter in the area and felt the councillors should help sort it out. Cllr D Justice stated that she had been involved with the Underwood litter pick and other litter picks had been organised by other councillors. Volunteers have registered with Ashfield District Council and have received equipment and training. When they receive their identity badges they will be able to litter pick on their own and not have to wait for an organised one. Lower Bagthorpe will be the next area targeted. Cllr J Banks informed that she regularly litter picks Stoney Lane in Selston but when she is unable to do it she telephones ADC and they do it. Cllr S Wilson stated that Parish Councillors are trying to deal with the problem of litter but it's not actually in their remit and residents should lobby the 4 District Councillors for the area. Cllr D Martin said he already has 6 volunteers working this area and ADC does respond when asked.

4. To approve the minutes of the full council meeting held on Tuesday, 28 February 2017
Proposed by Cllr S Jackson 2nd by Cllr D Hodgman.

Cllr D Martin queried item 11 as he thought it was agreed to bring quotes for the Eleanor Adams room to the meeting and not agreed to install the kitchenette. Clerk replied that it was agreed to bring quotes to the meeting and that the vote on the proposal of installing a kitchenette was carried.

Cllr D Martin also queried item 15 as he and Cllr C Quinn-Wilcox thought they had voted to accept the cheapest quote. The Clerk agreed to listen to the recording again and re-present the minutes for approval at the next Council meeting.

5. Policing

Inspector Longden gave an overview of the crime figures for the whole of the parish over the last month. A total of 242 phone calls had been logged in that time. He then went on to give a detailed breakdown of the different types of crimes that had been reported and how these numbers were split across the three wards of the parish.

He advised that the police are working with the leaders of Underwood Youth Group with regards to asb on Friday evenings.

Inspector Longdon also made reference to the continuing work of the Neighbourhood Watch group and in particular the promotion at the Co-op in Selston on 18 March 2017 which had proved to be a success. He also reminded everyone to ensure that sheds are locked securely.

6. Update on the change of use of the male toilets next to the Eleanor Adams Room

Cllr S Wilson informed the meeting that work was preceding and the electricians are in this week.

Inspector Longden said that Superintendent Fretwell had requested a car for Selston.

Inspector Longden left the meeting

Cllr A Gascoyne was excused for 2 minutes.

7. Finance

RFO advised that -455.83 was a refund for gas from Corona energy for the Pavilion. There were no further questions on the payments and receipts for month 11.

S Wilson

Cllrs had received a copy of the draft minutes from the Finance meeting held on 14th March 2017 prior to this meeting as they contained the proposals for ear marked reserves. Cllr D Martin proposed to accept the proposals. Cllr S Jackson 2nd. The Clerk informed that there would be £9000 to transfer from General Reserves to Parish Hall ear marked reserves at the end of March. Currently the Community Centres are showing a loss of £17335 for the year ending March 2017 but there will be some more transactions.

RESOLVED: To accept the recommendations of the Finance Committee meeting held on 14th March 2017

8. Update on Peninsula Contract

Clerk advised she had received a quote from another company, which she had met at the slcc practitioner's conference, who was much cheaper than Peninsula. Information had been emailed out to councillors prior to tonight's meeting. References can be obtained. However the Health & Safety contract runs to July 2018.

RESOLVED: to give notice of termination of contract with Peninsula

9. Correspondence received

Request for defibrillator at St Helens Church Selston. Cllr D martin proposed to offer same deal as with BAFC and match fund half the cost at £500. Cllr C Quinn Wilcox 2nd and all were in favour.

RESOLVED: To match fund half the cost for a defibrillator at St Helens Church Selston.

Citizens Advice has asked for feedback on the support they provided to keep Portland rd Post Office.

NIDAS have requested for support financially or in kind as they are moving premises to down size.

Reiki with Rebekah has expressed an interest in hiring the office at the Old Council Offices 2 days per week and some weekends. There has also been a request to use the office 5 days per week by a mortgage advisor. The Clerk informed that the office will be advertised through an Estate Agent.

Live & Local the deadline for show requests is 10th May 2017.

RESOLVED: to request 5 shows to obtain 2 shows at Selston Parish Hall.

CPRE Best Kept Village Competition – there are different categories which may suit the different villages in the Parish. It was agreed to set up a subcommittee with a view to entering in 2018.

10. Consider quotation for insurance

Clerk informed that the renewal fee from Came & Company is £6694.67 and this is the third year of a 3 year agreement. The policy is specifically for Parish Councils and copy is available from the Clerk if required. 3 comparative quotes will be obtained in 2018.

RESOLVED: To accept the insurance renewal from Came & Company at £6694.67

11. To consider re-letting of field at New Selston for grazing

It was confirmed that the field is let on an annual grazing license through an agricultural agent and there is no running water. The council receives £425.

RESOLVED: To continue to let the grazing land at New Selston through Shouler Land & Estate Agents.

S W Jackson

12. County Council Update

Cllr Martin informed that the 2 SLC grants applied for had not passed as the deprivation levels in the area are too low. One grant application was for an extension to the footpath on the Hills at Selston and one for a skate park at Freizeland Recreation Ground. Cllr Martin paid tribute to Notts County Councillor Beatrice Sherard who retired 41 years ago today. She was instrumental in the building of Underwood Community Centre.

13. To seek legal assistance on charities and ownership of parish facilities

The Clerk requested help to bring the charitable status up to date. The current governing documents are very old and the Clerk is concerned that the Charity Commission guidelines are not being met and needs legal clarification. It was suggested that the Clerk ask SLCC and NALC for advice.

Cllr D Martin said he will ask for advice at Notts County Council and Cllr S Wilson said he could ask Ashfield District Council which solicitor they used to sort the Teversal Charity out. Cllr Hodgman suggested that groups are formulated for each Committee ASAP.

Cllr D Justice proposed that Cllr S Wilson ask ADC and Cllr D Martin ask NCC and if no free advice available the Clerk seeks legal advice from a firm recommended by either of the Local Authorities. The vote was carried.

14. Allotments

Work has been completed to open the visual splay on Nottingham rd Allotments.

15. Recreation Ground update

The Clerk has not received any feedback from Paul Crawford's brief at the last Council meeting. Cllr Martin stated that the Council is already working on upgrading one park at a time ie Westwood, Underwood, Selston and the next will be Jacksdale but there are still 13 more to decide what to do with in the future.

It was suggested that the drainage should be sorted on Friezeland before a skate park is installed. The Clerk read out an email from an Underwood resident requesting that the ponds be levelled.

Cllr S Wilson said when a committee has been set up for Underwood they can deal with this and report back to full council.

16. Planning Applications

RESOLVED: No comments to be made regarding any of the planning matters considered.

17. Community Centres

Underwood Noticeboard – The Notice board removed from Main rd Underwood is at ADC awaiting repair. Developers have provided a new notice board at Main rd. Cllr D Justice proposed the old one is sited at Underwood Community Centre when it is repaired Cllr D Martin 2nd, all were in favour.

RESOLVED: Underwood Notice Board is sited at Underwood Community Centre

Results of survey at Jacksdale car park – Clerk advised she had received a copy of a report done by Paul Crawford. It did confirm that to fund an increase in parking spaces a pay meter would be installed. However during the three day comprehensive survey the car park was not completely full at any time. It has already been noted that councillors do not want to inflict parking charges on residents. There is also a legal implication as the car park is owned by more than one authority.

Phone mast on floodlights – Shared Access have offered an upfront lump sum if a phone mast is installed at the Parish Hall. The money could contribute to the cost of floodlights at

the Parish Hall football ground. Cllr S Wilson stated that details of the phone mast are not known yet, basically there needs to be an agreement in principle to enable the technicians to do a survey of the site. If the site is considered to be suitable then the firm will apply for Planning Permission and public consultation will be required.

Cllr D Hodgman proposed that the Council agrees in principle for a survey to be done, Cllr D Martin 2nd All were in favour.

RESOLVED: Principle agreement given to Shared Access to carry out a technical survey to assess if the Parish Hall Ground is suitable for a phone mast installation.

Terms and conditions for fund raising / hire of facilities – Cllr C Quinn-Wilcox gave a summary of accounts for Selston Festival 2016 and explained that the Festival was done for the people and due to its success ended up being a fundraiser. Donations totalling £550 were given to Jerry Green Dog Rescue, Notts Fire & Rescue, and Derbyshire Air Ambulance and local groups who helped on the day Selston Football Club and Selston Scouts. A balance of £635.68 is held in the bank as a contingency fund for 2017. Cllr D Justice proposed a vote of thanks to Cllr C Quinn-Wilcox for her comprehensive input and realises how much work goes into it. The Clerk now has the accounts if anyone asks. Cllr D Martin explained that the Underwood Festival on 7th July 2016 was spoilt by torrential rain. Therefore 100% of takings were given away this year and last year 60% was given away. The Festival is not a fund raising event it is for the enjoyment of local people and money raised is a bonus by-product. The money is given to charities and groups who help at the Festival.

Cllr S Wilson asked for information to be given to the Clerk.

Cllr D Justice stated that the Parish Council had gone through a difficult time in December and lots of questions had been asked by residents. Moving forward everyone needs to work together and be clear and transparent. If the Clerk has a copy of the figures from events then any questions can be directed to the Parish Office.

Cllr D Justice proposed that any group using any Parish Facilities for fundraising or charitable activities informs the Parish Council prior to the event of their intentions. 4 weeks after the event a preliminary account should be given to the Clerk followed by a Statement of accounts in 4 months. The proposal was carried.

RESOLVED: Any group using Parish Facilities, for fundraising or charitable activities, informs the Parish Council prior to the event of their intentions. 4 weeks after the event a preliminary account should be given to the Clerk followed by a statement of accounts in 4 months.

The Clerk informed she had received a letter from Youth Together advising that half the proceeds of the entrance fee on Saturday 25th March 2017 at Selston Parish Hall would be given to Comic Relief.

18. Planters in the parish

New councillors had expressed an interest to the Clerk in helping with the planters. Cllr C Quinn-Wilcox stated that she had done them for the last two years and is willing to organise again, she would appreciate any help and also funding is required. There are 22 planters in Selston so a team of planters is required. Cllr R Parkinson said he would like to help and suggested sponsorship, spare plants from residents and that school children could do some planting. Cllr S Wilson asked the Clerk to write to S.A.R.A to find out if any of the money donated by Selston in Bloom remains.

It was clarified that UCAN own the Underwood planters.

Jacksdale planters are organised by Badger.

19. Neighbourhood Plan update

The Clerk updated the meeting that the Neighbourhood Plan had now been submitted to Ashfield District Council.

A vote of thanks was given to the Just Group for their efforts in getting the Plan to this stage.

20. To arrange date for meeting to discuss schedule of works for bar area at Parish Hall

RESOLVED: Wednesday, 5 April 2017 at 6.30pm in the bar area at the Parish Hall

21. To arrange date of next full council meeting

RESOLVED: Monday, 24 April 2017 at 7pm at the Old Council Offices, Selston

22. To arrange date of Annual Parish meeting

RESOLVED: Clerk to check availability for May for the Parish Hall and report back to the next meeting

Dates for Underwood Committee meeting was noted as 12th April 2017 7pm at Underwood Community Centre and Jacksdale Community Centre 26th April 2017 in the afternoon, user groups to be invited.

Clerk to confirm all meeting dates and times by email

Meeting Closed at 21:20 hrs

S. Wilson