

## **SELSTON PARISH COUNCIL**

**Clerk to the Council:**

Ms Lisa Simpson

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The Parish Hall  
Mansfield Road  
Selston  
Nottingham  
NG16 6EE

11 May 2017

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Selston Parish Council at **The Parish Hall, Mansfield Road, Selston, NG16 6EE** on Wednesday, 17 May 2017 at 7.30pm.

**Press and Public are invited to attend.**

**Items of Confidentiality to be discussed at end of Meeting Members of the press, public and non-voting members will be asked to leave the Meeting. Public Bodies (Admission to Meetings) Act 1960.s.1**

An agenda is set out below.

Yours faithfully



Parish Clerk  
Selston Parish Council

### **AGENDA**

1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
3. **To receive apologies for absence**
4. **To receive declarations of interest from Councillors**
5. **Policing**
6. **Members of the public are invited to address the Council – 15 minutes is designated for public participation**
7. **To approve the minutes of the meeting held on Monday, 24 April 2017**

8. To approve and adopt any alterations to the Standing Orders
9. To approve and adopt any alterations to the Financial Regulations
10. To confirm Selston Parish Council Members' Code of Conduct
11. To approve Lone Working policy
12. To approve amended facilities booking form
13. To review Committee Structures and to appoint Councillors to serve on Committees and other bodies
14. To set the Chairman's Allowance
15. To set an amount for s137 donations
16. Finance – see attached sheet  
Approval and signing of governance statement on Annual Return  
Approval and signing of accounts statement on Annual Return
17. Correspondence received – see attached sheet
18. County Council Update
19. Recreation Ground update  
Woodnook – Selston Festival 22<sup>nd</sup> July 2017  
Request for Family Fun Fair 19<sup>th</sup> to 22<sup>nd</sup> July 2017  
Underwood Hill – Resident request for notice and removal of chain  
Greenwells – suggested event for Tour of Britain
20. Planning Applications – see attached sheet
21. Community Centre Update  
Selston Parish Hall – Phone Mast proposal  
Underwood – Request for metal shed for toy storage.  
Use of Car Park  
Jacksdale – Quotes for boiler  
Old Council Offices – Office Let from 1<sup>st</sup> July 2017
22. Update on Neighbourhood Plan
23. To approve Programme of Meetings 2017/18
24. Date of next meeting - Monday 26<sup>th</sup> June 2017 Old Council Offices Selston 7pm
25. Date of meeting for Christmas Events Committee – 24<sup>th</sup> May 2017 7pm Eleanor Adams Room at Selston Parish Hall.

## **SELSTON PARISH COUNCIL**

**Minutes** of meeting of the Parish Council held on **Monday 24 April 2017** at 7.00pm at the Old Council Offices, Selston.

### Present:

Cllr M Ashmore

Cllr J Banks

Cllr B Briggs (arrived at 19:55hrs)

Cllr J Butler

Cllr S Fletcher

Cllr S Hey

Cllr D Hodgman

Cllr B Jackson

Cllr S Jackson

Cllr D Justice Vice Chair

Cllr D Martin (also NCC)

Cllr J O'Byrne

Cllr R Parkinson

Cllr P Pilgrim

Cllr D Wilson

Cllr S Wilson Chair (also ADC)

Cllr R Young

### Apologies:

Cllr S Alvey (family matter)

Cllr C Chapman (also ADC)

Cllr A Gascoyne (work commitments)

Cllr C Quinn-Wilcox (also  
ADC)(migraine)

Also present: Lisa Simpson Clerk, Tracey Kirkland-Walker Assistant Clerk, Lorraine Griffiths (RFO) and approximately 33 members of the public.

Cllr Justice opened the meeting and advised that part of Agenda item 5 would be dealt with first to allow everyone the chance to listen to the recording of agenda item 11 from the meeting on 28<sup>th</sup> February 2017. The laptop will then be used to record tonight's meeting.

The recording was played and the Clerk advised that if anyone had been unable to hear it they were welcome to call into the office and listen to it. Cllr Justice proposed to accept the minutes Cllr S Wilson 2<sup>nd</sup> and the vote was carried.

**RESOLVED:** To accept the minutes of the full council meeting held on Tuesday 28<sup>th</sup> February 2017.

1. To receive apologies for absence  
Apologies were received as above

2. To receive declarations of interest from Councillors  
Cllr M Ashmore – item 13 non pecuniary  
Cllr D Hodgman – items 12 and 13 non pecuniary  
Cllr B Jackson – item 13 non pecuniary  
Cllr S Jackson – item 13 non pecuniary  
Cllr D Martin – items 6, 10 and 11 non pecuniary

3. Policing

The police had to leave the meeting but left an overview of the crime figures, for the past month, which was read by the Chairman. In total 209 incidents have been reported. There was a request to be extra vigilant on securing outside buildings and sheds.



4. Members of the public are invited to address the Council

An Underwood resident reported that Emergency vehicles are unable to access Palmerston Street in Underwood due to vehicles parked on it. The Chairman said the Parish Council will pass on her concerns to the appropriate authorities.

A Selston resident asked if there was any news on the future of Selston Golf Course and the Chairman informed that there wasn't and the deadline for negotiations between Ashfield District Council and Notts County Council has been extended.

Another Selston resident asked if the Golf Course could be built on as it is Green Belt. The Chairman stated it is more secure now as there is a new Local Plan which is at the inspector and there is a 5 year land supply.

5. To approve the minutes of the full council meeting held on Monday, 27 March 2017

**RESOLVED: To accept the minutes of the full council meeting held on 27 March 2017 as a true record.**

6. Request for support from Selston Football Club

Chairman Mark Wilson and Vice-Chairman Jay Clifford presented costings to the Parish Council (which had already been emailed to all councillors) of works they have completed to upgrade the facilities and the annual maintenance of the pitch.

Selston Football Club has won the Central Midland League and promotion to Step 6. The ground has to comply with the requirements of the grade which includes the installation of floodlights.

The football club have applied for funding for floodlights to the Football Foundation and if successful will receive 70% of the cost. They require £18000 for match funding. There is a possibility that the funding could come from Shared Access with the installation of a phone mast at the Parish Hall grounds. However that would require planning permission. The floodlights are not just for Selston Football Club they are improving a Council facility. The Community benefits from the improvements the football club have made including making the ground accessible for the disabled. The football club happily do the improvements but are now requesting financial assistance.

The football Club have also received this year's Charter Standard Club Award.

The Chairman stated that the list of expenses speaks for itself and everyone is aware of all the hard work done. It was agreed that once the floodlights are installed the ground could be used for cup matches and generate more income.

Cllr S Wilson proposed that £15000 is taken from general reserves towards the cost of floodlights, Cllr D Hodgman 2<sup>nd</sup>, all were in favour

**RESOLVED: £15000 is taken from General Reserves towards the cost of the floodlights at Selston Parish Hall football ground.**

7. Finance

Cllr D Martin commented on the cost of refuse collection at £2700 and asked if an alternative could be found. The Clerk advised she is awaiting a reply from Veolia and the RFO will pursue it.

Cllr D Martin asked why 3 quotes had not been seen by the Council for the new door and side window to the police station. Clerk advised that it had been agreed to use the Contingency Budget for any expenses incurred for the police room conversion and copies of the quotes are in the office.

There were no further questions on the Finance reports attached to the Agenda.



8. Correspondence received

More information on the UK Parliament week was requested. It is 13<sup>th</sup> to 19<sup>th</sup> November 2017 and interest should be registered by 30<sup>th</sup> September. Anyone interested to email Cllr D Hodgman within the next week.

9. SLCC Regional Training Seminar 28 June 2017

**RESOLVED: To give permission to office staff to attend the SLCC Training Seminar**

10. Review of Selston Parish Governing documents on existing Charitable Status

Cllr S Fletcher stated that he has read the governing documents from 1889 to 1997 and the report undertaken by Charnwood Associates in 2005. The recommendations of the report were not carried out and Cllr S Fletcher proposed that the documents for Selston, Underwood & Jacksdale should be reviewed, updated and brought under one umbrella of Selston Parish Council, which would have cost implication.

Cllr D Justice 2<sup>nd</sup> the proposal

Cllr J Butler asked if any free advice was available as discussed at a previous meeting. Clerk has received the name of a solicitor from ADC who they used for a similar case for the Teversal Charity. Cllr D Martin informed that there is no free advice from NCC.

**RESOLVED: To seek professional advice to review and update the governing documents for Selston Parish Hall & Recreation Ground, Jacksdale Community Centre and Underwood Community Centre (New Bagthorpe Recreation Ground & Community Centre).**

11. Recreation Grounds

Woodnook – Request received for Selston Festival to be held on Saturday 22<sup>nd</sup> July 2017. As Cllr Chris Quinn-Wilcox is not present the details will be discussed at the next Council meeting.

Request by Edith Pryor for dog show on May Day in aid of Air Ambulance - Cllr Wilson proposed to give approval providing license and insurance are in place. Cllr D Martin 2<sup>nd</sup> The vote was carried.

**RESOLVED: To grant permission for the use of Woodnook Recreation Ground for a dog show on Mayday (Monday 1<sup>st</sup> May) if license and insurance are in place.**

12. Planning Applications

**RESOLVED: No comments to be submitted on any of the planning applications**

Cllr Briggs arrived

13. Community Centres

Clerk apologised for not having the quotes for the replacement boiler at Jacksdale. They will be presented at next month's meeting.

Cllr D Hodgman requested permission to use some donated wooden garden furniture at Selston Parish Hall for outdoor seating. Volunteers are sanding and staining the 3 tables and 12 chairs and £20 is required towards costs of stain etc. All were in favour.

Cllr D Martin reported that the planter in Jacksdale car park needs attention, the hand dryer in the gents at Underwood Community Centre is not working and there is a strip of wood missing from the front of the building. The RFO will arrange the repairs.

The Clerk informed the Council of the advert and lease for the office at the Old Council Offices.

14. To set up a Christmas Events Committee

**RESOLVED:** anyone interested in being on the committee to contact Cllr D Hodgman.

15. To confirm date of Annual Parish meeting and Annual meeting of the Council

**RESOLVED:** The Annual Parish meeting and Annual meeting will be held on Wednesday, 17 May 2017 at the Parish Hall, Selston, starting at 6.30pm and 7.30pm respectively.

16. To arrange dates and venues of Full Council meetings for 2017/18

Clerk informed of the availability of the four Community Centres.

**RESOLVED:** to hold the Council meetings the last Monday of the month, alternating between, The Old Council Offices in Selston and Underwood Community Centre.

Meeting Closed at 20.05hrs

Confidential Items

A letter of complaint was discussed and action agreed.



31st March 2016

31st March 2017

**Current Assets**

1,095	Debtors Control account	936	
8,154	VAT Control Account	6,962	
115,098	Yorkshire Bank	186,956	
2,743	Yorkshire Bank - War Memorial	2,685	
55,996	Yorkshire Bank - 3	56,090	
81,406	HSBC	82,606	
250	Petty Cash	250	
<b>264,742</b>			<b>336,485</b>

**264,742 Total Assets****336,485****Current Liabilities**

1,650	Accruals	1,450	
<b>1,650</b>			<b>1,450</b>

**263,092 Total Assets Less Current Liabilities****335,035****Represented By**

166,152	General Reserves	209,746
0	EMR Parish Hall	12,461
34,980	EMR Underwood Community Centre	34,980
6,182	EMR Old Council Office Reserve	2,712
5,000	EMR Jacksdale CC Capital Reser	9,030
0	EMR Jacksdale Rec Ground	13,905
2,000	EMR Reserves Allotments	2,000
2,500	EMR Reserves Pavilion capital	4,500
2,500	EMR Westwood Changing Rooms Re	2,500
16,837	EMR Friezeland Rec Ground res	12,887
7,500	EMR War Memorial Reserves	7,500
4,000	EMR Machinery Purchases	4,000
5,000	EMR Recreation Grounds Reserve	2,000
0	EMR Grounds Maintenance	4,664
6,575	EMR Election Fees Reserves	8,150
3,866	EMR Legal Expenses reserves	4,000

**263,092****335,035**

**Selston Parish Council 2016/17**

**Income and Expenditure Account for Year Ended 31st March 2017**

31st March 2016		31st March 2017
	<b>Operating Income</b>	
231,728	Administration/Parish Council	242,569
74,999	General Grants	481
688	Stay and Play	1,192
4,749	Outdoor Recreation	4,541
1,708	Allotments	1,584
21,197	Parish Hall	26,079
9,159	Old Council Offices	9,196
7,136	Jacksdale Community Centre	7,738
12,116	Underwood Community Centre	12,040
<b>363,480</b>	<b>Total Income</b>	<b>305,418</b>
	<b>Running Costs</b>	
91,104	Administration/Parish Council	85,182
638	Section 137	1,360
67,207	General Grants	0
0	Civic	545
771	Stay and Play	1,359
28,483	Capital Expenditure	14,306
208	Admin-Leisure Contract ADC	210
48,513	Grounds Maintenance	44,470
8,652	Outdoor Recreation	11,488
1,500	Footpath Maintenance	488
1,380	Allotments	1,336
38,455	Parish Hall	31,237
12,408	Old Council Offices	12,527
13,324	Jacksdale Community Centre	14,605
14,617	Underwood Community Centre	14,362
<b>327,259</b>	<b>Total Expenditure</b>	<b>233,474</b>
	<b>General Fund Analysis</b>	
126,748	Opening Balance	166,152
363,480	Plus : Income for Year	305,418
490,228		471,570
327,259	Less : Expenditure for Year	233,474
162,969		238,095
-3,183	Transfers TO / FROM Reserves	28,349
<b>166,152</b>	<b>Closing Balance</b>	<b>209,746</b>



## Summary Income &amp; Expenditure by Budget Heading 31/03/2017

Month No : 12

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
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Full Council

Expenditure	248,454	160,744	204,101	43,357	0	43,357	78.8 %
Income	313,872	250,366	239,435	10,931			104.6 %
Net Expenditure over Income	-65,418	-89,622	-35,334	54,288			

Community Centres

Expenditure	78,805	72,730	92,050	19,320	0	19,320	79.0 %
Income	49,608	55,052	41,500	13,552			132.7 %
Net Expenditure over Income	29,197	17,678	50,550	32,872			

<b><u>INCOME - EXPENDITURE TOTALS</u></b>	Expenditure	327,259	233,474	296,151	62,677	0	62,677	78.8 %
	Income	363,480	305,418	280,935	24,483			108.7 %
	Net Expenditure over Income	-36,221	-71,943	15,216	87,159			

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Full Council</b>								
<u>101</u>	<u>Administration/Parish Council</u>							
4000	Wages, Superan, Ers NIC	28,722	37,406	36,806	-600		-600	101.6 %
4001	Superannuation	0	839	839	0		0	100.0 %
4015	Stationery	323	600	600	0		0	100.0 %
4016	Postage	239	130	250	120		120	52.0 %
4017	Photocopier	1,943	2,924	1,500	-1,424		-1,424	194.9 %
4020	Subscriptions	7,447	7,735	7,800	65		65	99.2 %
4025	Insurance	6,215	6,534	6,500	-34		-34	100.5 %
4026	Legal fees	0	1,802	2,687	885		885	67.1 %
4027	Neighbourhood Plan	23,151	6,920	2,000	-4,920		-4,920	346.0 %
4030	Bank Charges	622	592	600	8		8	98.6 %
4035	Office Equipment	1,064	913	1,000	87		87	91.3 %
4040	Misc	1,338	115	1,600	1,485		1,485	7.2 %
4045	Grounds Maintenance - Misc	6,720	5,336	10,000	4,664		4,664	53.4 %
4050	Recruitment Costs	0	191	500	309		309	38.2 %
4055	Office Telephone	158	512	450	-62		-62	113.7 %
4060	Loan Repayments	6,979	6,979	6,979	0		0	100.0 %
4065	Loan Charges	0	0	500	500		500	0.0 %
4070	Audit Fees	1,578	1,164	1,500	336		336	77.6 %
4075	Advertising	288	497	1,400	903		903	35.5 %
4085	Contingencies	1,410	1,069	3,500	2,431		2,431	30.5 %
4090	Repairs & Renewals	40	349	1,000	651		651	34.9 %
4095	Caretaker's House Expenditure	1,851	896	1,500	604		604	59.7 %
4100	Footpath Maintenance	377	504	600	96		96	84.0 %
4105	Training Courses	589	195	1,500	1,305		1,305	13.0 %
4110	Charmans Allowance	50	165	200	35		35	82.6 %
4150	Events	0	816	1,000	184		184	81.6 %
Administration/Parish Council :- Expenditure		<b>91,104</b>	<b>85,182</b>	<b>92,811</b>	<b>7,629</b>	<b>0</b>	<b>7,629</b>	<b>91.8 %</b>
1076	Precept	212,797	225,965	225,965	0			100.0 %
1090	Interest Received	160	137	100	37			137.2 %
1105	Caretaker's Rent	4,929	5,539	5,520	19			100.3 %
1125	Footpath Grant	2,250	3,960	2,250	1,710			176.0 %
1450	Neighbourhood Plan	9,250	5,000	0	5,000			0.0 %
1900	Miscellaneous Income	2,342	1,968	1,000	968			196.8 %
Administration/Parish Council :- Income		<b>231,728</b>	<b>242,569</b>	<b>234,835</b>	<b>7,734</b>			<b>103.3 %</b>
<b>Net Expenditure over Income</b>		<b>-140,624</b>	<b>-157,386</b>	<b>-142,024</b>	<b>15,362</b>			



		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>102</b>	<b><u>Section 137</u></b>							
4186	S137 DONATION	638	1,360	2,000	640		640	68.0 %
	Section 137 :- Expenditure	<u>638</u>	<u>1,360</u>	<u>2,000</u>	<u>640</u>	<u>0</u>	<u>640</u>	<u>68.0 %</u>
	<b>Net Expenditure over Income</b>	<u>638</u>	<u>1,360</u>	<u>2,000</u>	<u>640</u>			
<b>103</b>	<b><u>General Grants</u></b>							
4185	General Grants	67,207	0	0	0		0	0.0 %
	General Grants :- Expenditure	<u>67,207</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
1130	Grants & Donations Received	74,999	481	0	481			0.0 %
	General Grants :- Income	<u>74,999</u>	<u>481</u>	<u>0</u>	<u>481</u>			
	<b>Net Expenditure over Income</b>	<u>-7,793</u>	<u>-481</u>	<u>0</u>	<u>481</u>			
<b>105</b>	<b><u>Civic</u></b>							
4190	Election Costs	0	0	1,575	1,575		1,575	0.0 %
4200	Other Civic Costs	0	545	700	155		155	77.8 %
	Civic :- Expenditure	<u>0</u>	<u>545</u>	<u>2,275</u>	<u>1,730</u>	<u>0</u>	<u>1,730</u>	<u>23.9 %</u>
	<b>Net Expenditure over Income</b>	<u>0</u>	<u>545</u>	<u>2,275</u>	<u>1,730</u>			
<b>106</b>	<b><u>Stay and Play</u></b>							
4972	stay n play	771	1,359	0	-1,359		-1,359	0.0 %
	Stay and Play :- Expenditure	<u>771</u>	<u>1,359</u>	<u>0</u>	<u>-1,359</u>	<u>0</u>	<u>-1,359</u>	
1451	Stay n play	688	1,192	0	1,192			0.0 %
	Stay and Play :- Income	<u>688</u>	<u>1,192</u>	<u>0</u>	<u>1,192</u>			
	<b>Net Expenditure over Income</b>	<u>83</u>	<u>167</u>	<u>0</u>	<u>-167</u>			
<b>108</b>	<b><u>Capital Expenditure</u></b>							
4220	Capital Expenditure Office	0	0	1,000	1,000		1,000	0.0 %
4225	Capital Expenditure JCC	5,143	970	5,000	4,030		4,030	19.4 %
4230	Capital Expenditure PH	10,000	970	10,000	9,030		9,030	9.7 %
4235	Capital Expenditure OCO	0	970	2,000	1,030		1,030	48.5 %
4240	Capital Expenditure UCC	8,040	5,046	5,000	-46		-46	100.9 %
4250	Capital Expenditure RG	5,300	2,400	12,000	9,600		9,600	20.0 %
4252	Capital Expenditure FriezeLand	0	3,950	0	-3,950		-3,950	0.0 %
	Capital Expenditure :- Expenditure	<u>28,483</u>	<u>14,306</u>	<u>35,000</u>	<u>20,694</u>	<u>0</u>	<u>20,694</u>	<u>40.9 %</u>
	<b>Net Expenditure over Income</b>	<u>28,483</u>	<u>14,306</u>	<u>35,000</u>	<u>20,694</u>			

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>110</b>	<b><u>Admin-Leisure Contract ADC</u></b>							
4340	ADC-Performing Rights	208	210	215	5		5	97.8 %
	Admin-Leisure Contract ADC :- Expenditure	<b>208</b>	<b>210</b>	<b>215</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>97.8 %</b>
	<b>Net Expenditure over Income</b>	<b>208</b>	<b>210</b>	<b>215</b>	<b>5</b>			
<b>115</b>	<b><u>Grounds Maintenance</u></b>							
4360	GM-D.S.O Charge	48,513	44,470	55,000	10,530		10,530	80.9 %
	Grounds Maintenance :- Expenditure	<b>48,513</b>	<b>44,470</b>	<b>55,000</b>	<b>10,530</b>	<b>0</b>	<b>10,530</b>	<b>80.9 %</b>
	<b>Net Expenditure over Income</b>	<b>48,513</b>	<b>44,470</b>	<b>55,000</b>	<b>10,530</b>			
<b>120</b>	<b><u>Outdoor Recreation</u></b>							
4380	OR-Water Meter Charges	654	991	1,150	159		159	86.2 %
4385	OR-Electricity	938	913	1,100	187		187	83.0 %
4390	OR-Gas	681	938	1,000	62		62	93.8 %
4395	OR-Pavilion Cleaning/Decor.	14	0	100	100		100	0.0 %
4400	OR-Energy Savings	228	33	850	817		817	3.9 %
4405	OR-Miscellaneous Services	306	153	500	348		348	30.5 %
4415	OR-Repairs & Maint Buildings	4,325	6,065	4,000	-2,065		-2,065	151.6 %
4420	OR-External Decorations	139	0	500	500		500	0.0 %
4425	OR-Electrical Repairs	369	200	500	300		300	40.0 %
4430	OR-Fire Fighting Equipment	240	339	500	161		161	67.8 %
4435	OR-Equipment Purchase	46	361	500	139		139	72.2 %
4436	Legionella	711	996	1,200	204		204	83.0 %
4445	OR-Internal Decoration	0	500	500	0		0	100.0 %
	Outdoor Recreation :- Expenditure	<b>8,652</b>	<b>11,488</b>	<b>12,400</b>	<b>912</b>	<b>0</b>	<b>912</b>	<b>92.6 %</b>
200	OR - Fees & Charges	4,749	4,541	3,000	1,541			151.4 %
	Outdoor Recreation :- Income	<b>4,749</b>	<b>4,541</b>	<b>3,000</b>	<b>1,541</b>			<b>151.4 %</b>
	<b>Net Expenditure over Income</b>	<b>3,903</b>	<b>6,947</b>	<b>9,400</b>	<b>2,453</b>			
<b>121</b>	<b><u>Footpath Maintenance</u></b>							
4046	Lenghtsman Salary	1,500	488	1,500	1,012		1,012	32.6 %
	Footpath Maintenance :- Expenditure	<b>1,500</b>	<b>488</b>	<b>1,500</b>	<b>1,012</b>	<b>0</b>	<b>1,012</b>	<b>32.6 %</b>
	<b>Net Expenditure over Income</b>	<b>1,500</b>	<b>488</b>	<b>1,500</b>	<b>1,012</b>			
<b>125</b>	<b><u>Allotments</u></b>							
4455	ALL-Water Meter Charges	1,262	1,199	2,400	1,201		1,201	50.0 %



Month No : 12

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4460	ALL-Repairs & Maintenance	117	137	500	363		363	27.5 %
	Allotments :- Expenditure	1,380	1,336	2,900	1,564	0	1,564	46.1 %
1205	ALL - Rents	1,628	1,549	1,600	-51			96.8 %
1305	Allotment Deposit	75	-40	0	-40			0.0 %
1310	Key Deposit	5	75	0	75			0.0 %
	Allotments :- Income	1,708	1,584	1,600	-16			99.0 %
	<b>Net Expenditure over Income</b>	<b>-328</b>	<b>-248</b>	<b>1,300</b>	<b>1,548</b>			
	Full Council :- Expenditure	248,454	160,744	204,101	43,357	0	43,357	78.8 %
	Income	313,872	250,366	239,435	10,931			104.6 %
	<b>Net Expenditure over Income</b>	<b>-65,418</b>	<b>-89,622</b>	<b>-35,334</b>	<b>54,288</b>			

**Community Centres**

130	Parish Hall							
4470	PH-Wages	14,477	14,153	16,000	1,847		1,847	88.5 %
4471	PH-Tax/NI/Pension Contribution	7,558	2,163	6,000	3,837		3,837	36.0 %
4475	PH-Casual Car User	69	0	200	200		200	0.0 %
4480	PH-Clothing & Uniforms	17	125	500	376		376	24.9 %
4485	PH-NNDR	641	646	900	254		254	71.8 %
4490	PH-Metered Water Charge	489	570	1,050	480		480	54.3 %
4495	PH-Electricity	1,088	1,257	1,500	243		243	83.8 %
4500	Fuel	4,452	5,201	5,000	-201		-201	104.0 %
4505	PH-Cleaning Materials	252	469	400	-69		-69	117.3 %
4510	PH-Energy Efficiency	241	285	1,000	715		715	28.5 %
4520	PH-Refuse Collection	1,071	1,033	900	-133		-133	114.8 %
4525	PH-Telephones	544	141	500	359		359	28.2 %
4530	PH-Printing & Stationery	268	193	200	7		7	96.4 %
4535	PH-Repairs & General Maint.	4,000	3,211	4,000	789		789	80.3 %
4540	PH-Vandalism Repairs	282	0	250	250		250	0.0 %
4545	PH-Internal Decoration	500	458	300	-158		-158	152.5 %
4555	PH-External Decoration	500	212	500	288		288	42.4 %
4560	PH-Electrical Repairs	860	150	700	550		550	21.4 %
4565	PH-Fire Fighting Equipment	333	289	500	211		211	57.8 %
4570	PH-Fire Alarm	85	85	200	115		115	42.5 %
4575	PH-Equipment Purchases	525	362	700	338		338	51.7 %
4580	PH-Equipment Maintenance	204	85	500	415		415	17.0 %
4590	PH-Service Administration	0	0	100	100		100	0.0 %
4591	PH Legionella	0	150	250	100		100	60.0 %
	Parish Hall :- Expenditure	38,455	31,237	42,150	10,913	0	10,913	74.1 %

## Selston Parish Council 2016/17

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2017

Month No : 12

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1210	PH - Rents	17,303	19,779	18,000	1,779			109.9 %
1400	Feed in Tariff	3,894	1,016	2,000	-984			50.8 %
1401	RHI	0	5,284	0	5,284			0.0 %
	Parish Hall :- Income	<b>21,197</b>	<b>26,079</b>	<b>20,000</b>	<b>6,079</b>			<b>130.4 %</b>
	<b>Net Expenditure over Income</b>	<b>17,258</b>	<b>5,158</b>	<b>22,150</b>	<b>16,992</b>			
<b>135</b>	<b><u>Old Council Offices</u></b>							
4600	OCO-Wages	5,675	5,824	6,500	676		676	89.6 %
4601	Tax/NI/Pension Contribution	1,207	869	1,200	331		331	72.4 %
4610	OCO-Clothing & Uniforms	13	46	50	4		4	91.5 %
4615	OCO-NNDR	768	774	800	26		26	96.8 %
4620	OCO-Water Charges	270	301	300	-1		-1	100.5 %
4625	OCO-Electricity	532	533	650	117		117	82.0 %
4630	OCO-Gas	1,342	1,023	1,500	477		477	68.2 %
4635	OCO-Cleaning Materials	245	276	200	-76		-76	138.1 %
4640	OCO-Refuse Collection	307	310	300	-10		-10	103.3 %
4645	OCO-Repairs & Maintenance	480	691	700	9		9	98.7 %
4650	OCO-Electrical Repairs	575	300	300	0		0	100.0 %
4655	OCO-Fire Fighting Equipment	431	572	1,000	428		428	57.2 %
4660	OCO-Grounds	0	0	200	200		200	0.0 %
4665	OCO-Miscellaneous	0	195	250	55		55	78.0 %
4670	OCO-Equipment Maintenance	204	211	100	-111		-111	210.7 %
4675	OCO-Equipment Purchases	11	3	100	97		97	3.3 %
4676	OCO Telephone /Broadband	347	478	400	-78		-78	119.6 %
4677	OCO Legionella	0	120	300	180		180	40.0 %
	Old Council Offices :- Expenditure	<b>12,408</b>	<b>12,527</b>	<b>14,850</b>	<b>2,323</b>	<b>0</b>	<b>2,323</b>	<b>84.4 %</b>
1215	OCO - Rents	9,159	9,196	7,500	1,696			122.6 %
	Old Council Offices :- Income	<b>9,159</b>	<b>9,196</b>	<b>7,500</b>	<b>1,696</b>			<b>122.6 %</b>
	<b>Net Expenditure over Income</b>	<b>3,249</b>	<b>3,331</b>	<b>7,350</b>	<b>4,019</b>			
<b>201</b>	<b><u>Jacksdale Community Centre</u></b>							
4715	JCC-Wages	7,254	7,460	8,000	540		540	93.3 %
4716	JCC - NI/Pension	1,430	1,541	1,600	59		59	96.3 %
4725	JCC-Clothing & Uniforms	0	0	100	100		100	0.0 %
4730	JCC-NNDR	429	432	550	118		118	78.6 %
4735	JCC-Metered Water Charge	326	298	400	102		102	74.5 %
4740	JCC-Gas	857	794	1,750	956		956	45.4 %
4745	JCC-Electricity	454	367	750	383		383	48.9 %



Month No : 12

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4750	JCC-Energy Efficiency	0	4	100	96		96	4.1 %
4755	JCC-Cleaning Materials	240	278	250	-28		-28	111.1 %
4765	JCC-Telephone	420	406	400	-6		-6	101.6 %
4770	JCC-Repairs & Maintenance	708	1,066	2,500	1,434		1,434	42.6 %
4775	JCC-Vandalism Repairs	0	0	500	500		500	0.0 %
4780	JCC-Internal Decorations	0	15	250	235		235	6.0 %
4785	JCC-Electrical Repairs	315	390	500	110		110	78.0 %
4790	JCC-Fire Fighting Equipment	255	252	500	248		248	50.4 %
4795	JCC-Fire Alarm	45	45	150	105		105	30.0 %
4800	JCC-Refuse Collection	577	561	250	-311		-311	224.3 %
4805	JCC-Miscellaneous	0	0	100	100		100	0.0 %
4815	JCC-Equipment Purchases	15	332	100	-232		-232	332.0 %
4820	JCC-Equipment Maintenance	0	150	100	-50		-50	150.0 %
4821	JCC Legionella	0	213	150	-63		-63	142.0 %
Jacksdale Community Centre :- Expenditure		<b>13,324</b>	<b>14,605</b>	<b>19,000</b>	<b>4,395</b>	<b>0</b>	<b>4,395</b>	<b>76.9 %</b>
1250	JCC - Rents	7,136	7,392	7,000	392			105.6 %
1251	Feed in tariff	0	346	0	346			0.0 %
Jacksdale Community Centre :- Income		<b>7,136</b>	<b>7,738</b>	<b>7,000</b>	<b>738</b>			<b>110.5 %</b>
<b>Net Expenditure over Income</b>		<b>6,188</b>	<b>6,868</b>	<b>12,000</b>	<b>5,132</b>			
<b>301</b>	<b><u>Underwood Community Centre</u></b>							
4870	UCC-Wages	6,877	7,615	6,900	-715		-715	110.4 %
4871	UCC- NI/Pension	1,291	150	1,300	1,150		1,150	11.5 %
4875	UCC-Casual Car Allowance	0	0	100	100		100	0.0 %
4880	UCC-Clothing & Uniforms	0	46	150	104		104	30.5 %
4885	UCC-NNDR	419	422	500	78		78	84.5 %
4890	UCC-Metered Water Supply	301	419	350	-69		-69	119.8 %
4895	UCC-Electricity	654	566	750	184		184	75.4 %
4900	UCC-Gas	432	403	1,000	597		597	40.3 %
4905	UCC-Efficiency Savings	0	13	100	87		87	12.5 %
4910	UCC-Cleaning Materials	222	277	300	23		23	92.4 %
4915	UCC-Refuse Collection	818	789	400	-389		-389	197.2 %
4925	UCC-Telephones	253	601	700	99		99	85.9 %
4930	UCC-Repairs & Maintenance	1,619	1,210	1,500	290		290	80.7 %
4935	UCC-Vandalism Repairs	250	0	250	250		250	0.0 %
4940	UCC-Electrical Repairs	590	703	500	-203		-203	140.6 %
4945	UCC-Internal Decorations	55	360	100	-260		-260	360.0 %
4950	UCC-Fire Fighting Equipment	343	265	500	235		235	53.0 %
4955	UCC-Fire Alarm	0	40	0	-40		-40	0.0 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4960	UCC-Equipment Maintenance	80	150	100	-50		-50	150.0 %
4965	UCC-Miscellaneous	150	0	200	200		200	0.0 %
4970	UCC-Equipment Purchases	264	181	200	19		19	90.7 %
4971	UCC Legionella	0	150	150	0		0	100.0 %
Underwood Community Centre :- Expenditure		<b>14,617</b>	<b>14,362</b>	<b>16,050</b>	<b>1,688</b>	<b>0</b>	<b>1,688</b>	<b>89.5 %</b>
1300	UCC - Rents	12,116	11,566	7,000	4,566			165.2 %
1301	Feed in tariff	0	474	0	474			0.0 %
Underwood Community Centre :- Income		<b>12,116</b>	<b>12,040</b>	<b>7,000</b>	<b>5,040</b>			<b>172.0 %</b>
<b>Net Expenditure over Income</b>		<b>2,501</b>	<b>2,322</b>	<b>9,050</b>	<b>6,728</b>			
Community Centres :- Expenditure		<b>78,805</b>	<b>72,730</b>	<b>92,050</b>	<b>19,320</b>	<b>0</b>	<b>19,320</b>	<b>79.0 %</b>
Income		<b>49,608</b>	<b>55,052</b>	<b>41,500</b>	<b>13,552</b>			<b>132.7 %</b>
<b>Net Expenditure over Income</b>		<b>29,197</b>	<b>17,678</b>	<b>50,550</b>	<b>32,872</b>			



## **CORRESPONDENCE – MAY 2017**

1	Via East Midlands	Response to complaint of inconsiderate parking on Palmerston Street, Underwood	Emailed to Cllrs 11/5/17
2	Via / Nottinghamshire County Council	Temporary Road Closure Upper Portland Level Crossing, Park Lane, Selston – 16 July (23:30 hours) to 17 July 2017 (06:00 hours)	
3	Via / Nottinghamshire County Council	B600 Nottingham Road and Lea Lane, Selston (Prohibition of Waiting)	
4	Via / Nottinghamshire County Council	Temporary Road Closure – Church Lane, Selston Monday, 5 June 2017 (08:00 hours) to Wednesday, 7 June 2017 (17:00 hours)	
5	Allsorts Preschool (Underwood)	Request for permission to put up a metal shed in the fenced outdoor play area.	Response required
6	Follow-up email from resident	Underwood Recreation Ground (mounds)	
7	DCC	Framework Agreement for the provision of external venue hire	
8	J Town	Request to bring Circus 2018 to Recreation Ground off Annesley Lane and Recreation Street	Response required
9	ADC	Teversal, Stanton Hill & Skegby Neighbourhood Plan Submission Consultation (Regulation 16)	
10	Me Learning	e-Learning Training opportunities	
11	ADC	JUS-T Neighbourhood Plan 2017-2032 Submission Version	
12	Friends of the Cromford Canal	Re-scheduled AGM - Monday, 22 May 2017 at Ironville Church Hall at 7.30pm	
13	SLCC	Annual membership due for renewal 1 <sup>st</sup> June 2017	Action required

**PLANNING APPLICATIONS – MAY 2017**

**UNDERWOOD**

Ref No.	Applicant	Location	Proposal	ADC Decision	Decision Date
V/2017/0236	Mr & Mrs Gumley	1, Beech Court, Underwood	Application For A Lawful Development Certificate For A Proposed Rear Extension		
X/2017/0022	Mr Stammers	35, Old Chapel Lane, Underwood	Removal of Existing Conservatory and Replace with Single Storey Rear Extension		
V/2017/0246	Mr & Mrs Statham	135a, Lower Bagthorpe, Bagthorpe	Extension to Side and Rear		
V/2017/0249	Mr & Mrs Knowles	11, Main Road, Underwood	Single Storey Side Extension and Detached Garage		
V/2017/0256	Mrs North	52 Palmerston Street, Underwood	Front and Side Extension and New Roof		

**SELSTON**

Ref No.	Applicant	Location	Proposal	ADC Decision	Decision Date
V/2017/0222	Mr Marriott	33 Victoria Road, Selston	Single Storey Rear Extension and Raised Decking Area		
X/2017/0019	Hool	21, Sovereign Gardens, Selston	Extension to Rear		
V/2017/0242	Mr Taylor	Leamlara, 7 Chapel Road, Selston	Application for Outline Planning Permission with all Matters Reserved for a Maximum of 9 Dwellings		



## **SELSTON PARISH COUNCIL - 2017/2018 PROGRAMME OF MEETINGS**

17.05.17	Annual Parish Meeting	6.30pm	Parish Hall, Mansfield Road, NG16 6EE
17.05.17	AGM/Parish Council Meeting	7.30pm	Parish Hall, Mansfield Road, NG16 6EE
26.06.17	Parish Council Meeting	7.00pm	Old Council Offices, Alfreton Rd, NG16 6DJ
31.07.17	Parish Council Meeting	7.00pm	Underwood Community Centre, Church Lane, NG16 5FS
25.09.17	Parish Council Meeting	7.00pm	Old Council Offices, Alfreton Rd, NG16 6DJ
30.10.17	Parish Council Meeting	7.00pm	Underwood Community Centre, Church Lane, NG16 5FS
27.11.17	Parish Council Meeting	7.00pm	Old Council Offices, Alfreton Rd, NG16 6DJ
29.01.18	Parish Council Meeting	7.00pm	Underwood Community Centre, Church Lane, NG16 5FS
26.02.18	Parish Council Meeting	7.00pm	Old Council Offices, Alfreton Rd, NG16 6DJ
26.03.18	Parish Council Meeting	7.00pm	Underwood Community Centre, Church Lane, NG16 5FS
30.04.18	Parish Council Meeting	7.00pm	Old Council Offices, Alfreton Rd, NG16 6DJ

Minutes from The Parish Council Meetings can be seen on our website  
[www.selston.org.uk](http://www.selston.org.uk)

Agendas and Minutes are displayed at:-

Selston Parish Hall, Old Council Offices, Jacksdale Community Centre, Underwood Community Centre, Selston Library, Jacksdale Library and Selston Cash Office.

Copies can be purchased for £1 per set at Selston Parish Hall Office, Mansfield Road, Selston, NG16 6EE.

Any change of date or location will be notified