

## **SELSTON PARISH COUNCIL**

**Clerk to the Council:**

Ms Lisa Simpson

**Tel.** Ripley (01773) 812012

**Email:** [selstonscouncil@lineone.net](mailto:selstonscouncil@lineone.net)

The Parish Hall  
Mansfield Road  
Selston  
Nottingham  
NG16 6EE

Dear Councillor,

You are hereby summoned to attend the Meeting of Selston Parish Council at **Old Council Offices Alfreton Road, Selston NG16 6DJ** on Tuesday 28<sup>th</sup> June 2016 at 6.45pm.

**Press and Public are invited to attend.**

**Items of Confidentiality to be discussed at end of Meeting Members of the press, public and non-voting members will be asked to leave the Meeting. Public Bodies (Admission to Meetings) Act 1960.s.1**

An agenda is set out below.

Yours faithfully



Parish Clerk  
Selston Parish Council

22<sup>nd</sup> June 2016

### **AGENDA**

1. **Co-option** – Candidates to give a short presentation for the Council to consider their applications.
2. **Successful Candidates to sign Declaration of Acceptance of Office**
3. **To receive apologies for absence**
4. **To receive declarations of interest from Councillors**
5. **Members of the public are invited to address the Council** – 15 minutes is designated for public participation

6. To approve the minutes of the meeting held on Tuesday 17<sup>th</sup> May 2016
7. Business from previous meetings
  - Community Defibrillator
  - Private Security
  - Selston Festival
8. Correspondence received – see attached sheet
9. County Council Update – to include update on Selston Road
10. Finance – see attached sheet
11. Recreation Ground update
12. Planning Applications – see attached sheet
13. Allotments
14. Community Centre Update
  - Parish Hall
  - Pavilion – Sports Committee update
  - Old Council Office
  - Jacksdale Community Centre
  - Underwood Community Centre
15. Neighbourhood Plan – 6 weeks pre submission consultation commences 9<sup>th</sup> July 2016 at Underwood Festival
16. Date of next meeting – Tuesday 26<sup>th</sup> July 2016 at the Old Council Offices Selston

**CORRESPONDENCE JUNE 2016**

NALC	2016-2018 NATIONAL SALARY AWARD
PHS	DIRECT DEBIT MANDATE – APPROVAL & SIGNATURE REQUIRED
SLCC	LOCAL COUNCIL EXPO 9 <sup>TH</sup> September - DOES ANYONE WISH TO ATTEND
ATKINS	M1 J25-28 WIDENING CONSULTATION – RESPONSE DEADLINE 6 <sup>TH</sup> JULY
RACHEL WILKS	REQUEST FOR USE OF OLD COUNCIL OFFICES FOR A CANCER FUNDRAISER
VIA EAST MIDLANDS	TO DELIVER HIGHWAYS SERVICES ON BEHALF OF NOTTS COUNTY COUNCIL

## Balance Sheet as at - 30th April 2016

31st March 2015

30th April 2016

## Current Assets

1,095	Debtors Control account	2,933
8,154	VAT Control Account	8,557
115,098	Yorkshire Bank	140,590
2,743	Yorkshire Bank - War Memorial	2,743
55,996	Yorkshire Bank - 3	56,005
81,406	HSBC	81,353
250	Petty Cash	250

264,742

292,432

264,742 Total Assets

292,432

## Current Liabilities

1,650	Accruals	0
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1,650

0

263,092 Total Assets Less Current Liabilities

292,432

## Represented By

166,152	General Reserves	195,492
34,980	EAR Underwood Community Centre	34,980
6,182	EAR Old Council Office Reserve	6,182
5,000	EAR Jacksdale CC Capital Reser	5,000
2,000	EAR Reserves Allotments	2,000
2,500	EAR Reserves Pavilion capital	2,500
2,500	EAR Westwood Changing Rooms Re	2,500
16,837	EAR Friezeland Rec Ground res	16,837
7,500	EAR War Memorial Reserves	7,500
4,000	EAR Machinery Purchases	4,000
5,000	EAR Recreation Grounds Reserve	5,000
6,575	EAR Election Fees Reserves	6,575
3,866	EAR Legal Expenses reserves	3,866

263,092

292,432

Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 1

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 1

## Receipts for Month 1

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		115,098.11					115,098.11	
Banked on : 01/04/2016		152.50						
	Sales Recpts Page 483	152.50	152.50		101			Sales Recpts Page 483
Banked on : 04/04/2016		144.00						
BACS	Burchell Edwards	144.00			1105	101	144.00	Caretaker Rent
Banked on : 05/04/2016		721.50						
	Sales Recpts Page 477	721.50	721.50		101			Sales Recpts Page 477
Banked on : 05/04/2016		287.50						
	Sales Recpts Page 478	287.50	287.50		101			Sales Recpts Page 478
Banked on : 05/04/2016		35.00						
	Sales Recpts Page 485	35.00	35.00		101			Sales Recpts Page 485
Banked on : 05/04/2016		5.00						
	Sales Recpts Page 486	5.00	5.00		101			Sales Recpts Page 486
Banked on : 05/04/2016		819.00						
	Allotments	819.00			1305	125	24.00	2 m/r Waller
					1305	125	24.00	3 m/r martin
					1305	125	24.00	5 m/r naylor
					1305	125	24.00	4 m/r winship
					1305	125	24.00	7 m/r nichols
					1305	125	24.00	8 m/r rotchell
					1305	125	24.00	10 m/r rotchell
					1305	125	24.00	11 m/r martin
					1305	125	24.00	12 m/r waller
					1305	125	24.00	13 m/r eaton
					1305	125	24.00	15 m/r flint
					1305	125	24.00	21 m/r tomlinson
					1305	125	24.00	22 m/r eaton
					1305	125	24.00	30 m/r naylor
					1305	125	24.00	31 m/r naylor
					1305	125	24.00	32 m/r naylor
					1305	125	24.00	34 m/r marriott
					1305	125	24.00	36 m/r gregory
					1305	125	24.00	38 m/r kemp
					1305	125	24.00	41 m/r naylor
					1305	125	24.00	43 m/r armit
					1305	125	35.00	1s/r vaughan
					1305	125	35.00	2 s/r shaw
					1305	125	35.00	5 s/r robinson
					1305	125	35.00	9 s/r naylor
					1305	125	35.00	11 s/r bettridge
					1305	125	35.00	12 s/r woodward
					1305	125	35.00	16 s/r green
					1305	125	35.00	18 s/r brown
					1305	125	35.00	20 s/r harpham

Continued on Page 2



Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 2

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 1

## Receipts for Month 1

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
	Banked on : 08/04/2016	35.00					
	D Jones plot 7	35.00			1305 125	35.00	D Jones Plot 7 N/R
	Banked on : 11/04/2016	72.00					
Bacs	Thomas	72.00			1305 125	72.00	Thomas 14 23 42 M/R
	Banked on : 15/04/2016	303.00					
	Sales Recpts Page 479	303.00	303.00		101		Sales Recpts Page 479
	Banked on : 15/04/2016	214.00					
	Allotments	214.00			1305 125	35.00	alotment 10 Kent N/R
					1305 125	35.00	alotments 17 Clarke 17 N/r
					1305 125	24.00	alotments 1 Bishop M/R
					1305 125	24.00	alotments 4 T Rawkins M/r
					1305 125	24.00	alotments greaves 18 M/r
					1305 125	24.00	29 greaves M/r
					1305 125	24.00	alotments jones 37 m/r
					1305 125	24.00	alotments smith M/r
	Banked on : 20/04/2016	37,661.00					
	Precept	37,661.00			1076 101	37,661.00	Precept
	Banked on : 27/04/2016	796.00					
	Sales Recpts Page 481	796.00	796.00		101		Sales Recpts Page 481
	Banked on : 27/04/2016	200.00					
	Sales Recpts Page 488	200.00	200.00		101		Sales Recpts Page 488
	Banked on : 27/04/2016	522.80					
297	sundry	522.80			1305 125	35.00	hewes 13 N/r
					1305 125	35.00	wilson 14 N/r
					1305 125	35.00	Wilson 15 N/R
					1305 125	35.00	Blades 19 N/r
					1305 125	24.00	Doick 9 M/r
					1305 125	24.00	Heath 28 M/r
					1310 125	15.00	Heath 28 M/R key deposit
					1900 101	19.80	Bowls
					1900 101	300.00	Circus
	Banked on : 27/04/2016	199.94					
298	British Gas	199.94			1400 130	199.94	British Gas
	Banked on : 28/04/2016	517.00					
Bacs	Burchell Edwards	517.00			1105 101	517.00	Burchell Edwards
Total Receipts for Month		42,685.24	2,500.50	0.00		40,184.74	
Cash Book Totals		157,783.35	2,500.50	0.00		155,282.85	

Continued on Page 3

Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 3

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 1

## Payments for Month 1

## Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
04/04/2016	Gee Security	BACS	102.00		17.00	4580 130	85.00	Alarm Parish Hall
05/04/2016	penninsula	BACS	324.90		54.15	4020 101	270.75	provision of services
05/04/2016	siemens photocopier	DD	488.40		81.40	4017 101	407.00	siemens photocopier
06/04/2016	Dean Clarke	BACS	392.00			4415 120	196.00	Plumbing JCC & Westwood
						4770 201	196.00	Plumbing JCC & Westwood
06/04/2016	Talk Talk	DD	149.17		24.86	4525 130	44.81	Talk Talk
						4885 301	38.50	Talk Talk
						4765 201	20.50	Talk Talk
						4676 135	20.50	Talk Talk
07/04/2016	communiticorp	BACS	60.00			4020 101	60.00	subscription
08/04/2016	Graham Bingham	BACS	182.40		30.40	4436 120	152.00	Legionella
11/04/2016	Ashfield District Council	DD	81.40			4615 135	81.40	NDDR
11/04/2016	Ashfield District Council	DD	61.10			4485 130	61.10	NNDR
11/04/2016	Ashfield District Council	DD	45.39			4730 201	45.39	NNDR
11/04/2016	Ashfield District Council	DD	44.45			4885 301	44.45	NNDR
13/04/2016	Came & Company	BACS	6,533.77			4025 101	6,533.77	Insurance
13/04/2016	Corona Energy	BACS	221.38		10.54	4390 120	67.16	Gas
						4740 201	101.21	Gas
						4900 301	42.47	Gas
13/04/2016	Corona	BACS	152.88		25.48	4630 135	127.40	Gas
13/04/2016	ADSM	BACS	118.85		19.81	4905 301	6.27	Water Management
						4510 130	117.81	Water Management
						4510 130	3.65	Water Management
						4400 120	-1.12	Water Management
						4750 201	4.19	Water Management
						4400 120	16.52	Water Management
						4400 120	-48.28	Water Management
13/04/2016	Espo	BACS	57.18		9.53	4755 201	11.92	Cleaning Mayterias
						4910 301	11.91	Cleaning Mayterias
						4635 135	11.91	Cleaning Mayterias
						4505 130	11.91	Cleaning Mayterias
13/04/2016	Hygienx Ltd	DD	19.25		3.21	4800 201	16.04	Nappy Bin
13/04/2016	came &co	BACS	-0.20			4025 101	-0.20	came &co
14/04/2016	Belmont	BACS	22.55		3.76	4535 130	18.79	2 Stroke Oil
14/04/2016	Penninsula	DD	150.90		25.15	4020 101	125.75	Provision of services
15/04/2016	wages	BACS	343.19			4470 130	343.19	wages
15/04/2016	wages	BACS	1,092.15			4470 130	623.11	wages
						4600 135	469.04	wages
15/04/2016	wages	BACS	792.18			4000 101	792.18	wages
15/04/2016	wages	BACS	1,226.41			4000 101	1,226.41	wages
15/04/2016	wages	BACS	404.28			4870 301	404.28	wages
15/04/2016	wages	BACS	514.34			4870 301	514.34	wages
15/04/2016	wages	BACS	594.70			4715 201	594.70	wages

Continued on Page 4

Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 4

Time: 16:23

## Cash Book 1

User : LG

## Yorkshire Bank

For Month No : 1

## Payments for Month 1

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
15/04/2016	aoe	BACS	10.61			4470 130	10.61	aoe
15/04/2016	HMRC	BACS	605.67			4470 130	28.20	Tax & Ni
						4470 130	121.03	Tax & Ni
						4600 135	48.41	Tax & Ni
						4600 135	15.80	Tax & Ni
						4000 101	49.67	Tax & Ni
						4000 101	342.56	Tax & Ni
15/04/2016	wages	BACS	141.20			4600 135	141.20	wages
15/04/2016	wages	BACS	113.10			4470 130	113.10	wages
15/04/2016	espo	BACS	68.40		11.40	4575 130	57.00	microwave
15/04/2016	High Peak	BACS	776.16		36.96	4500 130	739.20	Fuel
15/04/2016	espo	BACS	34.62		5.77	4910 301	7.22	cleaning materials
						4755 201	7.21	cleaning materials
						4635 135	7.21	cleaning materials
						4505 130	7.21	cleaning materials
18/04/2016	Severn Trent	DD	3.93			4380 120	3.93	Severn Trent
20/04/2016	Severn Trent	DD	23.24			4890 301	23.24	Severn Trent
22/04/2016	Penninsula	DD	60.00		10.00	4020 101	50.00	Provision of seervices
25/04/2016	Bank Charges	DD	6.00			4030 101	6.00	Bank Charges
27/04/2016	bank charges	DD	38.49			4030 101	38.49	bank charges
27/04/2016	Midshire	DD	52.38		8.73	4925 301	10.30	Telephone
						4765 201	10.30	Telephone
						4676 135	10.30	Telephone
						4525 130	10.30	Telephone
						4676 135	1.04	Telephone
						4765 201	0.99	Telephone
						4925 301	0.42	Telephone
27/04/2016	Burchell edwards	BACS	55.00			4095 101	55.00	Gas Certificate
28/04/2016	Gee Security	BACS	78.00		13.00	4535 130	65.00	Alarm Maintenance
28/04/2016	SLCC	BACS	167.00			4020 101	167.00	Subcription
28/04/2016	espo	BACS	18.14		3.02	4755 201	3.78	Cleaning materials
						4910 301	3.78	Cleaning materials
						4635 135	3.78	Cleaning materials
						4505 130	3.78	Cleaning materials
28/04/2016	Severn Trent	DD	21.95			4620 135	21.95	Severn Trent
30/04/2016	notts county council	BACS	744.00			4000 101	127.39	pensionl
						4000 101	227.74	pensionl
						4716 201	92.51	pensionl
						4871 301	79.99	pensionl
						4000 101	151.83	pensionl
						4716 201	34.61	pensionl
						4871 301	29.93	pensionl

Continued on Page 5



Date: 22/06/2016

**Selston Parish Council 2016/17**

Page No: 5

Time: 16:23

**Cash Book 1**

User : LG

**Yorkshire Bank**

For Month No : 1

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Total Payments for Month	17,192.91	0.00	394.17	16,798.74
Balance Carried Fwd	140,590.44			
Cash Book Totals	<u>157,783.35</u>	<u>0.00</u>	<u>394.17</u>	<u>157,389.18</u>

## Balance Sheet as at - 31th May 2016

31st March 2015

31th May 2016

**Current Assets**

1,095	Debtors Control account	3,849
8,154	VAT Control Account	1,704
115,098	Yorkshire Bank	179,228
2,743	Yorkshire Bank - War Memorial	2,743
55,996	Yorkshire Bank - 3	56,015
81,406	HSBC	81,172
250	Petty Cash	250

264,742

324,960

264,742 **Total Assets**

324,960

**Current Liabilities**

1,650	Accruals	0
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1,650

0

263,092 **Total Assets Less Current Liabilities**

324,960

**Represented By**

166,152	General Reserves	228,020
34,980	EAR Underwood Community Centre	34,980
6,182	EAR Old Council Office Reserve	6,182
5,000	EAR Jacksdale CC Capital Reser	5,000
2,000	EAR Reserves Allotments	2,000
2,500	EAR Reserves Pavilion capital	2,500
2,500	EAR Westwood Changing Rooms Re	2,500
16,837	EAR Friezeland Rec Ground res	16,837
7,500	EAR War Memorial Reserves	7,500
4,000	EAR Machinery Purchases	4,000
5,000	EAR Recreation Grounds Reserve	5,000
6,575	EAR Election Fees Reserves	6,575
3,866	EAR Legal Expenses reserves	3,866

263,092

324,960

Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 1

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 2

## Receipts for Month 2

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		140,590.44				140,590.44	
Banked on : 01/05/2016		327.75					
	Sales Recpts Page 491	327.75	327.75		101		Sales Recpts Page 491
Banked on : 04/05/2016		516.25					
	Sales Recpts Page 490	516.25	516.25		101		Sales Recpts Page 490
Banked on : 04/05/2016		89.70					
299	sundry	89.70			1305 125	24.00	27 m/r bainbridge
					1310 125	15.00	27 m/r bainbridge
					1305 125	24.00	35 m/r rowe
					1305 125	24.00	40 m/r smith
					1900 101	2.70	bowls
Banked on : 04/05/2016		64.00					
	Sales Recpts Page 493	64.00	64.00		101		Sales Recpts Page 493
Banked on : 09/05/2016		2,475.02					
	ofgem feed in tariff biomast	2,475.02			1400 130	2,475.02	ofgem feed in tariff biomast
Banked on : 11/05/2016		8,153.72					
	Vat Return	8,153.72			105	8,153.72	Vat Return
Banked on : 13/05/2016		300.00					
	NCC	300.00			1451 106	300.00	Funding Cllr Martin Stay n pla
Banked on : 20/05/2016		462.00					
Bacs	Burchell Edwards	462.00			1105 101	462.00	Burchell Edwards
Banked on : 24/05/2016		39.00					
	Sales Recpts Page 495	39.00	39.00		101		Sales Recpts Page 495
Banked on : 24/05/2016		250.00					
bacs	nottm county council	250.00			1900 101	250.00	Greenwell tree planting
Banked on : 26/05/2016		37,661.00					
	Precept	37,661.00			1076 101	37,661.00	Precept
Banked on : 27/05/2016		220.00					
	Sales Recpts Page 497	220.00	220.00		101		Sales Recpts Page 497
Banked on : 27/05/2016		5,000.00					
bacs	groundwork	5,000.00			1450 101	5,000.00	groundwork
Banked on : 27/05/2016		71.30					
301	Sundry	71.30			1305 125	24.00	17 M/R Bailey
					1310 125	15.00	17 M/R Bailey
					1305 125	24.00	24 M/R Smith
					1900 101	8.30	Sundry
Banked on : 27/05/2016		1,412.00					
	Sales Recpts Page 500	1,412.00	1,412.00		101		Sales Recpts Page 500

Continued on Page 2

Date: 22/06/2016

Selston Parish Council 2016/17

Page No: 2

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 2

Receipts for Month 2

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 27/05/2016		102.00					
Sales Recpts Page 502		102.00	102.00		101		Sales Recpts Page 502
Total Receipts for Month	57,143.74		2,681.00	0.00		54,462.74	
Cash Book Totals	197,734.18		2,681.00	0.00		195,053.18	

Continued on Page 3



Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 3

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 2

## Payments for Month 2

## Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
03/05/2016	Dacrylate	BACS	63.05		10.51	4545 130	52.54	Paint for Parish Hall
03/05/2016	Penninsuls	DD	324.90		54.15	4020 101	270.75	Provision of services
03/05/2016	public works loan	DD	3,489.58			4060 101	3,489.58	public works loan
04/05/2016	talk talk	DD	151.56		25.26	4765 201	22.07	talk talk
						4525 130	15.23	talk talk
						4925 301	38.50	talk talk
						4676 135	50.50	talk talk
05/05/2016	Ashfield District Council	BACS	4,851.29		808.55	4360 115	4,042.74	Grounds Maintenance
05/05/2016	Lyreco	BACS	80.50		13.42	4910 301	16.77	Stationery
						4755 201	16.77	Stationery
						4635 135	16.77	Stationery
						4505 130	16.77	Stationery
06/05/2016	aoe	BACS	10.61			4470 130	10.61	aoe
06/05/2016	wages	BACS	161.01			4870 301	161.01	wages
06/05/2016	citigas repair ucc	BACS	550.09		91.68	4960 301	458.41	citigas repair ucc
09/05/2016	espo	BACS	188.40		31.40	4972 106	157.00	staynplay toys
09/05/2016	Initial Design	BACS	24.00		4.00	4040 101	20.00	Initial Design
10/05/2016	Ashfield District council	DD	77.00			4615 135	77.00	Ashfield District council
10/05/2016	Ashfield District Council	DD	65.00			4485 130	65.00	Ashfield District Council
10/05/2016	Ashfield District Council	DD	43.00			4730 201	43.00	Ashfield District Council
10/05/2016	Ashfield district Council	DD	42.00			4885 301	42.00	Ashfield district Council
11/05/2016	Severn Trent	DD	262.35			4490 130	262.35	Water 6 months PH
11/05/2016	Severn Trent	DD	235.90			4380 120	235.90	6 month water Pavillion
11/05/2016	HSG	DD	19.25		3.21	4800 201	16.04	Nappy Bins
12/05/2016	nalc	BACS	17.00			4020 101	17.00	local council review
13/05/2016	wages	BACS	1,092.15			4600 135	468.05	wages
						4470 130	624.10	wages
13/05/2016	WAGES	BACS	58.21			4470 130	58.21	WAGES
13/05/2016	WAGES	BACS	343.19			4470 130	343.19	WAGES
13/05/2016	WAGES	BACS	94.13			4470 130	94.13	Wages
13/05/2016	Severn Trent	DD	32.64			4455 125	32.64	Severn Trent Nottingham Road
16/05/2016	ADSM	BACS	87.97		14.66	4905 301	3.07	cONSUMPTION SAVINGS
						4510 130	16.14	cONSUMPTION SAVINGS
						4400 120	11.24	cONSUMPTION SAVINGS
						4750 201	-0.06	cONSUMPTION SAVINGS
						4400 120	35.42	cONSUMPTION SAVINGS
						4400 120	7.50	cONSUMPTION SAVINGS

Continued on Page 4

Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 4

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 2

## Payments for Month 2

## Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
16/05/2016	Penninsula	DD	150.90		25.15	4020 101	125.75	Provision of services
17/05/2016	s slack	BACS	57.65		9.61	4070 101	48.04	audit
17/05/2016	Amicus Pest Control	3123	108.00		18.00	4930 301	90.00	Amicus Pest Control
17/05/2016	Severn Trent	DD	3.93			4380 120	3.93	Severn Trent
19/05/2016	corona energy	BACS	249.88		11.90	4630 135	94.08	gas
						4390 120	54.48	gas
						4740 201	30.21	gas
						4900 301	59.21	gas
19/05/2016	plants ph	BACS	163.61			4555 130	163.61	plants ph
19/05/2016	Severn Trent water	DD	304.87			4455 125	304.87	Severn Trent water m/r
20/05/2016	RBS	BACS	618.66		103.11	4070 101	515.55	year end close down
20/05/2016	Burchell Edwards	BACS	66.00			4020 101	66.00	Income & Expenditure Report
20/05/2016	Severn Trent Water	DD	23.24			4890 301	23.24	Severn Trent Water
23/05/2016	Penninsula	DD	60.00		10.00	4020 101	50.00	Provision of Services
25/05/2016	Bank Charges	DD	6.00			4030 101	6.00	Bank Charges
25/05/2016	British Gas	BACS	303.34		14.44	4385 120	39.33	Electricity March
						4625 135	45.82	Electricity March
						4895 301	56.95	Electricity March
						4745 201	27.88	Electricity March
						4385 120	29.35	Electricity March
						4495 130	89.57	Electricity March
26/05/2016	Midshire	DD	53.68		8.95	4925 301	10.30	Midshire
						4765 201	10.30	Midshire
						4676 135	10.30	Midshire
						4525 130	10.30	Midshire
						4676 135	0.56	Midshire
						4765 201	1.47	Midshire
						4925 301	1.50	Midshire
27/05/2016	wages	BACS	792.18			4000 101	792.18	wages
27/05/2016	Wages	BACS	594.70			4715 201	594.70	Wages
27/05/2016	WAGES	BACS	1,226.41			4000 101	1,226.41	WAGES
27/05/2016	Charges	DD	46.48			4030 101	46.48	Charges
27/05/2016	Espo	BACS	76.06		12.68	4910 301	15.84	Cleaning Materials
						4755 201	15.85	Cleaning Materials
						4635 135	15.84	Cleaning Materials
						4505 130	15.85	Cleaning Materials
27/05/2016	bank charges	DD	-46.48			4030 101	-46.48	bank charges
31/05/2016	NC Pension	BACS	633.70			4040 101	-0.37	NC Pension
						4000 101	127.39	NC Pension
						4000 101	227.74	NC Pension
						4716 201	92.50	NC Pension
						4000 101	151.83	NC Pension
						4716 201	34.61	NC Pension

Continued on Page 5

Date: 22/06/2016

## Selston Parish Council 2016/17

Page No: 5

Time: 16:23

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 2

## Payments for Month 2

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u> <u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/05/2016	HMRC	BACS	580.07			4471 130	4.00	HMRC
						4471 130	14.40	HMRC
						4601 135	72.62	HMRC
						4471 130	96.82	HMRC
						4000 101	49.67	HMRC
						4000 101	342.56	HMRC
31/05/2016	Severn Trent	DD	21.95			4620 135	21.95	Severn Trent
31/05/2016	Bank Charges	DD	46.48			4030 101	46.48	Bank Charges
Total Payments for Month			18,506.09	0.00	1,270.68		17,235.41	
Balance Carried Fwd			179,228.09					
Cash Book Totals			197,734.18	0.00	1,270.68		196,463.50	

## PLANNING APPLICATIONS JUNE 2016

### SELSTON

V/2016/0310	Allens Farm Stables Mobile Phone Base Station 18m Tower	Cornerstone Telecommunications	Pending
V/2016/0311	34 Hanstubbins Road	1 <sup>st</sup> Floor Extension to Front	Mr D Berrisford
V/2016/0348	143 Nottingham Rd	Single Storey Extension	Mr & Mrs Pichaver
V/2016/0352	130 Nottingham rd	Single Storey Extension	Mr G Shinfield
V/2016/0358	133 Nottingham rd	Free Standing Sign	Mr B Hutsby
V/2016/0385	Green Service Station	Extension to rear of shop	Mr J Wafa
V/2016/0398	155 Alma rd	Dormer Window to rear	Mrs M Coakley

### JACKSDALE

V/2016/0304	36 Crescent rd Selston	2 storey rear extension	Mr M Concannon	Pending
V/2016/0354	26 Main rd	To level the site	Ms J Curtis	29/06/16
V/2016/0404	318 Main Rd	Two Dwellings	Mr S Midgley	08/07/16
V/2016/0405	17 Main Rd	Change of use	Dr K Rajah	11/07/16



**UNDERWOOD**

V/2016/0357	41 Mansfield rd	2 Storey rear extension	Mr T Jones	29/06/16
V/2016/0372	152 Main rd	approval of Condition 2	Mr K Lindley	30/06/16
V/2016/0390	Adj. 298 Nottm Rd	approval of condition 2	Mr J Carlin	pending
V/2016/0363	112 Smeath rd	Single storey ext	Mr P Beer	pending

## SELSTON PARISH COUNCIL

Minutes of meeting of the Annual Council held on Tuesday 17<sup>th</sup> May 2016 at 7.00pm in the Old Council Offices Selston.

### Present:

Cllr M Ashmore  
Cllr M H Biggs  
Cllr B Briggs  
Cllr J Butler  
Cllr C Chapman also ADC  
Cllr A Hankin  
Cllr D Hodgman  
Cllr B Jackson  
Cllr S Jackson  
Cllr D Justice  
Cllr C Lewis  
Cllr M Lodge  
Cllr D Martin also NCC  
Chairman Cllr R Sears-Piccavey also ADC  
Cllr P Pilgrim  
Vice Chair Cllr C Quinn-Wilcox also ADC

### Apologies:

Cllr S. Alvey - work  
Cllr D Fido – illness  
Cllr B G Turner – holiday  
Cllr S Wilson also ADC – wife in hospital

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office  
**Cllr Robert Sears-Piccavey was re-elected and duly signed his acceptance of office**

2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office  
**Cllr Christine Quinn-Wilcox was elected and duly signed her acceptance of office**

Before the commencement of the meeting the Chairman asked everyone to wish Cllr Margaret Ashmore a Happy 'Special' Birthday.

3. To receive apologies for absence  
Apologies were noted and a letter of resignation from Jane Burns was read out.  
The Clerk will advertise the vacancy.

It was noted that Cllr Fido had only attended one meeting throughout the year due to his illness. The Chairman explained the six month rule with regards to accepting apologies for absence and it was agreed that the Clerk should write to Cllr Fido and ask for his resignation. After discussion it was agreed to amend Standing Orders to state that councillors must attend 2 meetings in 10.

4. To receive declarations of interest from Councillors  
Cllr M Ashmore – item 20 non pecuniary  
Cllr D Hodgman – item 18 non pecuniary  
Cllr J Butler – item 22 non pecuniary  
Cllr C Chapman – item 18 v/2016/0271 non pecuniary  
Cllr D Justice – item 21 non pecuniary  
Cllr D Martin – item 22 non pecuniary  
Cllr C Quinn-Wilcox – items 17, 22 & 23 non pecuniary  
Cllr R Sears Piccavey – items 17,19,20 & 22 non pecuniary  
Cllr B Jackson – item 20 non pecuniary  
Cllr S Jackson – item 20 non pecuniary  
Cllr M Lodge - item 19 non pecuniary
5. Members of the public are invited to address the council  
No public were present
6. It was noted that item 7 does not state that the whereabouts of the hedge to be cut is Selston Road Jacksdale then it was resolved to accept the minutes of the full council meeting held on Tuesday 26<sup>th</sup> April 2016 as a true record.
7. To approve and adopt any alterations to the Standing Orders  
**It was agreed to add that attendance of meetings must be 2 in 10 and that members are allowed to speak more than once on a subject at the Chairman's discretion.**
8. To approve and adopt any alterations to the Financial Regulations  
**The current financial regulations were accepted and approved**
9. To confirm Selston Parish Council Members' Code of Conduct  
**The current Code of Conduct was accepted**
10. To review Committee Structures and to appoint Councillors to serve on Committees and other bodies  
The Chairman read out the current list of Committee members and it was agreed that they stay the same with the following amendments:  
Remove Safer Neighbourhood Committee  
Strategic Planning & Finance to include the County Councillor currently Cllr D Martin  
Complaints panel to become Staff & Complaints Panel  
Disciplinary to be incorporated in Staff & Complaints  
Grievance Panel is Cllr D Hodgman, Cllr A Hankin and Cllr B Jackson
11. To set the Chairman's Allowance  
**It was agreed to set the allowance at £250 as in previous years.**  
It was suggested that the cost of a chain of office is investigated and informed at the next council meeting.



12. To set an amount for s137 donations

**s137 was set at £2000 to include the £500 for the Remembrance day parade**

13. Business from previous meetings

Purchase of kitchen at Underwood Community Centre – the Clerk explained that the decision to purchase the kitchen had been made at the Strategic Planning & Finance Committee due to time constraints on special offers and to enable the kitchen to be fitted during October half term with least disruption to bookings.

The Chairman said that in the past the decision would have been made by the full council. The Clerk had sought advice from SLCC who said that there should be a term of reference for the finance committee, which clarifies whether the finance committee has delegated power, or not, to spend provided that it is within budget. After a lengthy discussion

**It was agreed, that as the budgets for each centre are set by the full council, that the Finance Committee can appoint a quote provided that it is within the set budget.**

**It was also agreed that the Clerk is delegated to spend £1000 instead of £500.**

Community Defibrillator- All were in favour of purchasing a Community Defibrillator for each centre from the relevant Capital Expenditure Budget. It was also agreed that the Clerk should write to BAFC and advise that if they raise 50% of the cost of a defibrillator that the Council will match fund.

Feedback from Finance meeting on 12<sup>th</sup> May 2016 – Cllr Lewis reported that the 3 year Strategy Plan was reviewed and new report would be issued shortly. The Internal Controls were agreed.

14. Correspondence as per list attached to Agenda

The Chairman read out an item of late correspondence from Fields in Trust inviting applications for the Centenary Fields Programme. It was agreed to nominate Town Green as it is the site of the war memorial.

The requests from Gordon Pearson to hold a fair on Woodnook 20<sup>th</sup> to 24<sup>th</sup> July and Jacksdale Recreation Ground 18<sup>th</sup> to 20<sup>th</sup> August were approved.

The pitch improvement report informs that a lot of work is required to create a football pitch to Football Association Standards.

15. County Council Update

Cllr David Martin is still pursuing the Highways officer who have agreed to put him in direct contact with the landowner.

Petition for a pavement from Larch Close to Sandhill's rd has been agreed.

Underwood Doctors surgery will remain open 1 day per week.

16. Finance

There were no questions raised on finance.

The Accounting & Governance statement on the Annual Return was approved and signed.

17. Recreation Grounds update

Greenwell – There will be a Party in the Park celebration on Friday 6<sup>th</sup> August 2016 12 till 4pm organised by Ashfield District Council. There will be a Rio Olympics theme.

Freizeland – Waiting for quotes to improve the drainage.

Jacksdale – A lot of equipment has been removed due to deterioration.



Clerk reported that the annual inspection report for all recreation grounds had been received and the Grounds Maintenance Team are working on the list of recommendations in order of priority. There is no high risk comments.

18. Planning Applications – There was no comments on the list attached to the Agenda.  
19. Allotments – Manure is no longer being delivered to the Mansfield Road site. There is no one on the waiting list and there are two vacant plots on Nottingham Road which could be halved if necessary. All the plots on Mansfield rd are let.

20. Community Centres Update

It was agreed that the No Smoking policy throughout council buildings should include the use of e cigarettes in line with Ashfield District Council and Notts County Council policies.

Cllr B Jackson reported that all the wires to the CCTV cameras at Jacksdale are working and that cameras could be placed at the front and back eaves of the building. It was agreed that a quote would be obtained and the Chairman and Clerk were delegated to authorise getting the cameras installed.

Cllr B Jackson left the room at 9pm and returned at 9.05pm

21. Update on Neighbourhood Plan

Clerk advised that there will be a Steering Group meeting on 15<sup>th</sup> June 2016 at 10am and invited everyone to attend as Planning Consultant Helen Metcalfe will be presenting the final version of our Neighbourhood Plan. Stuart Wiltshire from ADC planning will also be attending. The Place Analysis and Design Statements are now available for councillors to view in the Parish Office.

22. Selston Festival

Cllr C Quinn-Wilcox is organising a festival on Woodnook Recreation Ground 24<sup>th</sup> July 2016 11am to 6pm. She has informed Carol Hallam at ADC and a safety plan is being put in place. Cllr J Butler, Cllr Robert Sears-Piccavey Cllr A Hankin and Cllr D Martin are also on the team.

**It was agreed that Selston Festival will be a Parish Council event.**

After a long discussion it was agreed that the allocation of any proceeds from the Festival will be discussed when the total is known.

23. Private Security

Due to the distressed residents at a previous Council meeting and the limitations of the police the Chairman advised that he has held a meeting with a Private Security Firm who work for Tiptree Parish Council. The possibilities were discussed at length and due to the cost implications it was agreed that the residents of the Parish should be consulted. Security will be on the June Agenda.

9.25pm It was agreed to suspend Standing Order 3v to extend the meeting for an extra 15 minutes.

24. Date of next meeting – Tuesday 28<sup>th</sup> June 2016 7pm at the Old Council Offices, Alfreton Rd, Selston, Notts, NG16 6DJ

Items of Confidentiality

The Chairman informed that there will be a review of all staff job roles.

Due to time restraints and complexity of the issue it was agreed that another item of confidentiality should be discussed at the next Council meeting.

Meeting closed at 9.40pm

DRAFT