

## **SELSTON PARISH COUNCIL**

**Clerk to the Council:**

Ms Lisa Simpson

**Tel.** Ripley (01773) 812012

**Email:** [selstonscouncil@lineone.net](mailto:selstonscouncil@lineone.net)

The Parish Hall  
Mansfield Road  
Selston  
Nottingham  
NG16 6EE

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Selston Parish Council at **Old Council Offices Alfreton Road, Selston NG16 6DJ** on Tuesday 17<sup>th</sup> May 2016 at 7pm.

**Press and Public are invited to attend.**

**Items of Confidentiality to be discussed at end of Meeting Members of the press, public and non-voting members will be asked to leave the Meeting. Public Bodies (Admission to Meetings) Act 1960.s.1**

An agenda is set out below.

Yours faithfully



Parish Clerk  
Selston Parish Council

11<sup>th</sup> May 2016

### **AGENDA**

1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
3. **To receive apologies for absence**
4. **To receive declarations of interest from Councillors**
5. **Members of the public are invited to address the Council – 15 minutes is designated for public participation**



6. To approve the minutes of the meeting held on Tuesday 26<sup>th</sup> April 2016
7. To approve and adopt any alterations to the Standing Orders
8. To approve and adopt any alterations to the Financial Regulations
9. To confirm Selston Parish Council Members' Code of Conduct
10. To review Committee Structures and to appoint Councillors to serve on Committees and other bodies
11. To set the Chairman's Allowance
12. To set an amount for s137 donations
13. Business from previous meetings
  - Purchase of Kitchen at Underwood Community Centre
  - Community Defibrillator
  - Feedback from Finance meeting on 12<sup>th</sup> May 2016 to include Terms of Reference and Internal Controls
14. Correspondence received – see attached sheet
15. County Council Update – to include update on Selston Road
16. Finance – see attached sheet
  - Approval and signing of accounting and governance statement on Annual Return
17. Recreation Ground update
18. Planning Applications – see attached sheet
19. Allotments
20. Community Centre Update
  - No smoking policy – inclusion of e cigarettes
  - CCTV
21. Neighbourhood Plan
22. Selston Festival
23. Private Security
24. Date of next meeting – Tuesday 28<sup>th</sup> June 2016 at the Old Council Offices  
Selston



**CORRESPONDENCE MAY 2016**

NOTTS COUNTY COUNCIL

D2N2 GROWTH HUB

SLCC

NOTICE OF EXTRAORDINARY GENERAL MEETING 10<sup>TH</sup> JUNE 2016 1.30PM

NALC

NEW LEGAL TOPIC NOTE ON STAFF PENSIONS

GORDON PEARSON

REQUEST FOR FAIR ON WOODNOOK 20<sup>TH</sup> TO 24<sup>TH</sup> JULY 2016 AND JACKSDALE 18<sup>TH</sup> TO 20<sup>TH</sup> AUGUST 2016

NOTTS FA

PITCH IMPROVEMENT PROGRAMME REPORT



## Balance Sheet as at - 31st March 2016

31st March 2015

31st March 2016

## Current Assets

1,355	Debtors Control account	1,095
1,650	Sundry Debtors	0
7,576	VAT Control Account	8,154
97,950	Yorkshire Bank	115,098
2,743	Yorkshire Bank - War Memorial	2,743
55,884	Yorkshire Bank - 3	55,996
80,721	HSBC	81,406
250	Petty Cash	250

248,129

264,742

248,129 Total Assets

264,742

## Current Liabilities

0	ADC Management Fee Due	0
21,258	Accruals	1,650

21,258

1,650

226,871 Total Assets Less Current Liabilities

263,092

## Represented By

126,748	General Reserves	166,152
40,000	EAR Underwood Community Centre	34,980
6,182	EAR Old Council Office Reserve	6,182
5,000	EAR Jacksdale CC Capital Reser	5,000
2,000	EAR Reserves Allotments	2,000
2,500	EAR Reserves Pavilion capital	2,500
2,500	EAR Westwood Changing Rooms Re	2,500
5,000	EAR Friezeland Rec Ground res	16,837
7,500	EAR War Memorial Reserves	7,500
4,000	EAR Machinery Purchases	4,000
5,000	EAR Recreation Grounds Reserve	5,000
6,575	EAR Election Fees Reserves	6,575
3,866	EAR Legal Expenses reserves	3,866
10,000	EAR Neighbourhood Plan	0

226,871

263,092



---

Printed on : 11/05/2016

**Selston Parish Council 2015/16**

At : 13:17

**Balance Sheet as at - 31st March 2016**

---

**31st March 2015**

**31st March 2016**

The above statement represents fairly the financial position of the authority as at 31st March 2016 and reflects its Income and Expenditure during the year.

Signed :

Chairman

\_\_\_\_\_ Date : \_\_\_\_\_

Signed :

Responsible  
Financial  
Officer

\_\_\_\_\_ Date : \_\_\_\_\_



---

**Selston Parish Council 2015/16****Income and Expenditure Account for Year Ended 31st March 2016**

---

31st March 2015

31st March 2016

**Operating Income**

209,617	Administration/Parish Council	231,728
2,443	General Grants	74,999
0	Stay and Play	688
2,702	Outdoor Recreation	4,749
1,564	Allotments	1,708
22,532	Parish Hall	21,197
8,223	Old Council Offices	9,159
7,669	Jacksdale Community Centre	7,136
10,741	Underwood Community Centre	12,116
<b>265,490</b>	<b>Total Income</b>	<b>363,480</b>

**Running Costs**

95,595	Administration/Parish Council	91,104
443	Section 137	638
0	General Grants	67,207
638	Civic	0
0	Stay and Play	771
59,089	Capital Expenditure	28,483
3,680	Admin-Leisure Contract ADC	208
48,272	Grounds Maintenance	48,513
12,668	Outdoor Recreation	8,652
1,264	Footpath Maintenance	1,500
2,870	Allotments	1,380
47,994	Parish Hall	38,455
13,243	Old Council Offices	12,408
17,323	Jacksdale Community Centre	13,324
13,739	Underwood Community Centre	14,617
<b>316,818</b>	<b>Total Expenditure</b>	<b>327,259</b>

**General Fund Analysis**

149,698	Opening Balance	126,748
265,490	Plus : Income for Year	363,480
<b>415,189</b>		<b>490,228</b>
316,818	Less : Expenditure for Year	327,259
<b>98,371</b>		<b>162,969</b>
-28,377	Transfers TO / FROM Reserves	-3,183
<b>126,748</b>	<b>Closing Balance</b>	<b>166,152</b>



---

**Selston Parish Council 2015/16****Bank - Cash and Investment Reconciliation as at 31 March 2016**

---

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	Current Account	133,259.40
2	Savings Account	55,996.25
3	HSBC BANK 61838946	1,841.80
3	HSBC BANK 11838954	79,563.70
		<b>270,661.15</b>
<u>Other Bank &amp; Cash Balances</u>		
	Yorkshire Bank - War Memorial	2,743.18
	National Savings	0.00
	ADC Savings Account	0.00
	Petty Cash	250.00
		<b>2,993.18</b>
		<b>273,654.33</b>
<u>Unpresented Payments</u>		
1	31/03/2016 3123	9,160.00
1	31/03/2016 3124	4,000.00
1	31/03/2016 3125	150.00
1	31/03/2016 3126	4,851.29
		<b>18,161.29</b>
		<b>255,493.04</b>
<u>All Cash &amp; Bank Accounts</u>		
	Yorkshire Bank	115,098.11
	Yorkshire Bank - 3	55,996.25
	HSBC	81,405.50
	Other Bank & Cash Balances	2,993.18
	<b>Total Bank &amp; Cash Balances</b>	<b>255,493.04</b>



## Summary Income &amp; Expenditure by Budget Heading 31/03/2016

Month No : 12

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<b>Full Council</b>								
101 Administration/Parish Council	Expenditure	95,595	91,104	85,251	-5,853		-5,853	106.9 %
	Income	209,617	231,728	196,673	35,055			117.8 %
102 Section 137	Expenditure	443	638	1,000	362		362	63.8 %
103 General Grants	Expenditure	0	67,207	0	-67,207		-67,207	0.0 %
	Income	2,443	74,999	1,200	73,799			6249.9 %
105 Civic	Expenditure	638	0	2,213	2,213		2,213	0.0 %
106 Stay and Play	Expenditure	0	771	0	-771		-771	0.0 %
	Income	0	688	0	688			0.0 %
108 Capital Expenditure	Expenditure	59,089	28,483	29,015	532		532	98.2 %
110 Admin-Leisure Contract ADC	Expenditure	3,680	208	204	-4		-4	101.8 %
115 Grounds Maintenance	Expenditure	48,272	48,513	50,000	1,487		1,487	97.0 %
120 Outdoor Recreation	Expenditure	12,668	8,652	11,360	2,708		2,708	76.2 %
	Income	2,702	4,749	3,000	1,749			158.3 %
121 Footpath Maintenance	Expenditure	1,264	1,500	1,500	0		0	100.0 %
125 Allotments	Expenditure	2,870	1,380	2,500	1,120		1,120	55.2 %
	Income	1,564	1,708	1,600	108			106.8 %
Full Council Expenditure		224,519	248,454	183,043	-65,411	0	-65,411	135.7 %
Income		216,326	313,872	202,473	111,399			155.0 %
Net Expenditure over Income		8,193	-65,418	-19,430	45,988			
<b>Community Centres</b>								
130 Parish Hall	Expenditure	47,994	38,455	38,523	68		68	99.8 %
	Income	22,532	21,197	19,200	1,997			110.4 %
135 Old Council Offices	Expenditure	13,243	12,408	12,359	-49		-49	100.4 %
	Income	8,223	9,159	7,500	1,659			122.1 %
201 Jacksdale Community Centre	Expenditure	17,323	13,324	18,014	4,690		4,690	74.0 %
	Income	7,669	7,136	7,000	136			101.9 %
301 Underwood Community Centre	Expenditure	13,739	14,617	14,105	-512		-512	103.6 %
	Income	10,741	12,116	9,500	2,616			127.5 %



## Summary Income &amp; Expenditure by Budget Heading 31/03/2016

Month No : 12

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
Community Centres Expenditure	92,299	78,805	83,001	4,196	0	4,196	94.9 %
Income	49,165	49,608	43,200	6,408			114.8 %
Net Expenditure over Income	43,134	29,197	39,801	10,604			
<hr/>							
<b><u>INCOME - EXPENDITURE TOTALS</u></b> Expenditure	316,818	327,259	266,044	-61,215	0	-61,215	123.0 %
Income	265,490	363,480	245,673	117,807			148.0 %
Net Expenditure over Income	51,327	-36,221	20,371	56,592			



		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Full Council</b>								
101	Administration/Parish Council							
4000	Wages, Superan, Ers NIC	41,352	28,722	36,084	7,362		7,362	79.6 %
4001	Superannuation	839	0	0	0		0	0.0 %
4015	Stationery	123	323	600	277		277	53.9 %
4016	Postage	230	239	250	11		11	95.4 %
4017	Photocopier	1,047	1,943	1,039	-904		-904	187.0 %
4020	Subscriptions	8,800	7,447	7,464	17		17	99.8 %
4025	Insurance	6,320	6,215	6,320	105		105	98.3 %
4026	Legal fees	2,134	0	2,634	2,634		2,634	0.0 %
4027	Neighbourhood Plan	6,208	23,151	2,000	-21,151		-21,151	1157.5 %
4030	Bank Charges	643	622	580	-42		-42	107.3 %
4035	Office Equipment	1,347	1,064	1,000	-64		-64	106.4 %
4040	Misc	1,574	1,338	1,121	-217		-217	119.4 %
4045	Grounds Maintenance - Misc	12,610	6,720	10,000	3,280		3,280	67.2 %
4055	Office Telephone	416	158	445	287		287	35.6 %
4060	Loan Repayments	4,735	6,979	6,979	0		0	100.0 %
4065	Loan Charges	-597	0	0	0		0	0.0 %
4070	Audit Fees	700	1,578	1,000	-578		-578	157.8 %
4075	Advertising	210	288	650	362		362	44.4 %
4085	Contingencies	3,545	1,410	3,235	1,825		1,825	43.6 %
4090	Repairs & Renewals	0	40	0	-40		-40	0.0 %
4095	Caretaker's House Expenditure	1,377	1,851	1,500	-351		-351	123.4 %
4100	Footpath Maintenance	532	377	600	223		223	62.8 %
4105	Training Courses	1,005	589	1,500	911		911	39.3 %
4110	Charmans Allowance	200	50	250	200		200	20.0 %
4150	Events	245	0	0	0		0	0.0 %
Administration/Parish Council :- Expenditure		<b>95,595</b>	<b>91,104</b>	<b>85,251</b>	<b>-5,853</b>	<b>0</b>	<b>-5,853</b>	<b>106.9 %</b>
1076	Precept	187,507	212,797	190,000	22,797			112.0 %
1090	Interest Received	156	160	110	50			145.9 %
1105	Caretaker's Rent	4,015	4,929	3,727	1,202			132.3 %
1125	Footpath Grant	1,836	2,250	1,836	414			122.5 %
1450	Neighbourhood Plan	10,000	9,250	0	9,250			0.0 %
1900	Miscellaneous Income	6,102	2,342	1,000	1,342			234.2 %
Administration/Parish Council :- Income		<b>209,617</b>	<b>231,728</b>	<b>196,673</b>	<b>35,055</b>			<b>117.8 %</b>
Net Expenditure over Income		<b>-114,021</b>	<b>-140,624</b>	<b>-111,422</b>	<b>29,202</b>			



		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>102</u>	<u>Section 137</u>							
4186	S137 DONATION	443	638	1,000	362		362	63.8 %
	Section 137 :- Expenditure	443	638	1,000	362	0	362	63.8 %
	<b>Net Expenditure over Income</b>	<b>443</b>	<b>638</b>	<b>1,000</b>	<b>362</b>			
<u>103</u>	<u>General Grants</u>							
4185	General Grants	0	67,207	0	-67,207		-67,207	0.0 %
	General Grants :- Expenditure	0	67,207	0	-67,207	0	-67,207	
1130	Grants & Donations Received	2,443	74,999	1,200	73,799			6249.9
	General Grants :- Income	2,443	74,999	1,200	73,799			6249.9
	<b>Net Expenditure over Income</b>	<b>-2,443</b>	<b>-7,793</b>	<b>-1,200</b>	<b>6,593</b>			
<u>105</u>	<u>Civic</u>							
4190	Election Costs	0	0	1,575	1,575		1,575	0.0 %
4200	Other Civic Costs	638	0	638	638		638	0.0 %
	Civic :- Expenditure	638	0	2,213	2,213	0	2,213	0.0 %
	<b>Net Expenditure over Income</b>	<b>638</b>	<b>0</b>	<b>2,213</b>	<b>2,213</b>			
<u>106</u>	<u>Stay and Play</u>							
4972	stay n play	0	771	0	-771		-771	0.0 %
	Stay and Play :- Expenditure	0	771	0	-771	0	-771	
1451	Stay n play	0	688	0	688			0.0 %
	Stay and Play :- Income	0	688	0	688			
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>83</b>	<b>0</b>	<b>-83</b>			
<u>108</u>	<u>Capital Expenditure</u>							
4220	Capital Expenditure Office	1,480	0	0	0		0	0.0 %
4225	Capital Expenditure JCC	4,550	5,143	5,000	-143		-143	102.9 %
4230	Capital Expenditure PH	42,984	10,000	10,000	0		0	100.0 %
4240	Capital Expenditure UCC	3,020	8,040	3,020	-5,020		-5,020	266.2 %
4250	Capital Expenditure RG	0	5,300	10,995	5,695		5,695	48.2 %
4255	Capital Expenditure Parish	7,055	0	0	0		0	0.0 %
	Capital Expenditure :- Expenditure	59,089	28,483	29,015	532	0	532	98.2 %
	<b>Net Expenditure over Income</b>	<b>59,089</b>	<b>28,483</b>	<b>29,015</b>	<b>532</b>			



Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>110</b>	<b><u>Admin-Leisure Contract ADC</u></b>							
4275	ADC-Superannuation	1,292	0	0	0		0	0.0 %
4280	ADC-Employees Expenses	2,183	0	0	0		0	0.0 %
4340	ADC-Performing Rights	204	208	204	-4		-4	101.8 %
	Admin-Leisure Contract ADC :- Expenditure	<b>3,680</b>	<b>208</b>	<b>204</b>	<b>-4</b>	<b>0</b>	<b>-4</b>	<b>101.8 %</b>
	<b>Net Expenditure over Income</b>	<b>3,680</b>	<b>208</b>	<b>204</b>	<b>-4</b>			
<b>115</b>	<b><u>Grounds Maintenance</u></b>							
4360	GM-D.S.O Charge	48,272	48,513	50,000	1,487		1,487	97.0 %
	Grounds Maintenance :- Expenditure	<b>48,272</b>	<b>48,513</b>	<b>50,000</b>	<b>1,487</b>	<b>0</b>	<b>1,487</b>	<b>97.0 %</b>
	<b>Net Expenditure over Income</b>	<b>48,272</b>	<b>48,513</b>	<b>50,000</b>	<b>1,487</b>			
<b>120</b>	<b><u>Outdoor Recreation</u></b>							
4380	OR-Water Meter Charges	713	654	1,000	346		346	65.4 %
4385	OR-Electricity	1,072	938	1,000	62		62	93.8 %
4390	OR-Gas	689	681	1,000	319		319	68.1 %
4395	OR-Pavilion Cleaning/Decor.	52	14	100	86		86	13.7 %
4400	OR-Energy Savings	830	228	850	622		622	26.8 %
4405	OR-Miscellaneous Services	293	306	500	194		194	61.3 %
4415	OR-Repairs & Maint Buildings	4,898	4,325	4,000	-325		-325	108.1 %
4420	OR-External Decorations	391	139	500	361		361	27.8 %
4425	OR-Electrical Repairs	302	369	150	-219		-219	246.2 %
4430	OR-Fire Fighting Equipment	447	240	500	260		260	48.0 %
4435	OR-Equipment Purchase	1,814	46	500	454		454	9.3 %
4436	Legionella	1,148	711	760	49		49	93.6 %
4445	OR-Internal Decoration	20	0	500	500		500	0.0 %
	Outdoor Recreation :- Expenditure	<b>12,668</b>	<b>8,652</b>	<b>11,360</b>	<b>2,708</b>	<b>0</b>	<b>2,708</b>	<b>76.2 %</b>
1200	OR - Fees & Charges	2,702	4,749	3,000	1,749			158.3 %
	Outdoor Recreation :- Income	<b>2,702</b>	<b>4,749</b>	<b>3,000</b>	<b>1,749</b>			<b>158.3 %</b>
	<b>Net Expenditure over Income</b>	<b>9,966</b>	<b>3,903</b>	<b>8,360</b>	<b>4,457</b>			
<b>121</b>	<b><u>Footpath Maintenance</u></b>							
4046	Lenghtsman Salary	1,264	1,500	1,500	0		0	100.0 %
	Footpath Maintenance :- Expenditure	<b>1,264</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0 %</b>
	<b>Net Expenditure over Income</b>	<b>1,264</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>			



Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>125</u>	<u>Allotments</u>							
4455	ALL-Water Meter Charges	2,230	1,262	2,000	738		738	63.1 %
4460	ALL-Repairs & Maintenance	640	117	500	383		383	23.5 %
	Allotments :- Expenditure	<b>2,870</b>	<b>1,380</b>	<b>2,500</b>	<b>1,120</b>	<b>0</b>	<b>1,120</b>	<b>55.2 %</b>
1205	ALL - Rents	1,384	1,628	1,600	28			101.8 %
1305	Allotment Deposit	95	75	0	75			0.0 %
1310	Key Deposit	85	5	0	5			0.0 %
	Allotments :- Income	<b>1,564</b>	<b>1,708</b>	<b>1,600</b>	<b>108</b>			<b>106.8 %</b>
	<b>Net Expenditure over Income</b>	<b>1,306</b>	<b>-328</b>	<b>900</b>	<b>1,228</b>			
	Full Council :- Expenditure	<b>224,519</b>	<b>248,454</b>	<b>183,043</b>	<b>-65,411</b>	<b>0</b>	<b>-65,411</b>	<b>135.7 %</b>
	Income	<b>216,326</b>	<b>313,872</b>	<b>202,473</b>	<b>111,399</b>			<b>155.0 %</b>
	<b>Net Expenditure over Income</b>	<b>8,193</b>	<b>-65,418</b>	<b>-19,430</b>	<b>45,988</b>			

**Community Centres**

<u>130</u>	<u>Parish Hall</u>							
4470	PH-Wages	12,703	14,477	14,695	218		218	98.5 %
4471	PH-Tax/NI/Pension Contribution	11,703	7,558	4,000	-3,558		-3,558	189.0 %
4475	PH-Casual Car User	91	69	500	431		431	13.7 %
4480	PH-Clothing & Uniforms	33	17	500	483		483	3.5 %
4485	PH-NNDR	786	641	860	219		219	74.5 %
4490	PH-Metered Water Charge	605	489	1,000	511		511	48.9 %
4495	PH-Electricity	2,508	1,088	2,000	912		912	54.4 %
4500	Fuel	9,380	4,452	5,000	548		548	89.0 %
4505	PH-Cleaning Materials	334	252	400	148		148	63.0 %
4510	PH-Energy Efficiency	1,022	241	1,000	759		759	24.1 %
4520	PH-Refuse Collection	99	1,071	200	-871		-871	535.4 %
4525	PH-Telephones	405	544	250	-294		-294	217.6 %
4530	PH-Printing & Stationery	301	268	200	-68		-68	133.8 %
4535	PH-Repairs & General Maint.	5,231	4,000	4,000	0		0	100.0 %
4540	PH-Vandalism Repairs	0	282	250	-32		-32	112.8 %
4545	PH-Internal Decoration	338	500	500	0		0	100.0 %
4555	PH-External Decoration	0	500	500	0		0	100.0 %
4560	PH-Electrical Repairs	581	860	500	-360		-360	172.0 %
4565	PH-Fire Fighting Equipment	947	333	1,000	667		667	33.3 %
4570	PH-Fire Alarm	168	85	168	83		83	50.6 %
4575	PH-Equipment Purchases	563	525	500	-25		-25	105.1 %
4580	PH-Equipment Maintenance	0	204	200	-4		-4	101.9 %



Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4590	PH-Service Administration	9	0	100	100		100	0.0 %
4591	PH Legionella	188	0	200	200		200	0.0 %
	Parish Hall :- Expenditure	<b>47,994</b>	<b>38,455</b>	<b>38,523</b>	<b>68</b>	<b>0</b>	<b>68</b>	<b>99.8 %</b>
1210	PH - Rents	21,225	17,303	18,000	-697			96.1 %
1400	Feed in Tariff	1,308	3,894	1,200	2,694			324.5 %
	Parish Hall :- Income	<b>22,532</b>	<b>21,197</b>	<b>19,200</b>	<b>1,997</b>			<b>110.4 %</b>
	<b>Net Expenditure over Income</b>	<b>25,462</b>	<b>17,258</b>	<b>19,323</b>	<b>2,065</b>			
<b>135</b>	<b><u>Old Council Offices</u></b>							
4600	OCO-Wages	4,666	5,675	5,116	-559		-559	110.9 %
4601	Tax/NI/Pension Contribution	207	1,207	450	-757		-757	268.2 %
4605	OCO-Casual Car Allowance	80	0	0	0		0	0.0 %
4610	OCO-Clothing & Uniforms	15	13	50	37		37	26.1 %
4615	OCO-NNDR	609	768	685	-83		-83	112.1 %
4620	OCO-Water Charges	180	270	270	0		0	100.1 %
4625	OCO-Electricity	625	532	600	68		68	88.6 %
4630	OCO-Gas	2,708	1,342	1,300	-42		-42	103.3 %
4635	OCO-Cleaning Materials	198	245	150	-95		-95	163.4 %
4640	OCO-Refuse Collection	19	307	0	-307		-307	0.0 %
4645	OCO-Repairs & Maintenance	2,084	480	1,500	1,020		1,020	32.0 %
4650	OCO-Electrical Repairs	180	575	200	-375		-375	287.6 %
4655	OCO-Fire Fighting Equipment	771	431	1,000	569		569	43.1 %
4660	OCO-Grounds	118	0	200	200		200	0.0 %
4665	OCO-Miscellaneous	49	0	250	250		250	0.0 %
4670	OCO-Equipment Maintenance	11	204	100	-104		-104	204.2 %
4675	OCO-Equipment Purchases	40	11	100	89		89	10.9 %
4676	OCO Telephone /Broadband	372	347	350	3		3	99.1 %
4677	OCO Legionella	310	0	38	38		38	0.0 %
	Old Council Offices :- Expenditure	<b>13,243</b>	<b>12,408</b>	<b>12,359</b>	<b>-49</b>	<b>0</b>	<b>-49</b>	<b>100.4 %</b>
1215	OCO - Rents	8,223	9,159	7,500	1,659			122.1 %
	Old Council Offices :- Income	<b>8,223</b>	<b>9,159</b>	<b>7,500</b>	<b>1,659</b>			<b>122.1 %</b>
	<b>Net Expenditure over Income</b>	<b>5,020</b>	<b>3,249</b>	<b>4,859</b>	<b>1,610</b>			
<b>201</b>	<b><u>Jacksdale Community Centre</u></b>							
4715	JCC-Wages	6,109	7,254	7,600	346		346	95.4 %
4716	JCC - NI/Pension	827	1,430	1,500	70		70	95.3 %
4725	JCC-Clothing & Uniforms	15	0	100	100		100	0.0 %
4730	JCC-NNDR	404	429	450	21		21	95.3 %



Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4735	JCC-Metered Water Charge	327	326	350	24		24	93.1 %
4740	JCC-Gas	2,488	857	1,750	893		893	49.0 %
4745	JCC-Electricity	1,141	454	750	296		296	60.5 %
4750	JCC-Energy Efficiency	59	0	100	100		100	0.0 %
4755	JCC-Cleaning Materials	197	240	250	10		10	96.0 %
4765	JCC-Telephone	408	420	350	-70		-70	120.1 %
4770	JCC-Repairs & Maintenance	2,764	708	2,500	1,792		1,792	28.3 %
4775	JCC-Vandalism Repairs	345	0	500	500		500	0.0 %
4780	JCC-Internal Decorations	0	0	250	250		250	0.0 %
4785	JCC-Electrical Repairs	390	315	350	35		35	90.0 %
4790	JCC-Fire Fighting Equipment	719	255	500	245		245	50.9 %
4795	JCC-Fire Alarm	123	45	150	105		105	30.0 %
800	JCC-Refuse Collection	273	577	250	-327		-327	230.9 %
4805	JCC-Miscellaneous	142	0	100	100		100	0.0 %
4815	JCC-Equipment Purchases	2	15	0	-15		-15	0.0 %
4820	JCC-Equipment Maintenance	339	0	100	100		100	0.0 %
4821	JCC Legionella	251	0	114	114		114	0.0 %
Jacksdale Community Centre :- Expenditure		<b>17,323</b>	<b>13,324</b>	<b>18,014</b>	<b>4,690</b>	<b>0</b>	<b>4,690</b>	<b>74.0 %</b>
1250	JCC - Rents	7,669	7,136	7,000	136			101.9 %
Jacksdale Community Centre :- Income		<b>7,669</b>	<b>7,136</b>	<b>7,000</b>	<b>136</b>			<b>101.9 %</b>
<b>Net Expenditure over Income</b>		<b>9,654</b>	<b>6,188</b>	<b>11,014</b>	<b>4,826</b>			
<b>301</b>	<b><u>Underwood Community Centre</u></b>							
4870	UCC-Wages	5,161	6,877	6,500	-377		-377	105.8 %
4871	UCC- NI/Pension	702	1,291	1,300	9		9	99.3 %
4875	UCC-Casual Car Allowance	32	0	100	100		100	0.0 %
4880	UCC-Clothing & Uniforms	15	0	150	150		150	0.0 %
4885	UCC-NNDR	409	419	400	-19		-19	104.8 %
4890	UCC-Metered Water Supply	315	301	250	-51		-51	120.5 %
4895	UCC-Electricity	1,032	654	750	96		96	87.2 %
4900	UCC-Gas	1,050	432	1,000	568		568	43.2 %
4905	UCC-Efficiency Savings	59	0	100	100		100	0.0 %
4910	UCC-Cleaning Materials	224	222	200	-22		-22	111.1 %
4915	UCC-Refuse Collection	79	818	200	-618		-618	408.9 %
4920	UCC-RWA Misc. Service Charge	31	0	0	0		0	0.0 %
4925	UCC-Telephones	148	253	165	-88		-88	153.5 %
4930	UCC-Repairs & Maintenance	3,318	1,619	1,500	-119		-119	108.0 %
4935	UCC-Vandalism Repairs	0	250	250	0		0	100.0 %
4940	UCC-Electrical Repairs	50	590	250	-340		-340	236.1 %



Month No : 12

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4945	UCC-Internal Decorations	0	55	100	45		45	54.6 %
4950	UCC-Fire Fighting Equipment	543	343	300	-43		-43	114.2 %
4960	UCC-Equipment Maintenance	40	80	100	20		20	80.0 %
4965	UCC-Miscellaneous	0	150	150	0		0	100.0 %
4970	UCC-Equipment Purchases	374	264	300	36		36	88.0 %
4971	UCC Legionella	158	0	40	40		40	0.0 %
	Underwood Community Centre :- Expenditure	<b>13,739</b>	<b>14,617</b>	<b>14,105</b>	<b>-512</b>	<b>0</b>	<b>-512</b>	<b>103.6 %</b>
1300	UCC - Rents	10,741	12,116	9,500	2,616			127.5 %
	Underwood Community Centre :- Income	<b>10,741</b>	<b>12,116</b>	<b>9,500</b>	<b>2,616</b>			<b>127.5 %</b>
	<b>Net Expenditure over Income</b>	<b>2,999</b>	<b>2,501</b>	<b>4,605</b>	<b>2,104</b>			
	Community Centres :- Expenditure	<b>92,299</b>	<b>78,805</b>	<b>83,001</b>	<b>4,196</b>	<b>0</b>	<b>4,196</b>	<b>94.9 %</b>
	Income	<b>49,165</b>	<b>49,608</b>	<b>43,200</b>	<b>6,408</b>			<b>114.8 %</b>
	<b>Net Expenditure over Income</b>	<b>43,134</b>	<b>29,197</b>	<b>39,801</b>	<b>10,604</b>			



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 78

Time: 15:14

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 12

## Receipts for Month 12

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		161,944.34				161,944.34	
Banked on : 03/03/2016		122.00					
	Sales Recpts Page 448	122.00	122.00		101		Sales Recpts Page 448
Banked on : 03/03/2016		64.00					
	Sales Recpts Page 450	64.00	64.00		101		Sales Recpts Page 450
Banked on : 14/03/2016		35.00					
	Sales Recpts Page 452	35.00	35.00		101		Sales Recpts Page 452
Banked on : 15/03/2016		1,775.00					
	Sales Recpts Page 455	1,775.00	1,775.00		101		Sales Recpts Page 455
Banked on : 17/03/2016		168.00					
	Sales Recpts Page 457	168.00	168.00		101		Sales Recpts Page 457
Banked on : 18/03/2016		407.00					
Bacs	Burchell Edwards	407.00			1105 101	407.00	Burchell Edwards
Banked on : 22/03/2016		35.00					
Bacs	Shaw 6 Nottm rd	35.00			102	35.00	Shaw 6 Nottm rd
Banked on : 23/03/2016		200.00					
	Sales Recpts Page 459	200.00	200.00		101		Sales Recpts Page 459
Banked on : 23/03/2016		1,802.00					
	Sales Recpts Page 461	1,802.00	1,802.00		101		Sales Recpts Page 461
Banked on : 29/03/2016		24.00					
bacs	g telford M/R	24.00			102	24.00	g telford M/R
Banked on : 30/03/2016		78.00					
	Sales Recpts Page 463	78.00	78.00		101		Sales Recpts Page 463
Banked on : 30/03/2016		-0.07					
	Sales Recpts Page 464	-0.07	-0.07		101		Sales Recpts Page 464
Banked on : 30/03/2016		0.03					
	Sales Recpts Page 465	0.03	0.03		101		Sales Recpts Page 465
Banked on : 30/03/2016		0.50					
	Sales Recpts Page 466	0.50	0.50		101		Sales Recpts Page 466
Banked on : 30/03/2016		0.28					
	Correctionm	0.28			1900 101	0.28	Correctionm
Banked on : 30/03/2016		-1.00					
	Sales Recpts Page 467	-1.00	-1.00		101		Sales Recpts Page 467
Banked on : 30/03/2016		1.00					
bacs	s/l t001	1.00			1900 101	1.00	s/l t001
Banked on : 30/03/2016		0.30					
	Sales Recpts Page 468	0.30	0.30		101		Sales Recpts Page 468

Continued on Page 79



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 79

Time: 15:14

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 12

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 30/03/2016		88.00					
	Sales Recpts Page 468	88.00	88.00		101		Sales Recpts Page 468
Banked on : 31/03/2016		30.00					
	Sales Recpts Page 471	30.00	30.00		101		Sales Recpts Page 471
Banked on : 31/03/2016		128.00					
	Sales Recpts Page 473	128.00	128.00		101		Sales Recpts Page 473
Banked on : 31/03/2016		1,280.00					
	Sales Recpts Page 476	1,280.00	1,280.00		101		Sales Recpts Page 476
Banked on : 31/03/2016		0.07					
	correction	0.07			4040 101	0.07	correction
<b>Total Receipts for Month</b>		6,237.11	5,769.76	0.00		467.35	
<b>Cash Book Totals</b>		<u>168,181.45</u>	<u>5,769.76</u>	<u>0.00</u>		<u>162,411.69</u>	



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 80

Time: 15:14

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 12

## Payments for Month 12

## Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
01/03/2016	The royal British legion	3122	418.02			4186 102	418.02	The royal British legion
02/03/2016	Penninsula	DD	324.90		54.15	4020 101	270.75	Provision of services
03/03/2016	Lyreco	BACS	162.47		27.08	4575 130	60.00	Stainless steel beins
						4530 130	75.39	Lyreco
03/03/2016	Ashfield District Council	BACS	4,851.29		808.55	4360 115	4,042.74	Grounds Maintenance
04/03/2016	Urban Forward	BACS	4,100.00			4027 101	4,100.00	Selston Place analysis
07/03/2016	Talk Talk	DD	149.99		25.00	4676 135	20.50	Talk Talk
						4525 130	45.21	Talk Talk
						4925 301	38.50	Talk Talk
						4765 201	20.78	Talk Talk
07/03/2016	High Peak	BACS	710.01		33.81	4500 130	676.20	Fuel
08/03/2016	Belmont Mower	BACS	29.63		4.94	4045 101	24.69	Belmont Mower
08/03/2016	PHS	BACS	99.12		16.52	4800 201	20.65	sanitary bins
						4915 301	20.65	sanitary bins
						4520 130	41.30	Sanitary Bins
14/03/2016	Penninsula	DD	150.90		25.15	4020 101	125.75	Provision of service
14/03/2016	Jay young	BACS	1,800.00		300.00	4535 130	1,500.00	Granwood Floor Selston Parish
14/03/2016	espo	BACS	27.08		4.51	4530 130	3.81	Stationery
						4755 201	3.78	cleaning
						4815 201	14.98	clock
14/03/2016	Corona Energy	BACS	286.07		47.68	4740 201	109.99	Corona Energy
						4630 135	128.40	Corona Energy
14/03/2016	Corona Energy	BACS	115.02		5.48	4390 120	67.31	Corona Energy
						4900 301	42.23	Corona Energy
14/03/2016	phs group	BACS	149.40		24.90	4520 130	41.50	phs group
						4915 301	41.50	phs group
						4800 201	41.50	phs group
15/03/2016	wages	BACS	325.04			4470 130	325.04	wages
15/03/2016	wages	BACS	64.76			4600 135	64.76	wages
15/03/2016	wages	BACS	223.73			4870 301	223.73	wages
15/03/2016	wages	BACS	1,067.15			4600 135	453.41	wages
						4470 130	613.74	wages
15/03/2016	wages	BACS	594.70			4715 201	594.70	wages
15/03/2016	wages	BACS	514.34			4870 301	514.34	wages
15/03/2016	Ashfield district Council	BACS	10.07			4470 130	10.07	Ashfield district Council
15/03/2016	Groundwork UK	BACS	4,000.00			4027 101	4,000.00	Groundwork UK
15/03/2016	Johnston Press	BACS	125.28		20.88	4075 101	104.40	Johnston Press
16/03/2016	HSG	DD	19.25		3.21	4800 201	16.04	Nappy Bins
17/03/2016	Severn Trent	3.93	3.93			4380 120	3.93	Severn Trent
21/03/2016	severn Trent Water	DD	23.24			4890 301	23.24	severn Trent Water
22/03/2016	Penninsula	DD	60.00		10.00	4020 101	50.00	Provision of services
23/03/2016	Community News	BACS	368.00			4027 101	368.00	Community News

Continued on Page 81



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 81

Time: 15:14

## Cash Book 1

User : LG

Yorkshire Bank

For Month No : 12

## Payments for Month 12

## Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
23/03/2016	British gas	BACS	329.09		15.67	4385 120	46.24	Electricity
						4625 135	52.88	Electricity
						4895 301	55.22	Electricity
						4745 201	32.71	Electricity
						4385 120	34.95	Electricity
						4495 130	91.42	Electricity
23/03/2016	RA Wilson	BACS	1,692.00		282.00	4085 101	1,410.00	Kitchen Floor PH
23/03/2016	Nottm football	BACS	100.00			4405 120	100.00	Survey
24/03/2016	Wages	BACS	1,298.94			4475 130	68.73	Wages
						4000 101	1,230.21	Wages
24/03/2016	Wages	BACS	792.18			4000 101	792.18	Wages
24/03/2016	Notts LG	BACS	744.00			4471 130	127.39	Pension
						4471 130	227.74	Pension
						4716 201	92.51	Pension
						4871 301	79.99	Pension
						4471 130	151.83	Pension
						4716 201	34.61	Pension
						4871 301	29.93	Pension
24/03/2016	HMRC	BACS	573.20			4871 301	-2.79	HMRC
						4716 201	-6.88	HMRC
						4601 135	83.33	HMRC
						4471 130	111.11	HMRC
						4471 130	49.67	HMRC
						4471 130	338.76	HMRC
24/03/2016	William Hool	BACS	320.00			4405 120	184.00	Cutting trees portland road
						4046 121	136.00	Cutting trees portland road
24/03/2016	Midshire	DD	51.01		8.50	4925 301	10.30	Midshire
						4765 201	10.30	Midshire
						4676 135	10.30	Midshire
						4525 130	10.30	Midshire
						4676 135	0.47	Midshire
						4765 201	0.81	Midshire
						4925 301	0.03	Midshire
29/03/2016	Severn Trent	DD	21.95			4620 135	21.95	Severn Trent
29/03/2016	Bank charges	DD	6.00			4030 101	6.00	Bank charges
29/03/2016	Ashfield district council	BACS	2,828.64		471.44	4640 135	306.80	Refuse Collection
						4915 301	755.60	Refuse Collection
						4800 201	306.80	Refuse Collection
						4520 130	988.00	Refuse Collection
29/03/2016	Ashfield District Council	BACS	5,000.00			4250 108	5,000.00	Groundworks Green Well Park
30/03/2016	S/L AD04	BACS	0.07			4040 101	0.07	S/L AD04
30/03/2016	S/L D001	BACS	0.03			4040 101	0.03	S/L D001
30/03/2016	S?L T001	BACS	0.50			4040 101	0.50	S?L T001
30/03/2016	s/l 004	BACS	0.14			4040 101	0.14	s/l 004
30/03/2016	s/l t003	.30	0.30			4040 101	0.30	s/l t003

Continued on Page 82



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 82

Time: 15:14

Cash Book 1

User : LG

Yorkshire Bank

For Month No : 12

## Payments for Month 12

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/03/2016	Espo	BACS	59.43		9.90	4910 301	12.39	Cleaning Materials
						4755 201	12.38	Cleaning Materials
						4635 135	12.38	Cleaning Materials
						4505 130	12.38	Cleaning Materials
30/03/2016	charges	DD	41.11			4030 101	41.11	charges
31/03/2016	citigas	BACS	310.00		51.67	4900 301	54.16	service of boilers
						4770 201	54.17	service of boilers
						4645 135	50.00	service of boilers
						4390 120	100.00	service of boilers
31/03/2016	Dan Kelly Windows	3123	9,160.00			4540 130	282.00	Fire Doors PH
						4545 130	414.00	Fire Doors PH
						4555 130	500.00	Fire Doors PH
						4535 130	164.00	Fire Doors PH
						4230 108	7,800.00	Fire Doors PH
31/03/2016	Planning With People	3124	4,000.00			4027 101	4,000.00	Planning With People
31/03/2016	MKSR Plumbing & Heating	3125	150.00			4645 135	150.00	Repair Work OCO
31/03/2016	Ashfield District Council	3126	4,851.29		808.55	4360 115	4,042.74	Ashfield District Council
31/03/2016	correction	DD	0.07			4010 101	0.07	correction
31/03/2016	Out of date cheque	3288	-20.00			4972 106	-20.00	Out of date cheque
Total Payments for Month			53,083.34	0.00	3,059.59		50,023.75	
Balance Carried Fwd			115,098.11					
Cash Book Totals			168,181.45	0.00	3,059.59		165,121.86	



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 23

Time: 16:33

Cash Book 2

User : LG

Yorkshire Bank - 3

For Month No : 12

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		55,986.74				55,986.74	
Banked on : 31/03/2016		9.51					
bacs	gross interest	9.51			1090 101	9.51	gross interest
Banked on : 31/03/2016		9.51					
BACS	Interest Rec'd	9.51			1090 101	9.51	Interest Rec'd
Banked on : 31/03/2016		-9.51					
	Canc entry	-9.51			1090 101	-9.51	Canc entry
Total Receipts for Month		9.51	0.00	0.00		9.51	
Cash Book Totals		55,996.25	0.00	0.00		55,996.25	

Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 24

Time: 16:33

Cash Book 2

User : LG

Yorkshire Bank - 3

For Month No : 12

## Payments for Month 12

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00				0.00	
							0.00	
Total Payments for Month			0.00	0.00	0.00		0.00	
Balance Carried Fwd			55,996.25					
Cash Book Totals			55,996.25	0.00	0.00		55,996.25	



Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 19

Time: 16:34

Cash Book 3

User : LG

HSBC

For Month No : 12

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		81,972.58					81,972.58	
Banked on : 01/03/2016		3.67						
Net Int	Net Interest		3.67		1090	101	3.67	Net Interest
Banked on : 01/03/2016		3.79						
Net Int	Net Interest		3.79		1090	101	3.79	Net Interest
Banked on : 01/03/2016		3.79						
Net Int	Net Interest		3.79		1090	101	3.79	Net Interest
Banked on : 31/03/2016		3.54						
Int	Interest		3.54		1090	101	3.54	Interest
Total Receipts for Month		14.79	0.00	0.00			14.79	
Cash Book Totals		81,987.37	0.00	0.00			81,987.37	

Date: 11/05/2016

## Selston Parish Council 2015/16

Page No: 20

Time: 16:34

Cash Book 3

User : LG

HSBC

For Month No : 12

## Payments for Month 12

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/03/2016	Midshires Business	DD	283.23		47.20	4017	101	236.03	Photocopier
01/03/2016	corporation finance	DD	152.40		25.40	4017	101	127.00	corporation finance
24/03/2016	Midshire Business	DD	146.24		24.37	4017	101	121.87	Midshire Business
Total Payments for Month			581.87	0.00	96.97			484.90	
Balance Carried Fwd			81,405.50						
Cash Book Totals			81,987.37	0.00	96.97			81,890.40	



**PLANNING APPLICATIONS MAY 2016**

<b>Ref No.</b>	<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>ADC Decision</b>	<b>Valid Date</b>
<u>V/2016/0259</u>	Mr & Mrs Weston	90 Mansfield Road, Selston	Vehicular Access, Park and Turn Area	PENDING	19/04/2016
<u>V/2016/0262</u>	Mr Walker	59 Cordy Lane, Brinsley	Single Storey Front and Rear Extensions	PENDING	21/04/2016
<u>V/2016/0263</u>	Mr Noon	5A Mansfield Road, Selston	Single and Two Storey Front Extensions	PENDING	21/04/2016
<u>V/2016/0268</u>	Mr Dykes	Brockholme, 107 Winter Closes, Underwood	Roof Alterations	PENDING	22/04/2016
<u>V/2016/0271</u>	Mr Mogford	1a Church Lane, Selston	2 Storey Side Ext and Loft Conv.Inc. Dormer Windows	PENDING	25/04/2016
<u>V/2016/0277</u>	Mr Cooke	132 Main Road, Jacksdale	1 Storey Rear Extension	PENDING	27/04/2016
<u>V/2016/0284</u>	Mrs Mugglestone	126 Cordy Lane, Brinsley	Rear Two Storey Extension	PENDING	29/04/2016



## **SELSTON PARISH COUNCIL**

Minutes of meeting of the Full Council held on Tuesday 26<sup>th</sup> April 2016 at 7.00pm in the **Old Council Offices Selston.**

Present:

Cllr S. Alvey  
Cllr M Ashmore  
Cllr M H Biggs  
Cllr B Briggs  
Cllr J Butler  
Cllr A Hankin  
Cllr D Hodgman  
Cllr B Jackson  
Cllr S Jackson  
Cllr D Justice  
Cllr M Lodge  
Cllr D Martin also NCC  
Chairman Cllr R Sears-Piccavey also ADC  
Cllr P Pilgrim  
Vice Chair Cllr C Quinn-Wilcox also ADC  
Cllr S Wilson also ADC

Apologies:

Cllr J Burns – work  
Cllr C Chapman also ADC - work  
Cllr D Fido – illness  
Cllr C Lewis - holiday  
Cllr B G Turner - holiday

Prior to the commencement of the meeting at 6.30pm John Stronach of Notts County Council presented the new notts help yourself website. He handed out leaflets and showed everyone the website on a tablet. It is a central directory of all services available to everyone in Nottingham. It works on all devices including smart phones.

Anyone who does not have access to the internet can phone Notts County Council Customer Services and they will search the website for you and put the information in the post to you if required. You don't need a password but if you wish to add your group or event you can register and create a password to save your details.

One minutes silence was held in memory of Jack Sheffield a former Selston Parish Councillor who had also served as the Chairman during his term on the Council.

1. To receive apologies for absence  
Apologies were accepted as above
2. To receive declarations of interest from Councillors  
Cllr D Hodgman – item 9,10 & 11 Pecuniary



Cllr D Justice – item 12 non pecuniary  
Cllr D Martin – item 5 & 9 non pecuniary  
Cllr C Quinn-Wilcox – items 9 & 11 non pecuniary  
Cllr R Sears Piccavey – items 9 & 11 non pecuniary

3. Members of the public are invited to address the council

A resident requested an update on the meeting with regards to Green well recreation ground. Cllr Wilson explained that the letter he received from a resident had been handed to Ashfield District Council and as far as he was aware a reply had been sent.

Residents expressed concerns on the proposed base station installation at Allens Farm, Alma rd, Selston. It was agreed that the Clerk would ask Waldon telecom to write to residents.

4. **It was resolved to accept the minutes of the full council meeting held on Tuesday 29<sup>th</sup> March 2016 as a true record.**

5. Business from previous meetings

The possible creation of a Community Partnership Library in Jacksdale Community Centre was discussed. It was agreed to accept the proposals in principle and request that Notts County Council Library Services organises a consultation for the residents of Jacksdale.

Cllr Wilson requested that the new kitchen at Underwood Community Centre was placed on the agenda for the next council meeting as he was concerned that the decision was made at the Strategic Planning and Finance Committee and not ratified by the full council.

6. Correspondence as per list attached to Agenda

Councillors agreed that a Community Defibrillator in Bagthorpe/Underwood was a good idea, and to ask if it could be sited at the Dixies Arms.

The Clerk will contact St Johns Ambulance as they may help with funding, request quotes and inform BAFC.

The proposed parking restriction on Lilley Close was discussed and it was agreed that all schools have parking problems and people still park on yellow lines if no one is there to enforce them.

It was agreed that the Clerk should ask Waldon to contact residents with regards to the proposed base station installation

It was agreed to relet the land at New Selston with no increase from last year.

Late items of Correspondence –

SLCC - renewal notice

ADC – Leader Funding

The Chairman read out a letter received from Selston Football Club, which invited all councillors to the presentation of the Central Midlands League Trophy at the Parish Hall Ground on 27<sup>th</sup> April at 6.30pm. The letter also requested the support of Selston Parish Council for improvements to the ground to enable Selston Football Club to apply for promotion. Selston Football Club are willing to carry out the works for the stand, seating and dugouts at their own expense. Help is required to obtain funding for floodlights which is why SFC would like a lease. The Clerk has spoken to CISWO who suggested that the Trustees apply for funding then a lease would not be required.

It was agreed to form Selston Sports Club Committee to include a representative from Football, Cricket and Bowls. Cllrs Sue Jackson, Chris Quinn-Wilcox, David Martin and Robert Sears-Piccavey agreed to be on the committee. The Committee will do the research, obtain quotes etc and take recommendations to full council for ratification. Selston Parish Council will apply for Planning Permission when required.



Chairman Robert Sears-Piccavey will attend the presentation of the league trophy and congratulate Selston Football Club on behalf of Selston Parish Council.

The Clerk informed Councillors of an email received from Microshade VSM which is a managed IT service tailored to meet the needs of the council and includes secure regular data back-ups. There is a monthly fee for the service. Councillor Biggs suggested using an iPad so the Clerk will investigate further.

7. County Council Update

Cllr Martin reported that 6 students from Selston High School attended County Hall today as they were the winners of the Ashfield Dragon's Den Competition. They competed against other Ashfield schools with a campaign to address prejudice.

Notts County Council are pursuing landowners Forestry Projects to cut the hedge and although Cllr Martin has received quotes for the cutting of the hedge and had a site meeting with 2 Highways officers but they advised the hedge was OK and the correct procedure must be followed.

It was agreed that the Clerk should send a letter to Notts County Council Highways stating they are prepared to get the hedge cut.

8. Finance

Councillors checked the finance reports attached to the Agenda and approved, it was noted that the £250 budget for Events should be the budget for Chairmen's Allowance.

It was approved to book another Clerk (Sue Stack - Clerk to Nuthall Parish Council), to do the internal audit as the Clerk would like a thorough check on Governance as well as the accounts. The submission date for the external audit by Grant Thornton is 24<sup>th</sup> June 2016.

9. Recreation Grounds update

Three quotes for replacement boards and repainting of slabs on Selston Bowling Green were considered, they were £1400, £1870 and £4925. Advice obtained did not recommend plastic boards so the quotes were for wood replacement. **It was agreed to award the works to Ashfield District Council at £1400.**

The Chairman opened three quotes for replacement fencing between Greenwell Recreation Ground and 30 Green Crescent. The cheapest quote did not include new concrete posts so it was not considered. The next cheapest quote was for verti-lap panels which was considered not as suitable as replacing like for like. **Therefore it was agreed to award the works to AKA Contractors at a cost £2400 excluding VAT.**

Freizeland Recreation Ground - Cllr Robert Sears-Piccavey reported that he had a site meeting with Alex Moorhouse and he will provide a quote for drainage. It was agreed to repair the tunnel mound and Cllr Wilson will donate 4 safety tiles for the top and Cllr Sears-Piccavey will contact Lee Sycamore.

Jacksdale Recreation Ground - Pinders Circus will be on the recreation ground Monday 2<sup>nd</sup> May to Wednesday 4<sup>th</sup> May.

10. Planning Applications – There were no comments on the list attached to the Agenda.

11. Community Centres Update

The potential café at Selston Parish Hall has been postponed due to a family illness.

At recent events held at Selston Parish Hall positive comments were received about the improvements.



Quotes of £868 and £700 were considered for floor repair at Jacksdale Community Centre and **it was agreed to award the works to Jay Young Flooring Services at a cost of £700 plus VAT.**

The CCTV at Jacksdale has still not been replaced and as Cllr Lewis is on holiday there was no update. Cllr B Jackson will check if the current system can be decoded and he and Cllr R Sears-Piccavey will look at where to site the cameras to avoid them being vandalised again. Glyn Jones the Caretaker at Underwood Community Centre will retire on Friday 6<sup>th</sup> May and it was agreed to purchase £50 of Garden centre vouchers as a retirement gift which will be presented to him on the morning of 6<sup>th</sup> May at Selston Parish Hall.

His post was advertised in the CHAD and all Community Centres, 12 CV's were received but only 3 completed the application form. 1 applicant withdrew his application as he lived too far away. The post was given to Jim Cassidy as he had more experience for the role than the other candidate, as he has been relief caretaker for the last 6 months.

It was agreed to upgrade the broadband service at the Old Council Offices and to increase the hire charge to Glasshouse accordingly. The extra cost is £9 per month for the first 12 months and then £18 per month for 12 months.

Cllr Dawn Hodgman had worked out a price £328 for purchasing 4 planters and filling with compost and flowers to be placed at the front of Selston Parish Hall. **After discussions on size and placement it was agreed to go ahead with the planters.**

**12. Update on Neighbourhood Plan**

Clerk reported that the Neighbourhood Plan is almost finished. It is hoped that the six week consultation will commence in July 2016.

**13. Programme of meetings for 2016/17**

The next Finance meeting will be held on the 12<sup>th</sup> May 2016 at Selston Parish Hall

**14. Date of Annual Parish meeting – Tuesday 17<sup>th</sup> May 2016 6.00pm Old Council Offices, Alfreton Road, Selston. NG16 6DJ**

**15. Date of Annual Council meeting – Tuesday 17<sup>th</sup> May 2016 7pm Old Council Offices, Alfreton Road, Selston, NG16 6DJ**

9.20pm - It was agreed to suspend Standing Order 3v to extend the meeting for an extra 15 minutes to 9.45pm to discuss items of confidentiality. Members of the public and the RFO left the meeting.

**Items of Confidentiality**

April Wage Review - The current pay scale is as the 2014-2016 National salary Award as set by the National Joint Council for Local Government Services in November 2014. Notification of any increase has not been received so it was agreed to amend the finance regs to do a wage review in October.

It was agreed that staff attending meetings should take time off in lieu.

9.30pm Cllrs M Ashmore and P Pilgrim left the meeting.

After discussion it was agreed that professional advice needs to be obtained on another matter of confidentiality.

Meeting closed at 9.45pm