SELSTON PARISH COUNCIL

Clerk to the Council:

Ms Lisa Simpson

The Parish Hall Mansfield Road

Selston

Tel. Ripley (01773) 812012

Email: selstoncouncil@lineone.net

Nottingham NG16 6EE

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Selston Parish Council at Parish Hall Bar Area Mansfield Road, Selston NG16 6EE on Tuesday 30th June 2015 at 7pm.

Press and Public are invited to attend.

Items of Confidentiality to be discussed at end of meeting, members of the press. public and non-voting members will be asked to leave the Meeting.

(Public Bodies (Admissions to Meetings) Act 1960 s1 extended by the Local Government Act 1972 s100

An agenda is set out below.

Yours faithfully

Parish Clerk

Selston Parish Council

24th June 2015

AGENDA

- 1. To receive apologies for absence
- 2. To receive declarations of interest from Councillors
- 3. Members of the public are invited to address the council 15 minutes is designated for public participation
- 4. To approve the minutes of the Annual meeting held on Tuesday 19th May 2015
- 5. Allotments Request for weed killer. Sheds broken into on Mansfield Road. Quote for Rat Control. 5 names on Waiting List.

- 6. To approve an amendment to the Code of Conduct
- 7. Correspondence received see attached sheet
- 8. The Hills Selston Some of the trees are getting too large
- 9. Business from previous meetings
- 10. Finance see attached sheet. To approve cheque signatories for HSBC account.
- 11. Recreation Grounds update Underwood Drainage, skate area, wetland areas, football pitch, and encroachment of land. Selston Woodnook Request for Fair in July. New Selston designate as Local Green Space in Neighbourhood Plan?
- 12. To consider Planning Applications see attached sheet
- 13. Community Centres Update Pavilion lease for football club
- 14. DBS checks and safeguarding course for Councillors
- 15. Update on JUS.t Neighbourhood Plan
- 16. Date of next meeting Tuesday 28th July 2015 Selston Parish Hall 7pm

CORRESPONDENCE JUNE 2015

BOLSOVER DISTRICT COUNCIL Invitation to comment on

Sustainability Scoping Report

VILLAGE VENTURES Confirmation of show booking on

6th December 2015 Alice in

Wonderland

SEVERN TRENT WATER Flooding Questionnaire for Selston

Parish Hall

NALC Local Councils Award Scheme

Workshop 21st July 2015 10am -12

COALFIELDS REGENERATION TRUST Enterprising Communities

Programme. Selston & Jacksdale

are eligible coalfield areas.

NOTTS COUNTY COUNCIL

Bus stop clearway Main road

Jacksdale, consultation ends 2nd

July 2015.

NOTTS COUNTY COUNCIL Broadband Connection Voucher

Scheme

OFGEM Confirmation of acceptance into

RHI scheme for biomass from 30th

March 2015.

CAME & CO Insurance policy amendment to

include new play equipment at

Underwood.

LOCAL GOVERNMENT BOUNDARY COMMISSION Draft recommendations on

the future electoral arrangements

for Nottinghamshire County

Council

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Yorkshire Bank

For Month No: 2

Rece	ipts for Month 2					Nomi	nal Led	ger Analysis	
Recei	pt Ref Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c C	entre		Transaction Detail
	Balance Brought Fwd :	118,910.72						118,910.72	
Е	Banked on : 01/05/2015	200.00							
	Sales Recpts Page 211		200.00	200.00		101			Sales Recpts Page 211
E	Banked on : 06/05/2015	35.00							
	Sales Recpts Page 207		35.00	35.00		101			Sales Recpts Page 207
E	Banked on : 06/05/2015	1,054.50							
	Sales Recpts Page 209		1,054.50	1,054.50		101			Sales Recpts Page 209
E	Banked on : 06/05/2015	48.00							
242	Allotments		48.00			1205	125		Plot 3 G Martin Man Rd
_						1205	125	24.00	Plot 35 J Bradshaw Man Ro
243	Banked on : 06/05/2015 Misc	1.20	1.20			1900	101	4 40	Powling Manay
243	IVIISC		1.20			1900	101		Bowling Money Photocopy
E	Banked on : 07/05/2015	100.00							, ,
245	S Edwards Damage De	posit	100.00			102		100.00	S Edwards Damage Depos
E	Banked on : 11/05/2015	7,576.21							
HMR	C HMRC Vat rep		7,576.21			105		7,576.21	HMRC Vat rep
E	Banked on : 11/05/2015	19.50							
	Sales Recpts Page 212		19.50	19.50		101			Sales Recpts Page 212
E	Banked on : 11/05/2015	533.00							
	Sales Recpts Page 216		533.00	533.00		101			Sales Recpts Page 216
E	Banked on : 12/05/2015	99.00							42.
	Sales Recpts Page 214		99.00	99.00		101			Sales Recpts Page 214
E	Banked on : 13/05/2015	35.00							
	Sales Recpts Page 217		35.00	35.00		101			Sales Recpts Page 217
E	Banked on: 18/05/2015	96.00							
	Sales Recpts Page 221		96.00	96.00		101			Sales Recpts Page 221
E	Banked on : 18/05/2015	8,000.00							
Bacs	Ground work UK		8,000.00			1900	101	8,000.00	Ground work UK
E	Banked on: 20/05/2015	35.00							
bacs	Plot 5 Shaw NR		35.00			1205	125	35.00	Plot 5 Shaw NR
	Banked on : 21/05/2015	396.00							
bacs	B Edwards		396.00			1105	101	396.00	Caretaker Rent
F	Banked on : 22/05/2015	200.00							
	Sales Recpts Page 219		200.00	200.00		101			Sales Recpts Page 219
	Banked on: 26/05/2015	432.25							
233	Shoulder & Son		432.25			1900	101	432.25	Rent 5.5 acre land New Sel

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Yorkshire Bank

Receipts for Mon	ith 2					Nomi	nal Led	ger Analysis	
Receipt Ref Name	of Payer	į	E Amnt Received	£ Debtors	£ VAT	<u>A/c</u> <u>C</u>	<u>Centre</u>	£ Amount	Transaction Detail
Banked on: 26	6/05/2015	50.10							
235 Allotme	ents		50.10			1305	125	35.00	Alison Blade NR
						1310	125	15.00	Allotments
						1900	101	0.10	Photocopying
Banked on:26	6/05/2015	1,795.25							
Sales R	Recpts Page 226		1,795.25	1,795.25		101			Sales Recpts Page 226
Banked on: 27	//05/2015	143.00							
Sales R	Recpts Page 223		143.00	143.00		101			Sales Recpts Page 223
Banked on : 28	3/05/2015	48.00							
Sales R	Recpts Page 228		48.00	48.00		101			Sales Recpts Page 228
Total Receipts	for Month	20,897.01		4,258.25	0.00			16,638.76	
Cach B	ook Totals	120 907 72		4 250 25	0.00			125 540 40	
Cash Bo		139,807.73		4,258.25	0.00			135,549.48	

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Yorkshire Bank

For Month No: 2

Payment	ts for Month 2					Nomir	al Le	dger	
<u>Date</u>	Payee Name	<u>Cheque</u>	£ Total Amnt	£ Creditors	TAV3	<u>A/c</u>	Centre	£ Amount	Transaction Detail
05/05/2015	ADSM	BACS	189.86		31.64	4510	130	158.22	Aqua fund
05/05/2015	Ashfield District Council	BACS	4,851.29		808.55	4360	115	4,042.74	Grounds Maintenance
05/05/2015	Espo	BACS	103.91		17.32	4910	301	21.65	Cleaning Materials
						4755	201	21.65	Cleaning Materials
						4635	135	21.65	Cleaning Materials
						4505	130	21.64	Cleaning Materials
05/05/2015	PWLB Works Loan	DD	3,489.58			4060	101	3,489.58	PWLB Works Loan
05/05/2015	Peninsula	DD	324.90		54.15	4020	101		Provision of services
	Selston Ladies Section	3279	100.00			4110	101		Chairmans Allowance
	Selston Community Group	3280	100.00			4110	101		Chairmans Allowance
07/05/2015	Talk Talk	DD	103.81		17.30	4525	130		Phone Charges
						4676	135		Phone Charges
						4765	201		Phone Charges
							130		Phone Charges
	RBS Software	BACS	723.84		120.64	4070	101		RBS Software
	Ashfield District Council	DD	77.00			4615	135		Ashfield District Council
	Ashfield District council	DD	64.00			4485	130		Ashfield District council
	Ashfield District Council	DD	43.00			4730			Ashfield District Council
	Ashfield District Council	DD	42.00			4885	301		Ashfield District Council
	DK Plumbing	BACS	20.00			4415	120		Hot Water Pavillion
13/05/2015	Hygienex Itd	DD	19.25		3.29	4800	201		Nappy bin
13/05/2015	Glasshouse	BACS	104.40		17.40	4930	301		signs for buildings
						4770	201		signs for buildings
10/05/0015						4645			signs for buildings
13/05/2015	HMRC	BACS	582.03			4471			NI and Tax
14/05/2015	Peninsula	DD	150.90		25.15	4601 4020			NI and Tax Provision of
15/05/2015	Marian	DACC	1,067.15			4045	405	550.00	services
10/00/2010	vvages	BACS	1,067.15			1215			Wages
15/05/2015	wass	BACC	504.70			4470			Wages
15/05/2015 15/05/2015	-	BACS	594.70			4715			wages
		BACS	514.34			4870			Wages
15/05/2015	Hunter Jones Alton	BACS	414.49		40.00	4470	130		Wages
		BACS	240.00		40.00	4070	101	200.00	
10/00/2015	Alan Smith	BACS	280.00			4940			Emergency Lighting JCC & UCC
4 E IOT IOO 1 =	Casana Emana	P. 0.0	001.05		4	4785			Emergency Lighting JCC & UCC
15/05/2015	Corona Energy	BACS	301.60		14.37	4625			Electricity
						4495			Electricity
						4385			Electricity
						4745	201	75.56	Electricity

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For Month No : 2

Paymen	ts for Month 2					Nomir	nal Ledg	er	
<u>Date</u>	Payee Name	Cheque	£ Total Amnt	£ Creditors	£VAT	A/c	<u>Centre</u>	£ Amount	Transaction Detail
						4895	301	53.36	Electricity
15/05/2015	DK Plumbing	BACS	30.00			4930	301	30.00	Repair toilet UCC
15/05/2015	Shacklocks	3281	20,325.93		967.90	4230	108	19,358.03	Biomass Works
18/05/2015	servern trent	DD	26.82			4380	120	26.82	Water
20/05/2015	Severn Trent water	DD	30.73			4890	301	30.73	Water
22/05/2015	penninsula	DD	60.00		10.00	4040	101	50.00	Provision of services
26/05/2015	British Gas	BACS	295.37		14.03	4625	135	44.79	Electricity
						4895	301	45.87	Electricity
						4745	201	37.78	Electricity
						4385	120	47.33	Electricity
						4495	130	105.57	Electricity
26/05/2015	Bank Charges	DD	6.00			4030	101	6.00	Bank Charges
26/05/2015	Midland Fire Protection	BACS	252.60		42.10	4565	130	42.10	Fire risk assessment
						4655	135		Fire risk assessment
						4790	201	42.10	Fire risk assessment
						4950	301	42.10	Fire risk assessment
						4430	120		Fire risk assessment
27/05/2015	Midshire Business	DD	54.12		9.02	4925	301	11.72	Telephones
						4765	201	11.96	Telephones
						4676	135	10.94	Telephones
						4525	130	10.48	Telephones
	High Park Industries	BACS	661.50		31.50	4500	130	630.00	Fuel
27/05/2015	Shane Ross	BACS	30.48			4610	135	13.06	Safety boots
						4480	130	17.42	Safety boots
	Severn Trent	DD	24.26			4620	135		Water
28/05/2015		DD	9.28		1.55	4055	101		T Mobile
	Bank Charges	DD	55.12			4030	101		Bank Charges
29/05/2015	-	BACS	1,222.29			4000	101	1,222.29	=
29/05/2015		BACS	785.32			4000	101		wages
29/05/2015	pension	BACS	744.00			4471	130		pension
						4716			pension
	_					4871	301		pension
29/05/2015	Espo	BACS	88.50		14.75	4910	301		Stationery
						4755	201		Stationery
						4635			Stationery
00/05/00/5	Delegant Manage						130		Stationery
	Belmont Mower	BACS	270.00		45.00	4046	121		Leaf Blower
29/05/2015	Patriot Electrical	BACS	936.66		156.11	4940	301		New electrical instalation
						4650			New electrical instalation
						4785			New electrical instalation
						4560	130	45.14	New electrical

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Cash Book 1
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For Month No : 2

Paymer	nts for Month	2				Nominal Ledger		
<u>Date</u>	Payee Name	Cheque	£ Total Amnt	£ Creditors	£VAT	A/c Centre	£ Amount	Transaction Detail
								instalation
						4940 301	150.00	New electrical instalation
						4650 135	150.00	New electrical instalation
						4785 201	150.00	New electrical instalation
						4560 130	150.00	New electrical instalation
	To	otal Payments for Month	40,411.03	0.00	2,441.77		37,969.26	
		Balance Carried Fwd	99,396.70					
		Cash Book Totals	139,807.73	0.00	2,441.77	<u></u>	137,365.96	

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Receipts for Month 2 Nominal Ledger Analysis

Receipt Ref Name of Payer £ Amnt Received £ Debtors A/c Centre £ Amount Transaction Detail Balance Brought Fwd: 55,893.25

55,893.25

Banked on: 29/05/2015

9.49

gross int Gross Int

9.49 1090 101 9.49 Gross Int

Total Receipts for Month 9.49 0.00 0.00 9.49

Cash Book Totals 55,902.74 0.00 0.00 55,902.74

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For Month No: 2

Payments for Month 2 **Nominal Ledger**

Date Payee Name Cheque £ Total Amnt £ Creditors £ V A T A/c Centre £ Amount Transaction Detail 0.00 0.00

0.00 **Total Payments for Month** 0.00 0.00 0.00 0.00

> **Balance Carried Fwd** 55,902.74

Cash Book Totals 55,902.74 0.00 0.00 55,902.74

Date: 23/06/2015 Selston Parish Council 2015/16 Page No: Time: 14:22 Cash Book 3 **HSBC** For Month No: 2 Receipts for Month 2 Nominal Ledger Analysis Receipt Ref Name of Payer £ Amnt Received £ Debtors £ VAT A/c Centre £ Amount Transaction Detail Balance Brought Fwd: 79,539.06 79,539.06 Banked on: 0.00 0.00 0.00 **Total Receipts for Month** 0.00 0.00 0.00 0.00 **Cash Book Totals** 79,539.06 0.00 0.00 79,539.06 Date: 23/06/2015 Selston Parish Council 2015/16 Page No: Time: 14:22 Cash Book 3 **HSBC**

Cheque £ Total Amnt

0.00

0.00

79,539.06

79,539.06

£ Creditors

0.00

0.00

<u>EVAT</u>

0.00

0.00

Payments for Month 2

Payee Name

Total Payments for Month

Balance Carried Fwd

Cash Book Totals

Date

User: LG

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User: LG

For Month No: 2

£ Amount Transaction Detail

0.00 0.00

0.00

79,539.06

Nominal Ledger

A/c Centre

PLANNING APPLICATIONS JUNE 2015

JACKSDALE

X/2014/0024	Mr Brown	5 , Albert Avenue,Jacksdale Exte	Single Storey Rear Extension Not	Householder Prior Approval Not Required	25/06/2014
UNDERWOOD	Q				
X/2014/0013	Mr Thompson	334, Nottingham Road,Selston	Single storey rear extension	Householder Prior Approval Not Required	23/04/2014
X/2013/0022	Ms Storer	, 316 Nottingham Road,Selston	Single storey rear extension	Householder Prior Approval Not Required	10/12/2013
X/2013/0018	Mr & Mrs Haslam	318, Nottingham Road,Selston	Single storey rear extension	Householder Prior Approval Not Required	14/11/2013
V/2015/0255	Mr Swain	Felley Alpacas, Felley Mill Lane South, Underwood	Erection of Agricultural Dwelling and Provision of Package Waste Water Treatment Plant	PENDING	DENDING PENDING
V/2015/0239	Mrs Renshaw	82a , Lower Bagthorpe,Bagthorpe,Underwood	Detached Garage	Full Application - Conditional Consent	12/06/2015

SELSTON PARISH COUNCIL

Minutes of meeting of the Full Council held on Tuesday 19th May 2015 at 7.00pm in the <u>Parish Hall</u> <u>Bar Area Selston.</u>

Present:

Cllr S Alvey

Cllr M Ashmore

Cllr B Briggs

Cllr M Biggs

Cllr D Butler

Cllr J Butler

Cllr D Fido

Cllr B Jackson

Cllr S Jackson

Cllr D Martin

Cllr C Chapman

Cllr D Justice

Cllr R Sears-Piccavey

Cllr S Wilson

Cllr G Turner

Cllr C Lewis

Cllr M Lodge

Apologies:

Cllr D Hodgman – Holiday Cllr C Quinn-Wilcox - Holiday

1. <u>To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office</u>

Cllr Robert Sears-Picavey was elected and duly signed his acceptance of office.

2. <u>To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office</u>

Cllr Christine Quinn-Wilcox was elected and will sign her acceptance of office next week.

- 3. <u>To receive apologies for absence</u> Apologies were accepted as above
- 4. <u>To receive declarations of interest from Councillors</u>
 Declarations listed on the signing in sheet were authorised.
- 5. Co-option

Letters had been received from Paula Pilgrim, Ray Young and Jane Burns.
Paula and Ray addressed the council in turn and the clerk read out Jane Burns' letter as she

was unable to attend due to a family emergency.

Paula Pilgrim and Jane Burns were co-opted onto the Council.

6. Public Participation

Five members of the public were present but had no comments.

7. To approve the minutes of the meeting held on Tuesday 28th April 2015

After an amendment in item 5 to correct a type error where the r had been missed from Cllr Briggs it was resolved to accept the minutes of the full council on Tuesday 28th April 2015 as a true record.

8. To approve and adopt any alterations to the Standing Orders

It was agreed to send the electronic version of NALC's Model Standing Orders to all members.

9. To approve and adopt any alterations to the Financial Regulations

With the following amendments the Financial Regulations were approved

Item 3.1 Each Committee shall formulate and submit proposals for the following financial year to the council not later than the end of November each year.

Item 3.4 the council shall fix the precept by the end of February and not January as previously stated.

Item 4.4 Salary budgets are to be reviewed in April and not October.

10. To confirm Selston Parish Council Members' Code of Conduct

It was agreed to send everyone a copy of the current Code of Conduct which was provided by Ashfield District Council.

11. <u>To review Committee Structures and to appoint Councillors to serve on Committees and other bodies.</u>

See attached list.

Cllr Robert Sears-Picavey will invite the police to attend a meeting to discuss the Safer Neighbourhood Committee.

12. To set the Chairman's Allowance

It was agreed there would be no increase from previous years so the Chairman's Allowance was set at £250.

13. To agree dates and times of ordinary meetings of the Council and Committees for the ensuing year.

Meetings will continue to be held the last Tuesday of the month excluding August and December when no meeting is held.

Clerk will display a programme of meetings on all notice boards and send email to all councillors.

14. To set an amount for s137 donations

The s137 was set at £1000

15. Correspondence received see attached to May Agenda

Clerk confirmed that up to £300 could be claimed to help commemorate the Great War. Cllr Robert Sears-Piccavey stated that Underwood is not ready to enter the Best Kept Village Competition this year but plans are being made for next year.

It was agreed that the Colafields Community Grants was more appropriate for the Tin Hat Centre so the clerk will forward the details to them.

It was agreed to send an employee on the Playground Inspection Training but to check the course content and if the candidate would be qualified to do annual inspections.



Cllr Gail Turner agreed to fund 500 speed awareness wheelie bin stickers from the County Divisional Fund and asked the clerk to email a funding request for the stickers which would be placed on main roads in the Parish.

It was agreed that Selston Parish Council should also fund 500 speed awareness wheelie bin stickers.

16. Business from previous meetings

Cllr Bernard Briggs has received an email from NALC regarding New Councillor Training for Selston Parish Councillors which he will forward to the clerk to arrange a date.

Cllr Dawn Justice agreed to organise a quote for rat control.

Cllr Robert Sears-Picavey will look at Playgroup storage space at Underwood Community Centre.

17. Finance

The attached sheets including a Detailed Balance Sheet and the Income and Expenditure for the Year ending 31/03/2015 was approved. However it was suggested that it would be a good idea to show forecasts of what Reserves are actually for. The Clerk and RFO could have training or guidance from ADC.

The accounting and governance statement on the Annual Return was approved.

18. Recreation Ground Update

<u>Underwood</u> - Jo Phelan of Groundworks is to instruct the contactors to extend the footpath to the play equipment areas. The mound for the amphitheatre can be no more than 20 degrees due to maintenance issues. The tunnel mound is still to be completed. The footpath is to be finished up to Church Lane. The football pitch and drainage have been put on hold until more funding is available so it was agreed to use money that is in reserves for Underwood Community Centre. Quotes for drainage will be discussed at the next council meeting. <u>Selston Lea Lane</u> - We are awaiting the outcome of the WREN funding application. Cllr G Turner is to check if the shrubs are still on the plan.

<u>Jacksdale -</u> This recreation ground will not be upgraded until other the projects in the parish are completed. Westwood which is nearby has been upgraded.

19. Planning Applications

The attached sheet was viewed and the following comments made

V/2015/0271 is not on line

V/2015/0261 need to ensure each dwelling has two parking spaces. The Parish Council needs to check all new developments has sufficient parking spaces as garages are often not used for parking.

V/2015/0255 has been called in to Committee at ADC

V/2015/0239 this is an alteration to put the garage closer to the house where it will be screened so less obvious from the main road.

20. Allotments

All plots are let

21. Community Centre Update

Jacksdale – Cllr Sue Jackson requested a meeting for the Friends of Jacksdale Community Centre. New windows have been fitted, Cllr David Martin is obtaining quotes for Solar panels and a new boiler may be required.

<u>Underwood</u> - Cllr Chris Lewis commented that the fencing at Underwood is very square which means wheelchair and buggy users struggle to get in.

22. Neighbourhood Plan

The Steering Group are meeting in the morning to organise information required for the Scoping Report. The application to Locality for funding of £8000 to complete the plan was successful.

23. Date of next meeting

Tuesday 30th June 2015 7pm Selston Parish Hall Bar Area

24. Items of confidentiality

None

Meeting closed at 9pm

SELSTON PARISH COUNCIL

Committee Members 2015/16

Allotment Representatives: Mrs G Turner and Mrs M Lodge

Mr R Sears-Piccavey Mrs C Quinn-Wilcox **Complaints Panel:**

Mrs S Jackson Mrs D Justice

Disciplinary Panel:

(1 Cllr from each ward) Mr B Briggs (Jacksdale)

> Mrs S Alvey (Selston) Mr C Lewis (Underwood)

Grievance Panel: Mrs M Ashmore

(Jacksdale) (1 Cllr from each ward) Mrs BG Turner (Selston)

Mrs D Justice (Underwood)

Jacksdale C. Centre:

(Jacksdale Cllrs + Parish Council Mr B Briggs, Mrs M Ashmore, Mr C Chapman Chairman, and up to 5 users group Mr B Jackson, Mrs S Jackson, Mr D Martin

representatives) Mr R Sears-Piccavey

New Bagthorpe Community & Recreation Ground Centre:

(5 Underwood Cllrs + Mrs D Justice, Mrs D Hodgman, Mr C Lewis

and member from each Mr R Sears-Piccavey, Mrs M Lodge user group representatives)

Safer Neighbourhood Committees: All members of Selston Parish Council

Selston Advisory Committee: All Selston Cllrs plus Chairman and Vice Chairman and

representatives from user groups.

Strategic Planning Committee

Mr B Briggs, Mrs A Ashmore (Jacksdale) & inc. Finance: Mr J Butler, Mrs P Pilgrim (Selston)

(Chairman plus 2 Cllrs from each Mrs D Justice, Mr C Lewis (Underwood)

ward) Mr R Sears-Piccavey

Staff panel

Chair and Vice-chair Mr R Sears- Piccavey, Mrs C Quinn-Wilcox

Mrs S Jackson (HR) Mrs D Justice