

SELSTON PARISH COUNCIL

Clerk to the Council:

Ms Lisa Simpson

Tel. Ripley (01773) 812012

Email: selstoncouncil@lineone.net

The Parish Hall
Mansfield Road
Selston
Nottingham
NG16 6EE

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Selston Parish Council at **Parish Hall Bar Area Mansfield Road, Selston NG16 6EE** on Tuesday 28th July 2015 at 7pm.

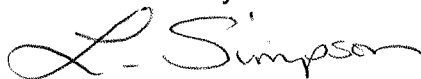
Press and Public are invited to attend.

Items of Confidentiality to be discussed at end of meeting, members of the press, public and non-voting members will be asked to leave the Meeting. (Public Bodies (Admissions to Meetings) Act 1960 s1 extended by the Local Government Act 1972 s100

An agenda is set out below.

At 6.45pm prior to the commencement of the meeting candidates for co-option are invited to give a short presentation.

Yours faithfully



Parish Clerk
Selston Parish Council

21st July 2015

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest from Councillors
3. Co-option of candidate to fill casual vacancy

4. Members of the public are invited to address the Council - 15 minutes is designated for public participation.
5. Potential Community Partnership Library based in Jacksdale Community Centre
–see attached sheet – Liz Edwards Principal Librarian & her manager Clare Tobin will be present to answer any questions
6. To approve the minutes of the Council meeting held on Tuesday 30th June 2015
7. To approve wording on amendment to the Code of Conduct
8. Correspondence received – see attached sheet
9. Business from previous meetings
Local Council Award Scheme – feedback from attendance at NALC workshop
Safeguarding Course – Suitable date to be arranged
Free Places available with Ashfield Play Forum for all Ashfield residents on First Aid, Food Hygiene, Health & Safety and Moving & Handling
10. Finance – see attached sheets
To approve cheque signatories for HSBC account.
11. Recreation Grounds update –
Town Green Selston – Remembrance Day Service 9th November 2015 9.30am
which requires road closure on Green Farm Road
FriezeLand Underwood – Groundworks update
Woodnook Selston – Gordon Pearsons Fair
12. To consider Planning Applications – see attached sheet
13. Community Centres Update – Are there sufficient Baby Changing Facilities and Disabled Access.
Underwood – new kitchen layout, new cupboard in store area and maintenance of outside fabric.
Parish Hall – Consider quotes for removing front hedge and fencing
14. Update on JUS.t Neighbourhood Plan
Consider request for funding
Scoping Report received from Community Planning Officer at Bassetlaw District Council
Evidence base and Policy Review Report received from Technical Support at Locality
Community consultations arranged; Jacksdale Community Centre 22nd Sept 9.30 to 12 noon, Parish Hall Bar Area 23rd Sept 7pm to 9pm, Underwood Community Centre 28th Sept 7pm to 9pm.
Next meeting Monday 10th August 6.30pm Selston Parish Hall Eleanor Adams Room
15. Date of next Council meeting – Tuesday 29th September 2015 Selston Parish Hall 7pm

Community Partnership Libraries (CPLs)

What are Community Partnership Libraries?

The concept of Community Partnership Libraries, or CPLs, was first introduced in 2010 as an innovative way of maintaining access to some of Nottinghamshire's *smaller* libraries and is a response to the Council's ongoing budget challenges. In order to ensure a sustainable future for these libraries the Council is engaging with interested local groups to discuss ways in which we can work together to help maintain our small local libraries.

How can your community help its local library?

It's important to recognise that all communities' needs and circumstances are different and therefore there is not a 'one size fits all' approach. Some options include:

- ✓ Libraries to co-locate with existing buildings, for example community centres, village hall, schools, Children's Centres etc
- ✓ The community organising volunteers to help run the library on a day to day basis. This could help to both maintain opening hours and have the potential to increase access and provision by expanding the existing library offer
- ✓ Or, there may be potential to develop an offer which is a combination of both buildings and voluntary assistance

In all cases, Nottinghamshire Libraries will work with the community to explore the best and most sustainable outcomes.

How will Nottinghamshire Libraries help local communities sustain CPLs?

There is a commitment to provide, in all cases, a baseline offer which includes to:

- ✓ Provide all library stock including its regular refreshment as well as weekly deliveries of requested books and information
- ✓ Provide access to a computerised Library Management System which enables volunteers to issue and return items
- ✓ Provide public access computers which includes regular updates and maintenance
- ✓ Provide support and advice in the form of regular visits from library staff and dedicated telephone support from a named Library Manager
- ✓ Provide a telephone helpline to answer both customer and volunteer enquiries
- ✓ Provide full induction and ongoing training for all volunteers including modules on Customer Service, Stock Management, Health and Safety and the Library Management System

What will happen next?

Throughout 2015/16 Nottinghamshire Libraries will continue to work with communities to agree a bespoke offer. An agreement will then be drawn up with all partners and a CPL start date will be agreed.

Contact information:

asklibraries@nottscc.gov.uk 01623 664943

CORRESPONDENCE JULY 2015

Bagthorpe Athletic FC

Request for use of Underwood
Recreation Ground

Groundwork Greater Nottingham

Interim Certificate for Underwood
Recreation Ground

Notts County Council

Summer Playscheme Grant Aid
Agreement

NALC

Legal Topic Note on Leases

Ashfield Play Forum

Free Training

Burchell Edwards

Legionella Risk Assessment
required in rented properties

RBS

Summer Newsletter

RCAN

Rural Place Profile for Selston

NALC

The National Living Wage

Selston Cricket Club

Venue change to allow for Bowls
gala

Ofgem

Remittance for biomass RHI

Came & Company

Notification of joining Stackhouse
Poland

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Selston Parish Council 2015/16

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Cash Book 1

User : LG

Yorkshire Bank

For Month No : 3

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		99,396.70				99,396.70	
Banked on : 02/06/2015		58.50					
	Sales Recpts Page 230	58.50	58.50		101		Sales Recpts Page 230
Banked on : 02/06/2015		684.38					
	Sales Recpts Page 232	684.38	684.38		101		Sales Recpts Page 232
Banked on : 02/06/2015		-80.00					
	Sales Recpts Page 233	-80.00	-80.00		101		Sales Recpts Page 233
Banked on : 02/06/2015		80.00					
	Sales Recpts Page 234	80.00	80.00		101		Sales Recpts Page 234
Banked on : 05/06/2015		240.00					
	Sales Recpts Page 236	240.00	240.00		101		Sales Recpts Page 236
Banked on : 05/06/2015		32.00					
	Sales Recpts Page 238	32.00	32.00		101		Sales Recpts Page 238
Banked on : 09/06/2015		88.00					
	Sales Recpts Page 240	88.00	88.00		101		Sales Recpts Page 240
Banked on : 09/06/2015		5.00					
	Photocoping	5.00			1900 101	5.00	Photocoping
Banked on : 09/06/2015		591.75					
	Sales Recpts Page 242	591.75	591.75		101		Sales Recpts Page 242
Banked on : 15/06/2015		200.00					
	Sales Recpts Page 244	200.00	200.00		101		Sales Recpts Page 244
Banked on : 18/06/2015		462.00					
BACs	Burchell Edwards	462.00			1105 101	462.00	Burchell Edwards
Banked on : 18/06/2015		319.00					
	Sales Recpts Page 245	319.00	319.00		101		Sales Recpts Page 245
Banked on : 19/06/2015		250.00					
BACS	colliers Hole In Wall	250.00			1900 101	250.00	colliers Hole In Wall
Banked on : 19/06/2015		24.00					
240	Allotments	24.00			1205 125	24.00	Plot 37 L Brooks
Banked on : 19/06/2015		664.50					
	Sales Recpts Page 247	664.50	664.50		101		Sales Recpts Page 247
Banked on : 19/06/2015		35,466.00					
bacs	Ashfield District Council	35,466.00			1076 101	35,466.00	Precept
Banked on : 23/06/2015		250.00					
BACS	P Colliers	250.00			1900 101	250.00	Hole In Wall
Banked on : 29/06/2015		580.00					
	Sales Recpts Page 248	580.00	580.00		101		Sales Recpts Page 248

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Cash Book 1

User : LG

Yorkshire Bank

For Month No : 3

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 29/06/2015		1,833.00					
	Sales Recpts Page 252	1,833.00	1,833.00		101		Sales Recpts Page 252
Banked on : 30/06/2015		29.25					
	Sales Recpts Page 250	29.25	29.25		101		Sales Recpts Page 250
Banked on : 30/06/2015		35,466.00					
BACs	Ashfield District council	35,466.00			1076 101	35,466.00	Precept
Banked on : 30/06/2015		9.19					
Gross Int	Gross Interest	9.19			1090 101	9.19	Gross Interest
Banked on : 30/06/2015		-9.19					
gross int	incorrect posting	-9.19			1090 101	-9.19	incorrect posting
Total Receipts for Month		77,243.38	5,320.38	0.00		71,923.00	
Cash Book Totals		<u>176,640.08</u>	<u>5,320.38</u>	<u>0.00</u>		<u>171,319.70</u>	

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Cash Book 1

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Yorkshire Bank

For Month No : 3

Payments for Month 3

Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
02/06/2015	Penninsula	DD	324.90		54.15	4020 101	270.75	Provision of service
02/06/2015	Talk Talk	BACS	101.40		16.90	4525 130	25.50	Telephone
						4676 135	18.50	Telephone
						4765 201	26.00	Telephone
						4525 130	14.50	Telephone
02/06/2015	ASHfield District Council	BACS	4,851.29		808.55	4360 115	4,042.74	Grounds Maintenance
02/06/2015	ADSM	BACS	150.25		25.04	4510 130	0.19	Consumption Savin
						4510 130	33.31	Consumption Savin
						4400 120	30.64	Consumption Savin
						4400 120	61.07	Consumption Savin
04/06/2015	Severn Trent	DD	158.09			4735 201	158.09	Severn trent
08/06/2015	British Gas	BACS	145.67		6.90	4495 130	-105.57	Electricity Adjustment
						4385 120	67.11	Electricity Adjustment
						4625 135	42.58	Electricity Adjustment
						4895 301	61.19	Electricity Adjustment
						4745 201	35.56	Electricity Adjustment
						4385 120	37.90	Electricity
10/06/2015	Wil Hool	BACS	139.32			4046 121	139.32	Strimming Footpath
10/06/2015	Hygienex	DD	19.25		3.29	4800 201	15.96	Nappy Bins
10/06/2015	Asgfield District Council	DD	77.00			4615 135	77.00	NNDR
10/06/2015	Ashfield District Council	DD	64.00			4485 130	64.00	NNDR
10/06/2015	Ashfield District Council	DD	43.00			4730 201	43.00	NNDR
10/06/2015	Ashfield District Council	DD	42.00			4885 301	42.00	NNDR
11/06/2015	D Selby	3282	42.00			4046 121	42.00	Lawn Tidy
11/06/2015	T Selby	3283	42.00			4046 121	42.00	Lawn Tidy
11/06/2015	ESPO	BACS	89.51		14.92	4635 135	18.67	cleaning materials
						4910 301	18.64	Cleaning Mayerials
						4755 201	18.64	Cleaning Mayerials
						4505 130	18.64	Cleaning Mayerials
11/06/2015	Corona Energy	BACS	215.08		10.24	4630 135	73.11	Gas
						4900 301	25.23	Gas
						4740 201	65.48	Gas
						4390 120	41.02	Gas
15/06/2015	wages	BACS	1,067.15			4470 130	556.90	wages
						4600 135	510.25	wages
15/06/2015	Wahes	BAS	594.70			4715 201	594.70	wages
15/06/2015	wages	BACS	514.34			4870 301	514.34	wages
15/06/2015	wages	BACS	675.75			4470 130	675.75	wages
15/06/2015	Peninsula	DD	150.90		25.15	4020 101	125.75	Provision of services
15/06/2015	Community News	BACS	460.00			4027 101	368.00	Community News
						4075 101	92.00	Community News

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Cash Book 1

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Yorkshire Bank

For Month No : 3

Payments for Month 3

Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
15/06/2015	Alan Smith	BACS	130.00			4940 301	90.00	Electrical Work
						4425 120	40.00	Electrical Work
16/06/2015	British Gas	BACS	234.55		11.16	4495 130	223.39	Electricity 02/3/15-30/5/15
17/06/2015	Severn Trent water	DD	3.88			4380 120	3.88	Severn Trent water
18/06/2015	Burchell Edwards	BACS	398.00		66.33	4095 101	331.67	Burchell Edwards
22/06/2015	Play Inspection	BACS	438.00		73.00	4415 120	365.00	Installation Inspection
22/06/2015	Penninsula	DD	60.00		10.00	4020 101	50.00	Provision Of Services
22/06/2015	Severn Trent	DD	30.73			4890 301	30.73	Severn Trent
25/06/2015	charges	DD	50.73			4030 101	50.73	charges
25/06/2015	Business Line	DD	6.00			4030 101	6.00	Business Line
26/06/2015	wages	BACS	1,222.29			4000 101	1,222.29	wages
26/06/2015	wAGES	BACS	811.32			4000 101	811.32	WAGES
26/06/2015	Midshire Business	DD	59.18		9.86	4925 301	11.86	Midshire Business
						4765 201	11.66	Midshire Business
						4676 135	11.06	Midshire Business
						4525 130	14.74	Midshire Business
29/06/2015	severn trent	DD	24.26			4620 135	24.26	severn trent
29/06/2015	t mobile	DD	9.37		1.56	4055 101	7.81	t mobile
29/06/2015	William Hool	BACS	120.00			4046 121	120.00	Strimming Footpath
29/06/2015	Came & Co	BACS	141.88			4025 101	141.88	Local council Scheme
29/06/2015	Nottm Ass Of Local Councils	BACS	17.00			4020 101	17.00	Local council review
30/06/2015	Notts LGS	BACS	744.00			4871 301	109.92	Pension
						4716 201	127.11	Pension
						4471 130	506.97	Pension
Total Payments for Month			14,468.79	0.00	1,137.05		13,331.74	
Balance Carried Fwd			162,171.29					
Cash Book Totals			176,640.08	0.00	1,137.05		175,503.03	

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Cash Book 2

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Yorkshire Bank - 3

For Month No : 3

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
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Balance Brought Fwd : 55,902.74

55,902.74

Banked on : 30/06/2015 9.19

gross int	gross int	9.19			1090 101	9.19	gross int
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Total Receipts for Month	9.19		0.00	0.00		9.19	
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Cash Book Totals 55,911.93

0.00 0.00

55,911.93

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Selston Parish Council 2015/16

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Yorkshire Bank - 3

For Month No : 3

Payments for Month 3

Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
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0.00

0.00

0.00

Total Payments for Month	0.00	0.00	0.00			0.00	
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Balance Carried Fwd 55,911.93

Cash Book Totals

55,911.93

0.00 0.00

55,911.93

Date: 20/07/2015

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Cash Book 3

User : LG

HSBC

For Month No : 3

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		79,539.06				79,539.06	
Banked on : 01/06/2015		3.54					
net int	net interest	3.54			1090 101	3.54	net interest
Banked on : 01/06/2015		3.79					
gross int	gross int	3.79			1090 101	3.79	gross int
Banked on : 01/06/2015		3.67					
gross int	gross int	3.67			1090 101	3.67	gross int
Banked on : 01/06/2015		-1,181.93					
	midshire business	-1,181.93			4017 101	-1,181.93	midshire business
Banked on : 01/06/2015		1,181.93					
	midshire	1,181.93			4017 101	1,181.93	midshire
Banked on : 01/06/2015		1,181.93					
	midshire business	1,181.93			4017 101	1,181.93	midshire business
Total Receipts for Month		1,192.93	0.00	0.00		1,192.93	
Cash Book Totals		80,731.99	0.00	0.00		80,731.99	

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Selston Parish Council 2015/16

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Cash Book 3

User : LG

HSBC

For Month No : 3

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/06/2015	midshire business	DD	92.16		15.36	4017 101	76.80	photocopier
01/06/2015	midshire business	DD	88.48		14.75	4017 101	73.73	photocopier
Total Payments for Month			180.64	0.00	30.11		150.53	
Balance Carried Fwd			80,551.35					
Cash Book Totals			80,731.99	0.00	30.11		80,701.88	

Detailed Balance Sheet (Excluding Stock Movement)

Month No: 3

30/06/2015

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<u>Current Assets</u>				
101	Debtors Control account	1,773	0	1,773
102	Sundry Debtors	-100	0	-100
105	VAT Control Account	4,237	0	4,237
200	Yorkshire Bank	162,171	0	162,171
201	Yorkshire Bank - War Memorial	2,743	0	2,743
202	Yorkshire Bank - 3	55,912	0	55,912
204	HSBC	80,551	0	80,551
220	Petty Cash	27	0	27
Total Current Assets		307,315	0	307,315
<u>Current Liabilities</u>				
502	ADC Management Fee Due	0	0	0
Total Current Liabilities		0	0	0
Net Current Assets		307,315	0	307,315
Total Assets less Current Liabilities		307,315	0	
<u>Represented By :-</u>				
300	Current Year Fund	80,444	0	80,444
310	General Reserves	126,748	0	126,748
325	EAR UNDERWOOD COMMUNITY	40,000	0	40,000
330	EAR OLD COUNCIL OFFICE	6,182	0	6,182
335	EAR JACKSDALE CC CAPITAL	5,000	0	5,000
340	EAR RESERVES ALLOTMENTS	2,000	0	2,000
345	EAR Reserves Pavilion capital	2,500	0	2,500
350	EAR Westwood Changing Rooms	2,500	0	2,500
355	EAR Friezeland Rec Ground res	5,000	0	5,000
360	EAR War Memorial Reserves	7,500	0	7,500
365	EAR Machinery Purchases	4,000	0	4,000
370	EAR Recreation Grounds Reserve	5,000	0	5,000
375	EAR Election Fees Reserves	6,575	0	6,575
380	EAR Legal Expenses reserves	3,866	0	3,866
381	EAR Neighbourhood Plan	10,000	0	10,000
Total Equity		307,315	0	307,315

Month No : 3

Committee Report

Full Council

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101 Administration/Parish Council								
4000	Wages, Superan, Ers NIC	41,352	6,569	36,084	29,515		29,515	18.2 %
4001	Superannuation	839	0	0	0		0	0.0 %
4010	Do not use	0	0	500	500		500	0.0 %
4015	Stationery	123	0	600	600		600	0.0 %
4016	Postage	230	122	250	128		128	48.6 %
4017	Photocopier	1,047	-1,031	1,039	2,070		2,070	-99.3 %
4020	Subscriptions	8,800	1,444	7,464	6,021		6,021	19.3 %
4025	Insurance	6,320	6,215	6,320	105		105	98.3 %
4026	Legal fees	2,134	0	2,634	2,634		2,634	0.0 %
4027	Neighbourhood Plan	6,208	620	2,000	1,380		1,380	31.0 %
4030	Bank Charges	643	178	580	402		402	30.7 %
4035	Office Equipment	1,347	0	1,000	1,000		1,000	0.0 %
4040	Misc	1,574	1,385	1,121	-264		-264	123.6 %
4045	Grounds Maintenance - Misc	12,610	0	10,000	10,000		10,000	0.0 %
4055	Office Telephone	416	23	445	422		422	5.2 %
4060	Loan Repayments	4,735	3,490	6,979	3,489		3,489	50.0 %
4065	Loan Charges	-597	0	0	0		0	0.0 %
4070	Audit Fees	700	-897	1,000	1,897		1,897	-89.7 %
4075	Advertising	210	92	150	58		58	61.3 %
4085	Contingencies	3,545	0	3,235	3,235		3,235	0.0 %
4095	Caretaker's House Expenditure	1,377	332	1,500	1,168		1,168	22.1 %
4100	Footpath Maintenance	532	0	600	600		600	0.0 %
4105	Training Courses	1,005	50	1,500	1,450		1,450	3.3 %
4110	Charmans Allowance	200	0	0	0		0	0.0 %
4150	Events	245	0	250	250		250	0.0 %
Administration/Parish Council :- Expenditure		95,595	18,591	85,251	66,660	0	66,660	21.8 %
1076	Precept	187,507	106,399	190,000	-83,602			56.0 %
1090	Interest Received	156	39	110	-71			35.3 %
1105	Caretaker's Rent	4,015	1,265	3,727	-2,462			33.9 %
1125	Footpath Grant	1,836	0	1,836	-1,836			0.0 %
1450	Neighbourhood Plan	10,000	0	0	0			0.0 %
1900	Miscellaneous Income	6,102	10,605	1,000	9,605			1060.5
Administration/Parish Council :- Income		209,617	118,307	196,673	-78,366			60.2 %
Net Expenditure over Income		-114,021	-99,716	-111,422	-11,706			

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>102</u>	<u>Section 137</u>							
4186	S137 DONATION	443	100	1,000	900		900	10.0 %
	Section 137 :- Expenditure	443	100	1,000	900	0	900	10.0 %
	Net Expenditure over Income	443	100	1,000	900			
<u>103</u>	<u>General Grants</u>							
4185	General Grants	0	1,650	0	-1,650		-1,650	0.0 %
	General Grants :- Expenditure	0	1,650	0	-1,650	0	-1,650	
1130	Grants & Donations Received	2,443	0	1,200	-1,200			0.0 %
	General Grants :- Income	2,443	0	1,200	-1,200			
	Net Expenditure over Income	-2,443	1,650	-1,200	-2,850			
<u>105</u>	<u>Civic</u>							
4190	Election Costs	0	0	1,575	1,575		1,575	0.0 %
4200	Other Civic Costs	638	0	638	638		638	0.0 %
	Civic :- Expenditure	638	0	2,213	2,213	0	2,213	
	Net Expenditure over Income	638	0	2,213	2,213			
<u>108</u>	<u>Capital Expenditure</u>							
4220	Capital Expenditure Office	1,480	0	0	0		0	0.0 %
4225	Capital Expenditure JCC	4,550	0	5,000	5,000		5,000	0.0 %
4230	Capital Expenditure PH	42,984	3,399	10,000	6,601		6,601	34.0 %
4240	Capital Expenditure UCC	3,020	0	3,020	3,020		3,020	0.0 %
4250	Capital Expenditure RG	0	0	10,995	10,995		10,995	0.0 %
4255	Capital Expenditure Parish	7,055	0	0	0		0	0.0 %
	Capital Expenditure :- Expenditure	59,089	3,399	29,015	25,616	0	25,616	11.7 %
	Net Expenditure over Income	59,089	3,399	29,015	25,616			
<u>110</u>	<u>Admin-Leisure Contract ADC</u>							
4275	ADC-Superannuation	1,292	0	0	0		0	0.0 %
4280	ADC-Employees Expenses	2,183	0	0	0		0	0.0 %
4340	ADC-Performing Rights	204	0	204	204		204	0.0 %
	Admin-Leisure Contract ADC :- Expenditure	3,680	0	204	204	0	204	0.0 %
	Net Expenditure over Income	3,680	0	204	204			

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>115</u>	<u>Grounds Maintenance</u>							
4360	GM-D.S.O Charge	48,272	8,085	50,000	41,915		41,915	16.2 %
	Grounds Maintenance :- Expenditure	48,272	8,085	50,000	41,915	0	41,915	16.2 %
	Net Expenditure over Income	48,272	8,085	50,000	41,915			
<u>120</u>	<u>Outdoor Recreation</u>							
4380	OR-Water Meter Charges	713	169	1,000	831		831	16.9 %
4385	OR-Electricity	1,072	226	1,000	774		774	22.6 %
4390	OR-Gas	689	159	1,000	841		841	15.9 %
4395	OR-Pavilion Cleaning/Decor.	52	0	100	100		100	0.0 %
4400	OR-Energy Savings	830	92	850	758		758	10.8 %
4405	OR-Miscellaneous Services	293	22	500	478		478	4.5 %
4415	OR-Repairs & Maint Buildings	4,898	585	4,000	3,415		3,415	14.6 %
4420	OR-External Decorations	391	0	500	500		500	0.0 %
4425	OR-Electrical Repairs	302	144	150	6		6	96.2 %
4430	OR-Fire Fighting Equipment	447	42	500	458		458	8.4 %
4435	OR-Equipment Purchase	1,814	0	500	500		500	0.0 %
4436	Legionella	1,148	152	760	608		608	20.0 %
4445	OR-Internal Decoration	20	0	500	500		500	0.0 %
	Outdoor Recreation :- Expenditure	12,668	1,592	11,360	9,768	0	9,768	14.0 %
1200	OR - Fees & Charges	2,702	250	3,000	-2,750			8.3 %
	Outdoor Recreation :- Income	2,702	250	3,000	-2,750			8.3 %
	Net Expenditure over Income	9,966	1,342	8,360	7,018			
<u>121</u>	<u>Footpath Maintenance</u>							
4046	Lengtsman Salary	1,264	568	1,500	932		932	37.9 %
	Footpath Maintenance :- Expenditure	1,264	568	1,500	932	0	932	37.9 %
	Net Expenditure over Income	1,264	568	1,500	932			
<u>125</u>	<u>Allotments</u>							
4455	ALL-Water Meter Charges	2,230	59	2,000	1,941		1,941	2.9 %
4460	ALL-Repairs & Maintenance	640	0	500	500		500	0.0 %
	Allotments :- Expenditure	2,870	59	2,500	2,441	0	2,441	2.3 %
1205	ALL - Rents	1,384	1,612	1,600	12			100.8 %
1305	Allotment Deposit	95	60	0	60			0.0 %
1310	Key Deposit	85	-10	0	-10			0.0 %
	Allotments :- Income	1,564	1,662	1,600	62			103.9 %
	Net Expenditure over Income	1,306	-1,603	900	2,503			

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
130	Parish Hall							
4470	PH-Wages	12,703	3,957	14,695	10,738		10,738	26.9 %
4471	PH - TAX/NI/PENSION	11,703	1,941	4,000	2,059		2,059	48.5 %
4475	PH-Casual Car User	91	0	500	500		500	0.0 %
4480	PH-Clothing & Uniforms	33	17	500	483		483	3.5 %
4485	PH-NNDR	786	193	860	667		667	22.4 %
4490	PH-Metered Water Charge	605	247	1,000	753		753	24.7 %
4495	PH-Electricity	2,508	223	2,000	1,777		1,777	11.2 %
4500	Fuel	9,380	1,623	5,000	3,377		3,377	32.5 %
4505	PH-Cleaning Materials	334	57	400	343		343	14.2 %
4510	PH-Energy Efficiency	1,022	192	1,000	808		808	19.2 %
4520	PH-Refuse Collection	99	0	200	200		200	0.0 %
4525	PH-Telephones	405	159	250	91		91	63.5 %
4530	PH-Printing & Stationery	301	0	200	200		200	0.0 %
4535	PH-Repairs & General Maint.	5,231	-140	4,000	4,140		4,140	-3.5 %
4540	PH-Vandalism Repairs	0	0	250	250		250	0.0 %
4545	PH-Internal Decoration	338	20	500	480		480	4.0 %
4555	PH-External Decoration	0	0	500	500		500	0.0 %
4560	PH-Electrical Repairs	581	335	500	165		165	67.0 %
4565	PH-Fire Fighting Equipment	947	42	1,000	958		958	4.2 %
4570	PH-Fire Alarm	168	85	168	83		83	50.6 %
4575	PH-Equipment Purchases	563	19	500	481		481	3.7 %
4580	PH-Equipment Maintenance	0	0	200	200		200	0.0 %
4590	PH-Service Administration	9	0	100	100		100	0.0 %
4591	PH Legionella	188	0	200	200		200	0.0 %
	Parish Hall :- Expenditure	47,994	8,970	38,523	29,553	0	29,553	23.3 %
1210	PH - Rents	21,225	4,623	18,000	-13,377			25.7 %
1400	Feed in Tariff	1,308	306	1,200	-894			25.5 %
	Parish Hall :- Income	22,532	4,929	19,200	-14,271			25.7 %
	Net Expenditure over Income	25,462	4,040	19,323	15,283			
135	Old Council Offices							
4600	OCO-Wages	4,666	955	5,116	4,161		4,161	18.7 %
4601	TAX/NI/PENSION	207	281	450	169		169	62.3 %
4605	OCO-Casual Car Allowance	80	0	0	0		0	0.0 %
4610	OCO-Clothing & Uniforms	15	13	50	37		37	26.1 %
4615	OCO-NNDR	609	229	685	456		456	33.4 %
4620	OCO-Water Charges	180	73	270	197		197	27.0 %
4625	OCO-Electricity	625	134	600	466		466	22.4 %

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4630	OCO-Gas	2,708	585	1,300	715		715	45.0 %
4635	OCO-Cleaning Materials	198	61	150	89		89	40.5 %
4640	OCO-Refuse Collection	19	0	0	0		0	0.0 %
4645	OCO-Repairs & Maintenance	2,084	89	1,500	1,411		1,411	5.9 %
4650	OCO-Electrical Repairs	180	195	200	5		5	97.6 %
4655	OCO-Fire Fighting Equipment	771	42	1,000	958		958	4.2 %
4660	OCO-Grounds	118	0	200	200		200	0.0 %
4665	OCO-Miscellaneous	49	0	250	250		250	0.0 %
4670	OCO-Equipment Maintenance	11	0	100	100		100	0.0 %
4675	OCO-Equipment Purchases	40	0	100	100		100	0.0 %
4676	OCO Telephone /Broadband	372	89	350	261		261	25.3 %
4677	OCO Legionella	310	0	38	38		38	0.0 %
	Old Council Offices :- Expenditure	13,243	2,745	12,359	9,614	0	9,614	22.2 %
1215	OCO - Rents	8,223	2,605	7,500	-4,895			34.7 %
	Old Council Offices :- Income	8,223	2,605	7,500	-4,895			34.7 %
	Net Expenditure over Income	5,020	140	4,859	4,719			
	Full Council :- Expenditure	285,755	45,759	233,925	188,166	0	188,166	19.6 %
	Income	247,081	127,754	229,173	-101,419			55.7 %
	Net Expenditure over Income	38,675	-81,995	4,752	86,747			

Community Centres201 Jacksdale Community Centre

4715	JCC-Wages	6,109	1,784	7,600	5,816		5,816	23.5 %
4716	JCC - NI/Pension	827	381	1,500	1,119		1,119	25.4 %
4725	JCC-Clothing & Uniforms	15	0	100	100		100	0.0 %
4730	JCC-NNDR	404	128	450	322		322	28.4 %
4735	JCC-Metered Water Charge	327	158	350	192		192	45.2 %
4740	JCC-Gas	2,488	256	1,750	1,494		1,494	14.6 %
4745	JCC-Electricity	1,141	113	750	637		637	15.0 %
4750	JCC-Energy Efficiency	59	0	100	100		100	0.0 %
4755	JCC-Cleaning Materials	197	61	250	189		189	24.3 %
4765	JCC-Telephone	408	113	350	237		237	32.3 %
4770	JCC-Repairs & Maintenance	2,764	29	2,500	2,471		2,471	1.2 %
4775	JCC-Vandalism Repairs	345	0	500	500		500	0.0 %
4780	JCC-Internal Decorations	0	0	250	250		250	0.0 %
4785	JCC-Electrical Repairs	390	285	350	65		65	81.5 %
4790	JCC-Fire Fighting Equipment	719	42	500	458		458	8.4 %
4795	JCC-Fire Alarm	123	45	150	105		105	30.0 %

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4800	JCC-Refuse Collection	273	48	250	202		202	19.2 %
4805	JCC-Miscellaneous	142	0	100	100		100	0.0 %
4815	JCC-Equipment Purchases	2	0	0	0		0	0.0 %
4820	JCC-Equipment Maintenance	339	0	100	100		100	0.0 %
4821	JCC Legionella	251	0	114	114		114	0.0 %
	Jacksdale Community Centre :- Expenditure	17,323	3,443	18,014	14,571	0	14,571	19.1 %
1250	JCC - Rents	7,669	1,975	7,000	-5,025			28.2 %
	Jacksdale Community Centre :- Income	7,669	1,975	7,000	-5,025			28.2 %
	Net Expenditure over Income	9,654	1,468	11,014	9,546			
301	<u>Underwood Community Centre</u>							
4870	UCC-Wages	5,161	1,543	6,500	4,957		4,957	23.7 %
4871	UCC- NI/Pension	702	330	1,300	970		970	25.4 %
4875	UCC-Casual Car Allowance	32	0	100	100		100	0.0 %
4880	UCC-Clothing & Uniforms	15	0	150	150		150	0.0 %
4885	UCC-NNDR	409	125	400	275		275	31.3 %
4890	UCC-Metered Water Supply	315	92	250	158		158	36.9 %
4895	UCC-Electricity	1,032	127	750	623		623	17.0 %
4900	UCC-Gas	1,050	120	1,000	880		880	12.0 %
4905	UCC-Efficiency Savings	59	0	100	100		100	0.0 %
4910	UCC-Cleaning Materials	224	61	200	139		139	30.3 %
4915	UCC-Refuse Collection	79	0	200	200		200	0.0 %
4920	UCC-RWA Misc. Service Charge	31	0	0	0		0	0.0 %
4925	UCC-Telephones	148	36	165	129		129	21.7 %
4930	UCC-Repairs & Maintenance	3,318	59	1,500	1,441		1,441	3.9 %
4935	UCC-Vandalism Repairs	0	0	250	250		250	0.0 %
4940	UCC-Electrical Repairs	50	525	250	-275		-275	210.1 %
4945	UCC-Internal Decorations	0	0	100	100		100	0.0 %
4950	UCC-Fire Fighting Equipment	543	42	300	258		258	14.0 %
4960	UCC-Equipment Maintenance	40	0	100	100		100	0.0 %
4965	UCC-Miscellaneous	0	0	150	150		150	0.0 %
4970	UCC-Equipment Purchases	374	0	300	300		300	0.0 %
4971	UCC Legionella	158	0	40	40		40	0.0 %
	Underwood Community Centre :- Expenditure	13,739	3,060	14,105	11,045	0	11,045	21.7 %
1300	UCC - Rents	10,741	2,978	9,500	-6,522			31.3 %
	Underwood Community Centre :- Income	10,741	2,978	9,500	-6,522			31.3 %
	Net Expenditure over Income	2,999	83	4,605	4,522			
	Community Centres :- Expenditure	31,062	6,503	32,119	25,616	0	25,616	20.2 %
	Income	18,410	4,953	16,500	-11,548			30.0 %
	Net Expenditure over Income	12,652	1,551	15,619	14,068			

PLANNING APPLICATIONS JULY 2015

SELSTON

<u>V/2015/0392</u>	Mr Barnes	40 Nottingham Road, Selston	Detached BBQ Hut	PENDING
<u>V/2015/0396</u>	Mr Hool	77 Mansfield Road, Selston	Detached Dormer Bungalow	PENDING
<u>V/2015/0401</u>	Selston Equestrian Centre Ltd	Selston Equestrian Centre Commonside, Selston	Additional window to Barn and Roof Over Covered Walkway	PENDING
<u>V/2015/0415</u>	Mr Sutton	51A Nottingham Road, Selston	Application for Approval of Details Reserved by Condition 3 of Planning Consent V/2015/0019	PENDING
<u>V/2015/0418</u>	Mr Betteridge	91 Inkerman Road, Selston	Increase in Height of existing Attached Garage and Conversion into Ancillary Living Room	PENDING
<u>V/2015/0420</u>	Miss Baller	Telecoms at Kirkby Parks Farm Park Lane, Selston	Replacement of Existing Monopole with a 17.5m High Monopole Supporting 3 No. Antennas. Relocation of Existing Dish onto New Headframe, Installation of Compound Fencing and Ancillary Development	PENDING

V/2015/0424	Mr Marsh all	9 Commonsides, Selston,	Application for Approval of Details Reserved by Conditions Attached to Planning Consent V/2012/0300	PENDING	
V/2015/0425	Mr Tait	71 Nottingham Road, Selston	Single Storey Side Extension	PENDING	
X/2015/0044	Mr Taylor	19 Sovereign Gardens, Selston	Conservatory	PENDING	
NMA/2015/0011	Mr Jennison	70 Alfreton Road, Selston	Application for a Non-Material Amendment to Planning Approval V/2015/0254 - Alteration to Garage Door	Non Material Amendment Consent	10/07/2015
<u>JACKSDALE</u>					
V/2015/0402	Mr Owen	153 Palmerston Street, Westwood	Change of Use from A1 - Hairdressing Shop to C3 - Dwelling	PENDING	PENDING

UNDERWOOD

<u>V/2015/0429</u>	Underwood Church Of England Primary School Mr Silson	Underwood Church of England Primary School Main Road, Underwood	Installation of 18m x 10m Multi-Use Games Area On The Existing School Playground	PENDING
V/2015/0428	Miss Wesson	Brookside Farm, 135 Lower Bagthorpe, Bagthorpe	Erection of Garage and Carport. Change of Use of Land to Form Access Track and Gate	PENDING
V/2015/0443	Mr Sandhu	Underwood Mini Market, 53 Main Road, Underwood	Two Storey Rear Extension To Create Residential Unit	PENDING

SELSTON PARISH COUNCIL

Minutes of meeting of the Full Council held on Tuesday 30th June 2015 at 7.00pm in the **Parish Hall Bar Area Selston.**

Present:

Cllr S Alvey
Cllr M Ashmore
Cllr J Burns
Cllr D Hodgman
Cllr D Martin
Cllr D Justice
Cllr R Sears-Piccavey
Cllr S Wilson
Cllr C Lewis
Cllr M Lodge
Cllr P Pilgrim
Cllr C Quinn-Wilcox

Apologies:

Cllr M H Biggs - Illness
Cllr Cllr B Briggs – National Meeting
Cllr B Jackson – Holiday
Cllr S Jackson – Holiday
Cllr G Turner – Holiday
Cllr C Chapman – License training at ADC
Cllr J Butler – work

1. To receive apologies for absence
Apologies were accepted as above

2. To receive declarations of interest from Councillors
Declarations listed on the signing in sheet were authorised.

3. Members of the public are invited to address the Council
Three residents complained about the footpath from Walters Crescent to Nottingham Road. The chairman had met the residents previously on the path and had a site visit with the Rights of Way Officer from Notts County Council. The Chairman informed that he could now report that the path will be resurfaced by Notts County Council in August. The residents also reported that the waste bin is full again and the Chairman said he will report it to Alex Moorhouse the Lead Environment Officer for the Rurals at ADC.

The Chairman introduced Inspector Nick Butler and asked him to advise how the Council can work with the police.

Inspector Butler advised that the PCSO's at the Tin hat Centre Police Contact Point are Max Freeman and Steven Shaw and 1 more is being recruited. There is 1 CPO at ADC with

another being recruited. There are also 5 police officers covering the area so more staff than ever before.

Incidents should be reported by dialling 101, all calls are logged.

Emergencies including crimes in progress should be reported by dialling 999.

Email is a good way for councillors to contact the PCSO's and Inspector Butler agreed to email the details to the Clerk to be forwarded to Councillors. Details can also be found on the Nottinghamshire police website.

The PCSO's do not work after midnight but police officers in Eastwood and Hucknall work through the night.

Crime figures are low in Selston Parish but in the last few months a lot of shed's have been broken into, however 2 arrests have been made. Another arrest was made for the damage of cars.

With regards to speeding and road safety officers are in the area every week and last year 1200 people were stopped.

Anti-social behaviour crime figures have gone down in the last twelve months; however there are a few hot spots in the area which the police are aware of and watching. Weekly meetings are held to look at problems and plan the best approach.

Cllr D Martin reported that underage drinking and anti-social behaviour is a problem in Jacksdale and regular police presence is required. Inspector Butler said that PCSO Max Freeman is aware but he would ask him to contact Cllr Martin and ensure something is done. Inspector Butler was thanked for his help and attending then he left the meeting.

4. To approve the minutes of the meeting held on Tuesday 19th May 2015

It was resolved to accept the minutes of the full council on Tuesday 19th May 2015 as a true record.

5. Allotments

It was agreed to purchase weed killer rat traps and bait for the Allotments.

6. To approve an amendment to the Code of Conduct

After a meeting of the Complaints Committee on 3rd June 2015 the Chairman recommended an amendment, which he read from the minutes of the meeting, to the Code of Conduct with regards to Social Media. Councillors agreed but it was noted that a clause should be added so as not to infringe on Human Rights. The Clerk will check the wording required.

7. Correspondence received as attached to June agenda

It was agreed to advertise the Village Ventures production of Alice in Wonderland on 6th December 2015 as soon as possible.

Councillors would like to know more about the Local Councillors Award Scheme.

The Clerk will investigate the Coalfields Regeneration Trust Enterprising Communities Programme.

The Chairman read out a late item on correspondence which would be out of date at the next meeting – Westwood School requested a raffle prize for their annual summer fayre on 17th July 2015. It was agreed to donate a 3 hour Children's party booking at any of our Community Centres.

Another late item reported tipping at the rear of 50 and 52 Station Road Selston which the Chairman said he would organise the clearance of.

The resident volunteered to weed and keep tidy the children's play area at the rear of Station Road. It was agreed to send a letter to encourage them and to provide a Community Champion hi-vis jacket to wear whilst doing it

8. The Hills Selston

This belongs to ADC and they have been informed of the resident's complaint about the size of some of the trees.

9. Business from previous meetings

None discussed

10. Finance – see sheet attached to June Agenda

The Clerk explained that the costs on page 5 for new electrical installation were works required with regards to an outstanding unsatisfactory report on fixed electrical testing.

11. Recreation Grounds update

Underwood - It was agreed that a drainage expert should provide a report on what is required and then quotes obtained. Underwood Councillors will have a separate meeting with regards to checking invoices and inspection report for works done and what else is required.

It was agreed that the Clerk should send a letter of thanks to Collins Earthworks for the donation of top soil for the mounds.

The encroachment of land needs further investigation – Lisa will check with ADC.

Selston Woodnook – Councillors agreed Gordon Pearsons request for a funfair in July.

Station Road New Selston – Further information will be provided with regards to designating as a local green space through the Neighbourhood Plan.

Jubilee – Cllr Wilson reported that fencing was down and the site was insecure. **It was agreed to repair the fence at Jubilee ASAP.**

8.30pm Cllr Christian Chapman arrived.

12. To consider Planning Applications – as per sheet attached to June agenda

V/2015/0255 Request for log cabin and septic tank – this application is being opposed by ADC as it is contrary to development on green belt.

13. Community Centre Update

Pavilion – It was agreed to give a lease to Selston Football Club in accordance with legal advice.

Cllr David Martin reported that he had received quotes for 10kw Solar Panels which are insured for 25 years: £16000 for Underwood Community Centre which due to the flat roof would have to be on trestles, £15000 for Jacksdale Community Centre. However the trees may shade the roof at Jacksdale so it was decided to ask the Lenghtsman for a quote to crown the trees or to replace the trees with something else which will be taken to the next Friends of Jacksdale meeting.

The Solar Panels at the Parish Hall were cheaper than the quotes for Jacksdale & Underwood so the Clerk will forward the details of the company to Cllr David Martin.

Underwood - Cllrs Robert Sears-Piccavey and Dawn Hodgman requested Wi-Fi at Underwood Community Centre; the Clerk said the cost should be £25 per month. **It was resolved to install Wi-Fi at Underwood Community Centre.**

Cllr Robert Sears-Piccavey is sourcing a cupboard for Playgroup to enable the removal of the large cupboard in the kitchen. He will obtain quotes for a new kitchen.

Cllr Jane Burns has the boxes for recycling waste toner cartridges which she will take to the Parish Hall Office for distribution to the relevant centres. She will also put up the new sign for The Old Council Offices which advertises how to book, Cllr Dave Martin agreed to put up Jacksdale's new sign. The sign for Selston Parish Hall still needs to be agreed.

Selston Parish Hall – Cllr Sam Wilson suggested the removal of the front hedge from the Main gate up to and including 35 Mansfield Road. The hedge could be replaced with fencing as per the Main gate. This would improve visibility for drivers and also cut down on maintenance. **It was agreed that the Clerk should obtain quotes.**

14. DBS checks and safeguarding course for Councillors

Cllr Dawn Hodgman and the Clerk have registered with Notts County Council for the playscheme at Underwood Community Centre which will run every Friday in August. Linda Cobb Voluntary Sector Technical Specialist for Young People's Services at Notts County Council has already organised DBS checks for Councillors involved with the Play scheme but advised that the rest of the Councillors can be checked and she can also organise a Safeguarding course for all councillors. **It was agreed that the Clerk should liaise with Linda to organise a safeguarding course.**

Cllr Dawn Hodgman reported that there are free places available on other courses such as First Aid and Food Hygiene through Ashfield Play Forum.

15. Update on JUS.t Neighbourhood Plan

The Steering Group have received a Fee Proposal of £4400 for Design Support Services to include a townscape character and settlement identity study which will greatly enhance the Neighbourhood Plan. It was suggested that the Co-chairs of JUS.t write to District and County Councillors requesting funding.

16. Date of next meeting – Tuesday 28th July 2015 Selston Parish Hall 7pm
New Councillor training Tuesday 14th

17. Items of confidentiality

The Clerk brought a confidential item to the attention of the Council regarding Jacksdale Community Centre which needed the Council's support to progress. **It was agreed to give the Chair and the Clerk delegated power to act on behalf of the Council to deal with this matter.**

Meeting closed at 9.15pm