

SELSTON PARISH COUNCIL

Minutes of meeting of the Full Council held on Tuesday 19th May 2015 at 7.00pm in the Parish Hall Bar Area Selston.

Present:

Cllr S Alvey
Cllr M Ashmore
Cllr B Briggs
Cllr M Biggs
Cllr D Butler
Cllr J Butler
Cllr D Fido
Cllr B Jackson
Cllr S Jackson
Cllr D Martin
Cllr C Chapman
Cllr D Justice
Cllr R Sears-Piccavey
Cllr S Wilson
Cllr G Turner
Cllr C Lewis
Cllr M Lodge

Apologies:

Cllr D Hodgman – Holiday
Cllr C Quinn-Wilcox - Holiday

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

Cllr Robert Sears-Picavey was elected and duly signed his acceptance of office.

2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

Cllr Christine Quinn-Wilcox was elected and will sign her acceptance of office next week.

3. To receive apologies for absence
Apologies were accepted as above

4. To receive declarations of interest from Councillors
Declarations listed on the signing in sheet were authorised.

5. Co-option

Letters had been received from Paula Pilgrim, Ray Young and Jane Burns.
Paula and Ray addressed the council in turn and the clerk read out Jane Burns' letter as she was unable to attend due to a family emergency.

Paula Pilgrim and Jane Burns were co-opted onto the Council.



6. Public Participation
Five members of the public were present but had no comments.
7. To approve the minutes of the meeting held on Tuesday 28th April 2015
After an amendment in item 5 to correct a type error where the r had been missed from Cllr Briggs it was resolved to accept the minutes of the full council on Tuesday 28th April 2015 as a true record.
8. To approve and adopt any alterations to the Standing Orders
It was agreed to send the electronic version of NALC's Model Standing Orders to all members.
9. To approve and adopt any alterations to the Financial Regulations
With the following amendments the Financial Regulations were approved
Item 3.1 Each Committee shall formulate and submit proposals for the following financial year to the council not later than the end of November each year.
Item 3.4 the council shall fix the precept by the end of February and not January as previously stated.
Item 4.4 Salary budgets are to be reviewed in April and not October.
10. To confirm Selston Parish Council Members' Code of Conduct
It was agreed to send everyone a copy of the current Code of Conduct which was provided by Ashfield District Council.
11. To review Committee Structures and to appoint Councillors to serve on Committees and other bodies.
See attached list.
Cllr Robert Sears-Picavey will invite the police to attend a meeting to discuss the Safer Neighbourhood Committee.
12. To set the Chairman's Allowance
It was agreed there would be no increase from previous years so the Chairman's Allowance was set at £250.

13. To agree dates and times of ordinary meetings of the Council and Committees for the ensuing year.
Meetings will continue to be held the last Tuesday of the month excluding August and December when no meeting is held.
Clerk will display a programme of meetings on all notice boards and send email to all councillors.
14. To set an amount for s137 donations
The s137 was set at £1000
15. Correspondence received see attached to May Agenda
Clerk confirmed that up to £300 could be claimed to help commemorate the Great War.
Cllr Robert Sears-Picavey stated that Underwood is not ready to enter the Best Kept Village Competition this year but plans are being made for next year.
It was agreed that the Colafields Community Grants was more appropriate for the Tin Hat Centre so the clerk will forward the details to them.
It was agreed to send an employee on the Playground Inspection Training but to check the course content and if the candidate would be qualified to do annual inspections.



Cllr Gail Turner agreed to fund 500 speed awareness wheelie bin stickers from the County Divisional Fund and asked the clerk to email a funding request for the stickers which would be placed on main roads in the Parish.

It was agreed that Selston Parish Council should also fund 500 speed awareness wheelie bin stickers.

16. Business from previous meetings

Cllr Bernard Briggs has received an email from NALC regarding New Councillor Training for Selston Parish Councillors which he will forward to the clerk to arrange a date.

Cllr Dawn Justice agreed to organise a quote for rat control.

Cllr Robert Sears-Picavey will look at Playgroup storage space at Underwood Community Centre.

17. Finance

The attached sheets including a Detailed Balance Sheet and the Income and Expenditure for the Year ending 31/03/2015 was approved. However it was suggested that it would be a good idea to show forecasts of what Reserves are actually for. The Clerk and RFO could have training or guidance from ADC.

The accounting and governance statement on the Annual Return was approved.

18. Recreation Ground Update

Underwood - Jo Phelan of Groundworks is to instruct the contactors to extend the footpath to the play equipment areas. The mound for the amphitheatre can be no more than 20 degrees due to maintenance issues. The tunnel mound is still to be completed. The footpath is to be finished up to Church Lane. The football pitch and drainage have been put on hold until more funding is available so it was agreed to use money that is in reserves for Underwood Community Centre. Quotes for drainage will be discussed at the next council meeting.

Selston Lea Lane - We are awaiting the outcome of the WREN funding application. Cllr G Turner is to check if the shrubs are still on the plan.

Jacksdale - This recreation ground will not be upgraded until other the projects in the parish are completed. Westwood which is nearby has been upgraded.

19. Planning Applications

The attached sheet was viewed and the following comments made

V/2015/0271 is not on line

V/2015/0261 need to ensure each dwelling has two parking spaces. The Parish Council needs to check all new developments has sufficient parking spaces as garages are often not used for parking.

V/2015/0255 has been called in to Committee at ADC

V/2015/0239 this is an alteration to put the garage closer to the house where it will be screened so less obvious from the main road.

20. Allotments

All plots are let

21. Community Centre Update

Jacksdale – Cllr Sue Jackson requested a meeting for the Friends of Jacksdale Community Centre. New windows have been fitted, Cllr David Martin is obtaining quotes for Solar panels and a new boiler may be required.

Underwood - Cllr Chris Lewis commented that the fencing at Underwood is very square which means wheelchair and buggy users struggle to get in.



22. Neighbourhood Plan

The Steering Group are meeting in the morning to organise information required for the Scoping Report. The application to Locality for funding of £8000 to complete the plan was successful.

23. Date of next meeting

Tuesday 30th June 2015 7pm Selston Parish Hall Bar Area

24. Items of confidentiality

None

Meeting closed at 9pm

A handwritten signature in black ink, appearing to be 'R.S.P.', located in the bottom right corner of the page.

SELSTON PARISH COUNCIL

Committee Members 2015/16

<u>Allotment Representatives:</u>	Mrs G Turner and Mrs M Lodge	
<u>Complaints Panel:</u>	Mr R Sears-Piccavey Mrs C Quinn-Wilcox Mrs S Jackson Mrs D Justice	
<u>Disciplinary Panel:</u> (1 Cllr from each ward)	Mr B Briggs Mrs S Alvey Mr C Lewis	(Jacksdale) (Selston) (Underwood)
<u>Grievance Panel:</u> (1 Cllr from each ward)	Mrs M Ashmore Mrs BG Turner Mrs D Justice	(Jacksdale) (Selston) (Underwood)
<u>Jacksdale C. Centre:</u> (Jacksdale Cllrs + Parish Council Chairman, and up to 5 users group representatives)	Mr B Briggs, Mrs M Ashmore, Mr C Chapman Mr B Jackson, Mrs S Jackson, Mr D Martin Mr R Sears-Piccavey	
<u>New Bagthorpe Community & Recreation Ground Centre:</u> (5 Underwood Cllrs + and member from each user group representatives)	Mrs D Justice, Mrs D Hodgman, Mr C Lewis Mr R Sears-Piccavey, Mrs M Lodge	
<u>Safer Neighbourhood Committees:</u>	All members of Selston Parish Council	
<u>Selston Advisory Committee:</u>	All Selston Cllrs plus Chairman and Vice Chairman and representatives from user groups.	
<u>Strategic Planning Committee & inc. Finance:</u> (Chairman plus 2 Cllrs from each ward)	Mr B Briggs, Mrs A Ashmore Mr J Butler, Mrs P Pilgrim Mrs D Justice, Mr C Lewis Mr R Sears-Piccavey	(Jacksdale) (Selston) (Underwood)
<u>Staff panel</u> Chair and Vice-chair	Mr R Sears- Piccavey, Mrs C Quinn-Wilcox Mrs S Jackson (HR) Mrs D Justice	